



School Parent, Guardian, and Family Engagement Policy Planning Template 2025-2026

Greenway Park Elementary School

I. Parent and Family Engagement Policy

A. Members of our school community helped to develop this parent and family engagement policy, including: Stephanie Range, Molly Gilbert, Matthew Altamira, Veronica Bradshaw, Stephanie Floyd-Brooks, John Michael, Julian Tique, Emeli Monastra, Martha Zegarra, Sharon Harrison, and Crystal Thompson

B. Briefly describe the process your school used to:

1. Participants were selected based on their leadership in our school, as members of administrative teams and school improvement teams.

II. Annual Information Meeting

A. Our annual meeting to inform parents of our school's participation in Title I will be held in conjunction with Curriculum Night.

III. Flexible meeting times

A. We offer parents numerous opportunities for meetings during various times throughout the day, including Curriculum Nights, Creative Arts Performances, Parent Teacher Conferences, Awards Ceremonies, etc.

IV. Title I Part A Planning

A. Parents are invited to attend monthly SIT meetings to help make decisions that affect our school.

V. Parent Information and Opportunities

A. Parents will be provided with the following:

1. Information about Title I Part A Programs during our annual meeting and through ParentSquare messages.
2. Our school performance profile.
3. Assessment results of their child's performance.
4. A description and explanation of the curriculum, assessments, proficiency levels, and state standards.
5. Opportunities for regular meetings to participate in decision making.
6. Timely responses to suggestions and questions raised by parents through email, ParentSquare, meeting agendas, phone calls, etc.
7. Reasonable access to staff, opportunities to volunteer and participate in their child's learning.

VI. School-Family Compact

A. Parents will be provided with the CMS School Learning Compact, an agreement between the home and school outlining everyone's responsibility for supporting student learning.

VII. Building Parent and Family Engagement Capacity

A. Parents will be provided with the following:

1. Information about curriculum, performance on various assessments, proficiency levels, monitoring progress, and participating in decisions relating to the education of their children during Parent Teacher Conferences, MTSS/IEP meetings, etc. using PowerSchool, iReady reports, progress reports, report cards, Thursday Folders, etc.
2. Materials and training to help work with their children at home during Curriculum Nights, Parent Teacher Conferences, MTSS/IEP meetings, etc.
3. Invitations to programs and activities via ParentSquare, newsletters, etc.
4. Opportunities to volunteer in school events, activities, etc.
5. Activities that are appropriate and designed to help parents become full partners in the education of their child.
6. Information related to parent involvement is communicated in English, Spanish, and Portuguese.

VIII. English Learners and Disabled Parents and Families

A. We will provide fully-inclusive opportunities for parents with limited English proficiency and/or with disabilities. Teachers and other staff will be educated about how to best support parents and families.

B. We will have a full time interpreter on staff to support teachers and parents.

IX. Parent/Family Requests

A. Based on parent survey results and requests from the previous school year, our school has provided support for parents and families this school year. Our school will continue to take surveys throughout the year to determine additional parent and family needs and/or requests.

X. Annual Evaluation

A. Parents are invited to join the annual evaluation of the content and effectiveness of the Parent and Family Engagement Policy in improving the academic quality of our school and make necessary revisions during the planning process.

XI. Other Parent and Family Engagement Practices (School may include the following).

A. Our school is committed to the following:

1. Involving parents/families in the development of training for teachers, principals, and other educators during SLT meetings.
2. Paying reasonable and necessary expenses within our budget associated with parent and family engagement activities.
3. Arranging school meetings at a variety of times or conducting in-home conferences or phone conferences for those unable to attend school activities.