Carriel PTO Meeting Agenda
Wednesday, November 19, 2025
Carriel Library

In attendance: Dan Foehrkolb, Liz Collazo, Diana Bryant, Andrea Stawarski, Kendra Paulson, Sara Cleary, Holly Joseph, Erin Phillips, Bryan Bacon Jardin, Lisa Teague, Missy Polete, Kelley Goeden, Julie Dietz, Sylwia Houlston, Amanda Hintz, Sara Dettman, Christy Martin

The meeting was called to order by Diana Bryant at 6:32 pm.

I. Welcome and Introductions

II. Bylaws: Diana read our purpose and goals.

III. Dr. Foehrkolb/School Administration Report

1. The food pantry has been launched and a request was made for PTO members to come in once or twice a week to bag food. There will likely be about 12 bags needed. Monday, Wednesday, or Friday would be good times for bags to be filled.
2. The Veteran's Day Assembly was a huge success. NJHS did an awesome job hosting the event.
3. The school board will be hosting their February meeting at Carriel and they would love to have PTO in attendance.
4. Dr. Foehrkolb requested assistance from PTO to help with landscaping needs around the fountain in front of the building. The total needed is $1,100.00.

IV. Board Reports

1. President – Diana expressed her gratitude to the PTO and the Executive Board for all their involvement.
2. Vice-President – Julie echoed her gratitude for the PTO members and the Executive Board for all of their efforts so far this year.
3. Secretary – Nothing to report.
4. Treasurer – Kelley went over the two-page treasurer's report.
5. Teacher Liaison – Introduced Mrs. Teague (Lit ant Skills teacher). Mrs. Cleary mentioned that cardboard is still being collected and spoke about the cardboard boat regatta build day that will be coming up on Tuesday, November 25. Police and Fire Department workers will be in attendance to help with the cutting and assembly during the day. There will be a need for door decorations in the future, more information to come. Mrs. Cleary thanked the PTO on behalf of the staff for all the involvement and support so far this school year.
6. Fundraising Coordinator – We made $200 at the Peel dine to donate. There will be another dine to donate event on December 9 at Chicken Salad Chick from 5 – 8 pm. There is a Battlehawks fundraiser that will give to us and doesn't cost anything - more information will be coming on that. Will be asking Dr. Foehrkolb about possible dates for a Skate City Fundraiser.
7. Volunteer Coordinator – As the events grow closer, Sylwia will be setting up volunteer signups for the Glow Dance and GloBingo.

V. Upcoming Events

1. Regatta Race Cardboard Prep, Tuesday, 11/25
2. D2D: Chicken Salad Chick, Tuesday, 12/9
3. D2D: Joe's Pizza and Pasta, Tuesday, 1/13 – Thursday, 1/15

4. There will not be a December PTO meeting. Our next meeting will be January General Meeting, Wednesday, 1/21.

VI. Committee Reports

1. Staff Appreciation – Everything is going well. November mailbox treats have been delivered and December treats will be assembled after this PTO meeting. An Amazon Wishlist has been introduced on socials in an effort to stock the staff lounge with goodies.

2. Glow Bingo – Business sponsors are coming in and many rounds have already been sponsored. We will put up an announcement slide in January. For silent auction items, we are looking for some Carriel exclusive ideas (i.e. – homework passes, principal for a day, reserved parking spot, lunch with you child).

VII. Additional Business

1. October Meeting Minutes – Meeting minutes were reviewed and approved. Motion by Diana, seconded by Kelley, all were in favor.

2. Landscape Funding Request – A motion was made to approve the requested funding for landscaping in the amount of $1,100. Motion was made by Diana, seconded by Bryan, all were in favor.

3. Carriel Food Pantry – Julie mentioned that shelves are needed in the food pantry.

4. Library Volunteers – Sylwia will be taking over library volunteer coordination.

5. KG Spirit Wear – Kelley will be opening up for holiday orders and will offer discreet packaging for items that may be ordered for holiday gifts.

6. December General PTO Meeting – There will not be a December meeting.

VIII. Open Discussion

1. Amanda Hintz reported that the sound system has been installed in the gym and came in at $2,600, which was vastly under budget. Carriel PTO is incredibly grateful for her service and expertise.

2. Our new librarian, Melissa, distributed a handout regarding the most recent reading challenge and spoke about how to encourage the students to participate, possibly through incentives or prizes. She reported that she was able to purchase 190 new books for the Carriel library with the money she received from the APEX fundraiser event. She also discussed how she'd like to use the funds that will be raised from GloBingo, which would include new table and chairs. We tabled a discussion about how we can additionally support classroom libraries.

3. Mrs. Teague discussed the Amazing Shake event, which will be held January 28-30. She proposed several ways that the PTO may be able to support this event – providing lunch for approximately 60 attendees during the event, providing funds to register all three of Carriel's top winners ($495 total) at the Amazing Shake event at the Ron Clark Academy, and/or helping recruit 50 community members, who are not current Carriel parents, that would be able to help judge the Amazing Shake competition.

The November meeting was adjourned at 7:50 pm.