

## Schedule Legend

**All Student Lab** – All students are encouraged to attend to work independently in a lab environment. Students can work on academics and/or RTC or other practice materials.

**Voice Lab** – This class is open to all Voice students. Instruction is given on specific troubleshooting.

**Voice Theory Lab** – This class is open to those students in the current Voice Theory Class only.

**Test Review Lab** – Any and all punctuation marked off on RTC and MV tests is reviewed by this instructor. Understanding your errors is key to moving to the next level. If the instructor deems the error to have been marked incorrectly, the student will meet with the CR Coordinator to review.

**English Review** – This class will be a basic English review class and cover punctuation to aid in passing tests. Students on academic warning and/or probation are required to attend.

**English Review Transcript/Formatting** – This class will cover any English questions you may have. A short transcript is dictated and students will review the transcript with the instructor for formatting and punctuation.

**Community 225 – 240 QA** – This class is open to any high-speed student of Tri-Community and any student or reporter outside of Tri-Community.

**Quals** – This class is open to only those students enrolled in Qualifiers and/or higher speed levels. Warm up will be dictated and students will enter into a breakout room where they will be monitored as they write and transcribe the qualifier.

**Quals/MV** – This class is open to students in Qualifiers and students taking the 140 – 200 multivoice tests.

**MV Testing** – This class is open to students taking the 140-200 multivoice tests only.

**MV Instruction** – This class is designed for those students who need to work on their multivoice skills.

**20/20 and CSR Prep Lab** – The 20/20 portion of this class is dedicated to reviewing your 20 pages of deposition and 20 pages of court transcripts which are a requirement of the CRB. Please see the Module entitled Apprenticeship Required 40 Pages in Canvas Student Resources. CSR Prep is for those students who will be taking the upcoming CSR exam. All questions regarding the material in CSR Prep will be answered during this time.

**Case CAT Lab** – Students who have questions or need guidance in either Case CAT class or Transcript Prep class, can attend and ask questions and get hands-on guidance through any of the assignments. Students are encouraged to look at the upcoming assignments to see if they need assistance before they are due.

**Academic Lab** – This lab will be open for students to work with the academic instructor on English, Medical, and Legal academic classes. Bring your questions, if any, regarding any of the above-listed academics.

**Readback Class** – This is open to students in 160 and above. Students will write dictation and read back their notes. Students will learn the art of reading back.

**4-VC Drill Class** – Students will write dictation at all speed levels with focus on speaker identification in both writing and transcript preparation.