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# Pittsford Schools

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**Transportation Department  
Bus Stop Review Committee  
100 Mendon Center Road  
Pittsford, NY 14534  
Phone: (585) 267-2489**

The procedure to request a School Bus Stop Safety Review is as follows:

1. You must complete the “School Bus Stop Review Request Form”. This form is available at the following locations:

Downloading from this website  
Transportation Department Office  
School District Central Office  
Pupil Registration Office

2. The form must be received by the Transportation Department Office between August 31<sup>st</sup> and the last business day in September of the current school year, or within 30 days of establishing district residency, to be considered for review. You can submit the form by mail, email or fax:

Pittsford CSD  
Transportation Department  
Bus Stop Review Committee  
100 Mendon Center Road  
Pittsford, NY 14534

Email –[transportation@pittsford.monroe.edu](mailto:transportation@pittsford.monroe.edu)

You will receive your decision in the mail. If you are denied and you think the decision is incorrect, you may appeal the decision through the following procedure:

You must complete the “School Bus Stop Decision Appeal Form”. This form is available at the same locations mentioned above and must be submitted to the Transportation Department within 14 days by either method listed above. You will receive your appeal decision in the mail.

