

Meeting Minutes #41 for 4-CBOC Meetings

B19-000-ProgramWide Baytown, Texas

Thursday, Apr 24, 2025

Details

Meeting Date	Mar 06, 2025 07:43 AM CST
Meeting Place	Ed. Service Center
Prepared By	Brandi Ricicar
Attendees	Brenda Garcia
	Other Attendees (See Attached)
Statement	Citizen's Bond Oversight Committee
Next Meeting Date	May 01, 2025 12:00 AM CST
Next Meeting Place	TBD

1.1 Welcome Introductions

Discussion	<div>Speaker: Clem Medina on behalf of Brenda Garcia</div> <div><ul style="list-style-type: none">Welcomed everyone</div> <div>Speaker: Brian Miller</div> <div><ul style="list-style-type: none">Brian asked the committee for the approval of the January 9th meeting minutes.</div> <div>Mike Beard moved to approve the meeting minutes</div> <div>2nd motion by Denise Pratt</div> <div>Meeting minutes were approved with no nays or abstentions</div>
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1.4 Bond Finances

Discussion	<div>Brigitte Clark</div> <div><ul style="list-style-type: none">(No discussion exists)</div>
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1.5 Technology

Discussion

Matt Flood

- (No discussion exists)

1.6 Security

Discussion

Matt Flood

- (No discussion exists)

1.7 Transportation

Discussion

Rick Walterscheid

- (No discussion exists)

1.8 Career & Technical Education

Discussion

- (No discussion exists)

1.9 Fine Arts Equipment

Discussion

Ray Lavan

- (No discussion exists)

1.10 Facilities Planning and Construction Overview

Discussion

Clem Medina on behalf of Brenda Garcia

Construction Phase

Education Service Center Phase 2

- Exterior metal paneling has been installed at front entrance
- Exterior canopy systems installation is complete
- Office millwork has been delivered and being installed
- Exterior grading is underway around the building
- Carpet installation to start the week of March 10th
- Ribbon cutting ceremony scheduled for April 15th

Stallworth Field House

- Contractor is working through punchlist items
- Site clean-up is underway
- New field turf installation is complete
- Service drive for field access is currently being designed

- Ribbon cutting ceremony scheduled for April 1st

Completion

- BAS Upgrades – Phase 1 (ABM; ECM HVAC Controls)
- Site Improvement Project (Baytown JS, Gentry JS, and Hopper Primary)
- Stuart CTHS Phase 3
- CTE Lab Renovations
- Education Service Center Phase 1 A, B, and C
- District-Wide MEP Package #2
- Lee High School Armstrong Auditorium Renovation
- E.F. Green Junior School
- Stuart CTHS Phase 4
- CTE Sterling Construction Lab
- District-Wide Roof Replacement – Phase 1
- Junior School Running Tracks
- San Jacinto Elementary School
- Jessie L. Pumphrey Elementary School
- Gentry Fine Arts
- Sterling High School MEP Package #1
- Lee HS Fine Arts Building
- Roof Replacement
- Technology Center Expansion
- Fine Arts Renovation

Question/Answer:

Question: Is the front of the Stallworth Field House facing the street or the field?

Answer: The front of the building faces the drive, looking south.

Question: Was the field access not currently in the plans, or is this something new?

Answer: What is driving this is the production team for graduation. They are requesting direct access from the parking lot to the field, which should also benefit our band and other teams.

Question: Will this be on both sides of the field?

Answer: It will only be on the home side of the field.

Question: Do we have money to fund the cost?

Answer: The changes will be included in the cost of the project.

1.12 2019 Bond Schedule

Discussion

Clem Medina

- The Education Service Center is six weeks away from being completed.
- Athletic Field House near completion.

26.2 Bond Financial Report

Discussion

Brenda Garcia/LeAna Dixon

- Financial Progress Report as of January 31, 2024
- Investment Earnings currently at \$9,783,278
- Bond Savings/Earnings currently at \$4,289,195

Question/Answer:

Question: Where are the two 7 million dollars coming from?

Answer: One of the 7 million is from investment earnings, and the other is from technology.

Question: Why is the completion percent reading as if we still have more money to be spent on items?

Answer: That completion percent represents the actual budget, not the cost.

Question: Why is the completion percentage not 100% when some projects are finished?

Answer: We have not reduced the project budget, which is why the percent is still reading as if we have more expenses.

Question: Can we adjust this financial report to insert a column for "Actual Project % Completion"?

Answer: Yes, changes will be made.

Question: Why is the technology portion of the budget not reading accurately?

Answer: The Excel formula will be fixed to make the corrections.

Question: How have you tracked other endorsements for different projects?

Answer: On the financial report, next to the projects, you see a superscript number one (1) that denotes an endorsement has been made.

41.1 Endorsement Request: San Jacinto ES and E.F. Green JS

Discussion

San Jacinto ES

Project Scope:

Project constructed a replacement campus for San Jacinto Elementary School. A new 102,000 sf building was constructed to accommodate an Early Learning Academy, and Pre-K through 5th grade classrooms, administration area, cafeteria, gym, and fine arts class rooms.

Justification:

Due to inflation costs across all construction disciplines, we are seeking an endorsement to cover all project costs. Additional funding to cover the cost would come from investment earnings and construction project savings over the course of the 2019 Bond Program.

Endorsement Request:

The Administration is requesting an endorsement from the committee for use of additional funding to supplement project overrun. No changes of scope applies to the endorsement request.

Preliminary Project Budget: \$27,001,097.00

Final Project Cost: \$28,024,609.22

Deficient Funds (Endorsement Request): \$1,023,512.22

E.F. Green JS

Project Scope:

Project constructed E. F. Green Junior School. A new 187,000 sf building was constructed to accommodate 6th through 8th grad classrooms, administration area, cafeteria, auditorium, gyms, and fine arts class rooms.

Justification:

Due to inflation costs across all construction disciplines, we are seeking an endorsement to cover all project costs. Additional funding to cover the cost would come from investment earnings and construction project savings over the course of the 2019 Bond Program.

Endorsement Request:

The Administration is requesting an endorsement from the committee for use of additional funding to supplement project overrun. No changes of scope applies to the endorsement request.

Preliminary Project Budget: \$56,930,190.00

Final Project Cost: \$57,506,494.00

Deficient Funds (Endorsement Request): \$567,304.00

Question/Answer:

Question: Where are the funds for both projects coming from?

Answer: The funds come from investment earnings transferred from the construction budget to offset the cost. We are not asking to pull money, we already earmarked it.

Comment:

Committee requested to regroup with updated financials before approving endorsement.

41.2 Endorsement: EF Green JS

Discussion

Next meeting dates:

- May 1st

Brian Miller motioned to adjourn the meeting:

1st motion by Mike Beard

2nd motion by Denise Pratt

Meeting adjournment approved with no nays or abstentions

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**GCCISD 2019 Bond - Citizens Bond Oversight Committee Meeting Attendance Log
2024-2025**

Last Name	First Name	8/1/2024	9/5/2024	11/7/2024	1/9/2025	3/6/2025	5/1/2025	- Not Present	✓ Present
Committee Members									
Beard	Mike	✓	-	-	✓	✓			
Campisi	Jim	-	-	-	-	-			
Chandler	Angela	-	-	-	-	-			
Christensen	Tim	✓	✓	✓	✓	✓			
Fontenot	Daryl	-	-	-	-	-			
Guillory	Gina	-	✓	-	-	-			
Hotchkiss	Ronnie	-	-	-	-	✓			
Hughes	Dallas	-	-	-	-	-			
Martinez	Amparo	✓	✓	✓	✓	✓			
Miller	Brian	✓	✓	✓	✓	✓			
Moore	Brenda	-	✓	✓	✓	-			
Parent	Thomas	-	-	-	-	-			
Powers	Sam	-	-	-	-	-			
Pratt	Denise	-	✓	✓	-	✓			
Sain	Terry	-	✓	✓	✓	-			
Theiss	Chet	✓	✓	✓	✓	-			
Times	Dr. Tricia	-	✓	✓	✓	✓			
GCCISD Staff / Guests / LAN									
Billings	Kevin	-	-	-	-	-			
Bolinger	Matt	-	-	-	-	-			
Burg	Carl	-	✓	✓	✓	✓			
Chapa	Arlene	✓	✓	✓	✓	✓			
Clark	Brigitte	✓	✓	-	✓	✓			
Dixon	LeAna	✓	✓	-	✓	✓			
Ducote	Patricia	✓	-	-	-	-			
Flood	Matt	-	✓	✓	✓	-			
Garcia	Brenda	✓	✓	-	✓	✓			
Garcia	Jesse	-	-	✓	✓	✓			
Grom	JP	-	-	-	-	-			
Lavan	Dr. Ray	-	-	-	-	-			
Medina	Clem	✓	✓	✓	✓	✓			
O'Brien	Dr. Randal	-	✓	✓	✓	-			
Penn	Simon	✓	-	✓	✓	✓			
Perez	Terri	✓	✓	✓	✓	✓			
Price	Dr. Anthony	✓	✓	-	✓	✓			
Rasmussen	Mike	-	✓	✓	-	✓			
Ricicar	Brandi	✓	-	✓	✓	✓			
Riggs	Bruce	✓	✓	✓	✓	-			
Sims	Dowen	-	-	-	-	-			