EXHIBIT-1330(a)

USE OF SCHOOL FACILITIES

Room Rates Week Days/ Weekend and Evenings (based on availability)	Commercial and For-Profit Events (Fundraisers by non-profit organizations to benefit youth will not be charged a usage fee) (half day/full)	Non-Profit Community Service Group Publicly Supported Non-Profit Education, Cultural or Recreation Group & City Government School Related Organizations & School Programs Any Group Sponsoring Activity/Program for Community Benefit Charging Less than $2.00 a Sesssion
classroom rate	$40/$60	No Fees
h.s./m.s commons	$50/$90	No Fees
elem. Multipurpose	$40/$60	No Fees
h.s. library	$40/$60	No Fees
elem. Library	$40/$60	No Fees
h.s. gym	$100/$160	No Fees
elem gym	$50/$90	No Fees
Additional Equipment		
vcr/dvd	$10 per day	No Fees
projector	$20 per day	No Fees
projector screens	$10 per day	No Fees
computer	$20 per day	No Fees

Adoption Date: October 19, 2009
Revised: November 7, 2011
Reviewed: May 21, 2018

EXHIBIT-1330(a)

USE OF SCHOOL FACILITIES

No fees will be assessed for any group that is sponsoring a community benefit with no charge to the Public.
Custodial fees will be assessed at $50 minimum per hour if premises are not left in the condition satisfactory to the school.

Adoption Date: October 19, 2009
Revised: November 7, 2011
Reviewed: May 21, 2018

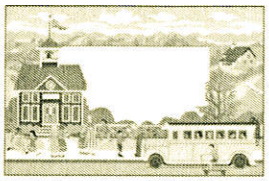


EXHIBIT-1330 (b)

Wrangell Public Schools Facility Request Form

Event Name: _____

Organization: _____ **Date Request Made:** _____

Room/s requested: _____ **Date/s requested:** _____

Time of Set-up: _____ **Time of Event (start & end time):** _____

Type of Set-up:

- ☐ VCR/TV
- ☐ DVD/TV
- ☐ Tables #_____
- ☐ Chairs #_____
- ☐ Projector (LCD)
- ☐ Projector Screen
- ☐ Overhead Projector
- ☐ Other Special Arrangements

Whenever possible, request for set-up will be honored. Check with school personnel to verify set-up arrangements.

Contact Person: _____ **Contact #:** _____

Name of Person Responsible for Event: _____

Educational and extra-curricular programs of the school shall always be given first consideration in assignment or facilities use. This could mean that a school event could necessitate a schedule change for community events. The Community Education program shall be considered a part of the educational system for purposes of this policy. The school district will discourage outside groups that wish to use the facilities for profit, although the Board does not specifically prohibit such use. Requests for approval to use school facilities shall be approved whenever possible. However, the district reserves the right to reassign the requested space or any facility use for reasons of building security, maintenance requirements, fuel economics, and appropriateness of the activity for the area requested.

Students or community groups using any school facility shall have school personnel or approved adult supervision.

User's Responsibilities:
The following rules shall apply to all persons attending an activity on school property:

1. No alcohol beverages or controlled substances may be possessed or consumed on school property at any time.
2. No fighting, vandalism of school or other property, or disorderly conduct will be allowed on school property.
3. No person shall be allowed on school property while in an intoxicated state or while under the influence of a controlled substance.
4. No person may commit an act that would constitute crime while on school property.

The district shall provide normal custodial services. However, special arrangements requiring extra effort by custodians shall be cleared with the superintendent and are subject to extra charges. All materials used for decorating shall be first cleared with the superintendent or his/her designee and all debris shall be removed at the user's expense. Janitorial fees will be assessed at the regular school hourly rate and overtime on weekends and after 10 p.m. if the premises are not left in the condition satisfactory to the school. The facility must be restored to its original condition within the same day of the event or janitorial fees will be charged.

Users of the facility will be responsible for the safe use of the premises and will assume all liability for use of the facility. Wrangell Public Schools assumes no liability when others are using the facility. Groups or persons using school facilities under the provisions of this policy shall be liable for any property damages caused by the activity. The Board shall charge the amount necessary to repair the damages and may deny the group further use of school facilities.

Any group using school facilities shall be liable for any injuries resulting from its negligence during such use. The group shall bear the cost of insuring against this risk and defending itself against claims arising from this risk. Users of the facility may be required to provide evidence of General Liability Insurance in an amount not less than $500.000 and said certificate of insurance will list Wrangell Public Schools as an additional insured for the dates of the facility use. Such certificate shall be provided to the school office prior to occupancy of the facility. The Superintendent or designee may require a hold harmless agreement when warranted by the type of activity or the specific facility being used.

Students or community groups or agencies using school facilities shall list with the Superintendent or his/her authorized agent, the name of the person to be in charge of the group using the facility and that person shall be held responsible to the Board for breakage or misuse of the facility.

Print Name: _____ Signature: _____ Date: _____

For the full text on the use of school facilities see Wrangell Public Schools Policy Manual BP, AR and Exhibit 1330.

☐ Room Request Approved Principal Signature: _____

Adopted: October 20, 2014
Reviewed: May 21, 2018