BP-3580

DISTRICT RECORDS

School district records shall be developed, maintained and disposed of according to the requirements of federal and state laws and regulations. The School Board may approve the destruction of records having no legal or administrative value or historical interest.

District personnel will use an adapted version of the *State of Alaska Model Records Retention Schedule for Alaska School Districts* (refer to Exhibit 3580) to determine how district records are to be maintained or destroyed. The Superintendent or designee shall ensure the confidentiality of district records as permitted or required by law.

Legal References:

ALASKA STATUTES

40.21.010 – 40.21.140

Adoption Date:	February 8, 1993
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