Swallows Charter Academy
Regular Board Meeting Minutes

Mission

The mission of Swallows Charter Academy is to encourage all students to strive for academic excellence by providing content-rich curriculum in a safe environment that nurtures character development and supports creative expression.

Date & Time:
Monday, November 10, 2025
5:30 Regular Meeting
and Executive Session

EXECUTIVE SESSION – PERSUANT TO CRS24-6-402(4): AN EXECUTIVE SESSION WILL BE CONDUCTED TO DISCUSS PROPERTY (A), TO RECEIVE LEGAL ADVICE FROM AN ATTORNEY (B), CONFIDENTIAL MATTERS REQUIRED BY STATE OR FEDERAL LAW (C), SECURITY ARRANGEMENTS OR INVESTIGATIONS (D), CONTRACT NEGOTIATIONS (E), PERSONNEL MATTERS (F), PROTECTED DOCUMENTS CONSIDERATIONS (G), AND STUDENT PERSONNEL (H).

Location:
101 Civic Center Dr.
Pueblo West, CO 81007
(High School Commons)

1. K. Roberts calls meeting to order and Pledge of Allegiance at 5:30 pm
2. Roll Call – President – K. Roberts, Vice President – L. DeHerrera, Treasurer – S. Sandstrom, Board Member - J. Reese, Secretary – E. McWhorter present with T. Edson assisting with minutes, Dr. Compton, Dr. Meyer and Mr. Hawken from Administration.
3. President Roberts requested removal of the Building Coordinator item (ESM) under Roll Call. Motion by K. Roberts to approve the agenda as amended. Second by L. DeHerrera. Roll call: Motion carried.
4. Open forum - none
5. Information from the Board

    1. Budget Report - Treasurer S. Sandstrom reported that all accounts are on budget. Food service program revenues are coming in as expected.

    2. Extra Duty Pay Policy Committee - Board Members K. Roberts and J. Reese volunteered to serve.

    3. Other Updates

    4. Booster Club has posted a schedule board with upcoming games.

    5. The Calendar Committee is waiting for college schedules and considering a two-year calendar option.

    6. PTO continues to perform well, offering accessible support and well-run activities.

    7. Raffle & Bingo Training: J. Reese, Dr. Compton, and Mrs. Riley attended training.

8. Steve Horn Memorial was noted as a beautiful event with strong community turnout.

6. Information from the Executive Director / Administration

1. League Retreat

Scheduled for February 26–27, 2026. Registration is opening soon.

2. Duties and Responsibilities Roster

Updated roster included in the board packet.

3. Climate Survey

Secretary E. McWhorter reported that an additional meeting will occur this week. The survey is expected to launch before Thanksgiving break.

4. Preschool Update

Dr. Meyer reported the team is continuing to clarify water rights for the new preschool land. Meetings with the county included traffic exit/entrance review. Breaking ground is anticipated by the end of the school year.

5. Civic Center Drive Line Striping

Dr. Compton will present to the County Commissioners.

6. Healthy School Meals for All Funding

November ballot measures passed, providing additional support for the district's food service program.

7. Disclosure of Information Policy

Policy name updated to: Federal Immigration Disclosure of Information.

8. Other

Dr. Compton thanked board members who attended the Steve Horn Memorial.

7. Work Session

1. Digital Devices Policy – Research Review
    - Wait to see what the State unfolds in January and stick to the policy we currently have, with some special exceptions. Screen-free devices are considered in compliance.

2. First Reading: Background Check Policy
3. Second Reading: Continuing Disclosure Policy, name change to Bond Document Disclosure Policy – J. Reese notes date to be moved to the end of the policy rather than in the heading.

8. Presentation
    1. Vision for Network Expansion of SCA. Additional presentation to come within 2 months with a letter of intent from Dr. Compton due by February.
9. Consent Agenda – K. Roberts moves to approve, S. Sandstrom 2nd, Roll call, motion carries.
    1. Approval of Minutes from Board Meeting on October 13, 2025
    2. Approval of Early Graduate
    3. Approval of Document Disclosure Policy
10. Action Items
    1. Approval of the Annual Audit – K. Roberts moves, S. Sandstrom 2nd.
11. Executive Session: *PERSUANT TO CRS24-6-402(4): AN EXECUTIVE SESSION WILL BE CONDUCTED TO RECEIVE LEGAL ADVICE FROM AN ATTORNEY (regarding the employee agreement), and Personnel Matters (F)* K. Roberts moves to Break to Executive Session at 7:44pm, L. DeHerrera 2nd, roll call carries. All Board Members, Administrators Dr. Compton, Dr. Meyer, Matt Hawken and legal counsel, Dustin Sparks present. K. Roberts moves to exit Executive Session, S. Sandstrom 2nd. Motion carries.
    Board moves out of Executive Session at 9:54pm.
12. Assignments Recap
    1. Read over all policies
    2. Extra Duty Pay Committee
    3. Expansion Idea
    4. Survey Release
    5. Changing dates on policies
    6. Follow up with families with concerns on device policies
13. K. Roberts moves to adjourn at 9:57, S. Sandstrom 2nd, motion passes.

12.9.25
Date Approved

President

Emma S. McWhorter
Secretary