

SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....December 17, 2025

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 pm.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: Board members Amy Grandaw, Sonny Graese, Kris Heidewald, Lyle Cherry, Kim Hanson, and Cory Siebert were present. Be it noted that Kaitlin Deschane arrived at 6:03 pm. Others present: Kelly Robinson – District Administrator, Bob Berndt – MS/HS Principal Sub, Sarah Jones – Finance Manager, Tom White – Director of Buildings, Grounds and Transportation, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary, Julie Patefield – Community Ed Supervisor, Kellie Stumbris – Cheer Coach, Kristy Miller – MS teacher. Also attending were Jim Paul – Peshtigo Times reporter, Justin Pusick, Bonnie Beamer, and various other community members and students.
- IV. APPROVAL OF AGENDA: Motion by Heidewald, seconded by Hanson to approve agenda as presented. Motion carried 6-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA
 - A. ACCEPT DONATIONS
 - B. MINUTES OF REGULAR MEETING NOVEMBER 19, 2025
 - C. GENERAL FUND VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Graese to approve consent agenda as read, including donations from Jack Nolan in the amount of \$10,022.58 and \$507.15 from the Wisconsin Knights of Columbus, general fund vouchers 110072-110225 in the amount of \$488,280.77, ACH numbers 252600093-25260110 in the amount of \$17,995.62, wire transfers 202500068-202500080 in the amount of \$208,641.95, and no voids for a total of \$714,918.34. Motion carried 6-0.
- VI. PUBLIC INPUT: There were public input comments by Justin Pusick, Bonnie Beamer, and Kellie Stumbris. President Grandaw added a comment regarding the 3rd party investigation being completed and updated the public on the cost to the district, hoping to finally move forward.
- VII. CORRESPONDENCE/RECOGNITION: Mrs. Robinson thanked Mr. Allard, Mr. Kopfhammer, Mrs. Dama, Mr. White, Mr. Richlen, as well as the Elementary and MS/HS staff for making the Christmas programs a huge success. She also received correspondence from state senator Mary Felzkowski, commending the school district on the great accomplishment of being selected as a Wisconsin Blue Ribbon school.
- VIII. REPORTS
 - A. ADMINISTRATIVE REPORTS
 - 1. KELLY ROBINSON – SUPERINTENDENT: Mrs. Robinson reminded the board members about the holiday break, the deadline for candidates to turn in paperwork to run for school board, and on the State Education Convention in Milwaukee in January. She also updated them on the process regarding reporting and accepting donations, so the finance report next month will include the list of donations, instead of listing the item separately on the agenda. Finally, she wished everyone a Merry Christmas and Happy New Year. She reported (just after Mr. White’s administrative report) that US senate representative Tony Wied will be here next week for a visit in the middle school.
 - 2. KELLY ROBINSON – MIDDLE/HIGH SCHOOL PRINCIPAL: Mr. Berndt reported, and complimented the MS-HS music department for the successful holiday concert, Dress-Up week at the MS/HS, on the cheer teams’ 1st place finish at the Fire Up competition, the incredible two 1000-point earners, one in girls basketball, and one the very next night in boys basketball. He commended the collaboration with NWTC with the Northwoods Lab at Wausaukee, and the incredible opportunity it gives to our students. He

reported on the accounting students' competition at UWGB in Finance and Investment, and did very well. Hi-Q participated in a dry run in Marinette to prepare for the upcoming season.

3. KAM DAMA – ELEMENTARY SCHOOL PRINCIPAL: Mrs. Robinson reported for Mrs. Dama on the holiday hall decorating contest, won by the first grade team. She congratulated Mr. Allard and Mr. Kopfhammer for putting together two excellent concerts (for 1st – 6th grades, and the 4K-5K). She showed pride for the Student Leadership Committee for going above and beyond. The student leaders have been coming to school early to stand along the sidewalks during morning drop-off, greeting students and families with their positivity. She also recognized Troy Gruszynski as “Staff Member of the Month” for November for being helpful and kind, going out of his way to be helpful and kind, brings a calm presence to the building, and is extremely dedicated to helping students understand Math.
4. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White also commented on the concert setups, on additional demolition completed on the 3rd floor at the elementary school, with asbestos abatement happening during the Christmas break. Finally, he reported on the lockdown drills that recently were held.
5. NICK SCHRAMM – TECHNOLOGY COORDINATOR: Mr. Schramm updated the board on the website construction. He also reported that he has met with Mrs. Patefield to look into accepting online payments for Community Education, and was able to configure a few changes to make that happen. His department has also been busy upgrading our virtual servers to ensure security and up-to-date systems.
6. JULIE PATEFIELD – COMMUNITY EDUCATION SUPERVISOR: Mrs. Patefield updated the board on current programs, including results for the youth cheer competition, and on upcoming programs being offered, as well as on the CW pay-and-go store that is in the works and on the start of the STEP program.

IX. INFORMATION/DISCUSSION

- A. 2026-2027 SCHOOL CALENDAR: Mrs. Robinson reviewed the draft 2026-27 school calendar. She is asking the board to allow the start of school on 9/8/26 for longer construction time, and for a 1-year exception in the contract days for teachers, and 2 fewer student days. This would still allow a cushion in the hours and minutes requirement, but would allow construction to happen a bit longer without students in the building.
- B. LOCKDOWN DRILL REPORTS: Mrs. Robinson updated the board members on the recent lockdown drills. There were minimal items to report.
- C. MS HISTORY CLUB: Mrs. Robinson reported that Mrs. Miller is asking to create a middle school history club. The club will be meeting during flex period, and this will be unpaid, but may evolve into a paid advisor position in the future.
- D. OVERNIGHT CHEER TRIPS: Mrs. Stumbris is asking permission for 3 upcoming overnight cheer trips. Information was included in the board packet.

X. ITEMS SCHEDULED FOR ACTION

- A. APPOINTMENT(S)
 1. PART-TIME ELEMENTARY FOOD SERVICE EMPLOYEE: There was no action at this time.
 2. SUBSTITUTE MAINTENANCE EMPLOYEE: Motion by Hanson, seconded by Graese to approve John Richlen as substitute maintenance employee. Motion carried 7-0.
 3. SUBSTITUTE SPECIAL EDUCATION PARAPROFESSIONAL: Motion by Heidewald, seconded by Siebert to approve Tanya Williams as substitute special education paraprofessional. Motion carried 7-0.
 4. SHORT-TERM SUBSTITUTE TEACHER(S): Motion by Cherry, seconded by Hanson to approve Maria Knepel and Alyssa Wennesheimer as short-term substitute teachers. Motion carried 7-0.

5. HS SOCIAL STUDIES STUDENT TEACHER: Motion by Deschane, seconded by Heidewald to approve Jason Donaldson as HS social studies student teacher beginning with 2nd semester. Motion carried 7-0.
 6. VOLUNTEERS/CHAPERONES: Motion by Hanson, seconded by Siebert to approve the list of volunteers/chaperones as listed. Motion carried 6-0-1 with Graese abstaining.
 - B. 2026-2027 SCHOOL CALENDAR: Motion by Heidewald, seconded by Graese to approve the 2026-2027 school calendar as presented earlier in the meeting. Motion carried 7-0.
 - C. LOCKDOWN DRILL REPORTS: Motion by Hanson, seconded by Siebert to approve the lockdown drill reports as presented earlier in the meeting. Motion carried 7-0.
 - D. MS HISTORY CLUB: Motion by Deschane, seconded by Hanson to approve a MS history club as presented earlier in the meeting. Motion carried 7-0.
 - E. OVERNIGHT CHEER TRIPS: Motion by Heidewald, seconded by Cherry to approve the overnight cheer trips as presented earlier in the meeting. Motion carried 7-0.
- XI. ADJOURNMENT: Motion by Heidewald, seconded by Siebert to adjourn at 6:42 pm. Motion carried 7-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Amy Grandaw
President