

Music Teacher

Job Description

John Knox Christian School - Oakville, Ontario

To commence August 15, 2026

Main Objective:

The John Knox Christian School Music Program is committed to supporting the School's mission of igniting wonder for God, neighbour and creation. A JKCS music teacher would join our staff as a part of a community passionate about Christian education. Working closely with our Director of Music, this person would co-lead the senior band program, teach Grades 6-8, and support an honours band extracurricular group.

Qualifications:

- Passionate about music
- Highly organized & efficient
- A genuine love of learning and of band instruments
- Collaborative
- Visionary
- Can engage well with students in middle school
- An ideal candidate would have some experience conducting and/or playing in a band
- An ideal candidate would have teaching experience and credentials

Values:

To fulfill that crucial main objective, the teacher will possess the following employee values:

- **Christian** -- must love Jesus Christ and be an active member of a Bible-believing church. Their faith must align with and support JKCS's Christian mission. The person must be filled with grace and demonstrate the fruit of the Spirit.
- **Passion** -- must be someone eager to demonstrate a passion for serving Christ by supporting and serving others.
- **Growth** -- must strive for excellence, always looking to improve competency while seeking out best practices. Striving to accomplish goals while welcoming challenges defines this person well.
- **Connection** -- must have a compassionate servant's heart for staff, students and families.

Duties of a JKCS Music Teacher:

1. General

- To assist the principal in achieving the educational mission of the school;
- To work together with all colleagues in a spirit of harmony in order to achieve the educational goals of the school under the leadership of the principal and based on the policies of the school board;
- To maintain a satisfactory level of professional competence;
- To show respect towards students, parents and colleagues;
- To attend scheduled staff meetings (approx. 1x per month).

2. Program

- Give vision to the music program in collaboration with the Director of Music;
- To teach diligently and faithfully in Grades 6-8 music classes;
- Co-plan lessons to support a highly engaging music program;
- To choose appropriate context and approaches for Grades 6-8 music classes;

- Teach and assess ½ of the students in Grades 6-8, working with the Director of Music;
- To actively participate in improving the school's program to achieve its vision and mission;
- To participate in extra-curricular activities as determined by the principal and/or staff (specifically, participation in the extracurricular honour band program)

3. Classroom

- To be present at school as stipulated in the GAFE (General Agreement for Employment);
- To take proper care of classrooms, furniture, and equipment;
- To set an example of cleanliness, orderliness, and cheerfulness;

4. Planning, Teaching, Testing and Evaluation

- To submit lesson plans or course outlines, and testing assessment tools, to the principal at his/her discretion;
- To assess students regularly using "assessment for, of, and as" for academic achievement and diagnosis, and administer tests as necessary;
- To submit to the principal recommendations for promotion, acceleration, or retention;
- To complete administrative records as required by the principal;
- To participate and/or conduct normally scheduled Parent-Teacher-Student Conferences;
- To be ready and willing to discuss, as needed, the child's progress with the parents, using adequate records of achievement;
- To use appropriate methods and pedagogy for different learning styles;
- To work to ensure that individual needs are met as outlined within the individualized education plan (IEP) or other documentation.

5. Order and Discipline

- To foster a wholesome class atmosphere to guide in the maturation and development of the whole child, so that he or she may grow in awareness of his or her true status, purpose, and destiny, as a child of God and as a citizen of Canada;
- To establish good classroom management.
- To administer and keep a record of restorative discipline in harmony with the school's policy;
- To report all serious student misconduct to the administration, using procedures stipulated in GAFE (General Agreement for Employees);
- To report all accidents immediately to the administration, using procedures stipulated in GAFE (General Agreement for Employees);
- To create an environment conducive to learning;
- To cooperate with colleagues in a unified approach to maintain orderly student behaviour in the building, on the school grounds and on the school buses. This applies to the entire school day and all school activities.

6. Professional Growth

- To remain up-to-date on current educational research and professional issues;
- To participate in professional development as required by school policy;
- To attend the EDVANCE Employees Conference on its scheduled dates;
- To be a member of VOCATE (the Christian employee organization).

7. Community

- To attend school membership meetings in order to enhance the sense of partnership and community;
- To be involved in activities in the community that promote Christian education.

Time Allotted:

Arrival and departure times will be decided and dictated by the contracted schedule agreed upon by the Principal (or designate) and the employee. Teachers will receive prep periods to assist in completing their duties. This role would be 20%, including one prep period and one period to support extracurricular activities during break times.

Accountability:

Directly accountable to the Principal (or designate). A "*Coach and Connect*" process will assess personal performance and review this job description.

Remuneration:

The annual salary is calculated as per the Edvance/Vocate grid. Benefits and Pension (8.05%) are also included for all part-time employees in their second year.