



COMBINED WORK SESSION / BOARD MEETING

12/01/2025 [07:00 PM-08:00 PM] @ 418 S. 24th Street Camp Hill PA 17011

COMBINED WORK SESSION / BOARD MEETING

1. Roll Call

Minutes

Josceylon Buchs (President), Meredith Bowen, Neil Connelly (Vice President), Randall Gale, Melissa Howard, Geoffrey McInroy, Adrian Murray, Sean Quinlan, Dan Serfass (Superintendent), Kerry Martin (Secretary), and Gareth Pahowka (Solicitor).

There were no members absent.

Community/Staff Attendees are available on the attached list.

2. Agenda Approvals

2.a. Approval of Agenda

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the agenda. The motion passed unanimously.

2.b. Minutes from the Previous Meeting

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the minutes from the November 3, 2025, Work Session; the November 10, 2025, Board Meeting; and the November 17, 2025 Special Board Meeting. The motion passed unanimously.

2.c. Bills List

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the Bills List. The motion passed unanimously.

3. Report to Officers and Others

3.a. President

Minutes

There was no report.

3.b. Secretary

Minutes

There was no report.

3.c. Solicitor

Minutes

Mr. Pahowka welcomed the new Board members and shared that Saxton and Stump is holding a dinner program on January 29th. All Board members are welcome but the program is specifically geared toward new Board members.

3.d. Superintendent

Minutes

Mr. Serfass shared that the current Enrollment Report is attached and that charter school enrollment numbers are currently at 33 and homebound is at 2 students. Current enrollment is at 1,233 students, an increase of 14 from the August report.

4. Discussion Items

4.a. CAC for DEI New/Re-elected Membership (Mr. Serfass)

Minutes

Mr. Serfass reviewed the annual process for filling vacancies on the CAC for DEI and shared that the following individuals are being brought forward for a vote later this evening to fill six vacant positions:

- Saba Alemayehu (returning member)
- Vanessa Bolejack [Cilento] (returning member)
- Cindy Blount-Domingo – newly appointed
- Rachel Christiansen – newly appointed
- Karima El Hakmi – newly appointed
- Adrienne Robbins – newly appointed

4.b. Policies (First Read)

Minutes

Mrs. Ivey reviewed the draft of Board Policy 246 School Wellness, which is being brought forward for a first read. She shared that the Committee added additional language to the PSBA draft policy to allow adjustments needed for students with IEP plans and 504 plans and for the District's PBIS program.

Mrs. Ivey shared that Policy 716 Integrated Pest Management is being brought forward for a first read as drafted by PSBA. No changes were recommended at the Policy Committee meeting.

4.c. Overnight Trip to Costa Rica and Panama

Minutes

Mrs. Buchs shared that Administration is requesting Board approval of an overnight trip to Costa Rica and Panama using EF Educational Tours in Summer 2027.

Mr. Serfass indicated that this trip and the one to Germany and Iceland are being brought forward early as both groups have requested approval to begin fundraising. Administration wished to have the Board approve the trips prior to the groups beginning those efforts.

4.d. Overnight Trip to Germany and Iceland

Minutes

Mrs. Buchs shared that Administration is recommending Board approval of an overnight trip to Germany and Iceland through German American Partnership Program (GAPP) in the summer of 2027.

4.e. Personnel Report

Minutes

Mrs. Russell reviewed the Personnel Report and highlighted the appointment of a new Middle School Administrative Assistant and additional winter athletics volunteers.

4.f. Vacant School Board Director Position

Minutes

Mrs. Buchs reviewed the application process for community members who expressed interest in the vacant Board Director position. Applicants will be interviewed at this evening's meeting before a vote takes place.

5. Report of Committeess

5.a. Athletic - Mr. Gale

Minutes

Mr. Gale shared that the minutes from the November 13th Committee meeting are attached and that the highlight from the meeting is the wonderful level of student participation in winter sports.

5.b. Budget & Finance / Personnel - Ms. Bowen

Minutes

Ms. Bowen shared that the Committee met last week and that the minutes are attached. She encouraged those interested in learning more about proposals for bigger projects to review the minutes. The Committee discussed updates on a potential roofing project, the incident at Hoover, and the state budget.

5.c. Community Engagement / Governmental Relations - Mr. Serfass

Minutes

Mr. Serfass shared that the minutes from the November 20th meeting are attached and that the District has received feedback from the community regarding the incident at Hoover and considerations for the

polling location at the District Office. He shared that he reached out to the County to discuss moving the polling place and that the County was receptive. He will follow up with the Board as he gets additional information. He also shared that Administration is considering options for calendar adjustments to accommodate May voting, including changing that day to a FID day or professional development day.

5.d. Curriculum & Extracurricular Activities - Mr. Connelly

Minutes

Mr. Connelly shared that the minutes from the Committee meeting are attached and that they discussed the trips being brought forward this evening for a vote. The Committee also discussed an Affiliation Agreement with Lebanon Valley College and the report on the Future Ready Index that will be brought forward to the full Board in January.

5.e. Policy - Mr. McInroy

Minutes

Mr. McInroy shared that the Committee meeting met prior to last month's Board meeting and that the meeting minutes are attached.

6. Report of Board Representatives

6.a. Community Recreation - Ms. Bowen

Minutes

Ms. Bowen shared information about upcoming activities in the Borough including:

- Tree Lighting on December 4th with Mid Penn Bank offering cookies and hot chocolate after
- Miracle on 24th Street Maker's Market on December 6th
- Parade of Lights for Toys for Tots on December 5th and 6th
- Home decorating contest during the week of December 8th with judging on December 11th

6.b. Harrisburg Area Community College - Mr. Gale

Minutes

Mr. Gale shared that the HACC faculty negotiations have resolved following the strikes and that a contract appears to be moving forward.

6.c. Performing Arts Center Advisory Committee

Minutes

There was no report.

6.d. Capital Area Intermediate Unit

Minutes

Mrs. Buchs shared that the Board highlights from the CAIU are attached.

7. Comments from Citizens

Minutes

1. Micki Kautz: Shared concerns over accessibility of the new entry point for athletics events at the High School.

8. New Business

8.a. CAC for DEI New/Re-elected Membership

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the listed individuals as newly elected members of the CAC for DEI. The motion passed unanimously.

8.b. Overnight Trip to Costa Rica and Panama

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the 2027 overnight trip to Costa Rica and Panama. The motion passed unanimously.

8.c. Overnight Trip to Germany and Iceland

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the 2027 overnight trip to Germany and Iceland. The motion passed unanimously.

8.d. Personnel Report

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the attached Personnel Report. The motion passed unanimously.

8.e. New School Board Director Interviews

Minutes

The following candidates provided a short statement of interest in the vacant Board position:

- Jolee Bovender
- Christopher Duchene
- Christina Garber
- Shane Poole
- Linda Rhen

Mrs. Buchs asked each of the candidates the following questions following their statements:

1. Why are you interested in serving on the board and what skills or experiences make you a strong candidate?

2. How would you objectively balance the needs of all stakeholders including students, staff, and the community?
3. Do your other obligations allow you to commit to 2 full nightly board meetings each month as well as multiple committee meetings which may be scheduled during normal daytime business hours?

8.f. Vacant School Board Director Position

Minutes

Mrs. Buchs expressed appreciation to all of the candidates for their thoughtful remarks and preparation for the evening's interviews.

Mr. Connelly highlighted the skills that each candidate would bring to the board. He made a motion, seconded by Mrs. Howard, to nominate Linda Rhen for the vacant Board Director position.

The Board discussed the process to move forward and discuss the candidates. Mr. Pahowka recommended that nominations proceed and then the Board would vote following the closure of nominations.

Ms. Bowen commented on the applicants and highlighted Mr. Poole's experiences.

Mr. Murray highlighted the strengths of all of the candidates. He made a motion, seconded by Mr. Quinlan, to nominate Mrs. Garber to the vacant Board Director position.

Mr. Gale remarked on the candidates' presentations. He made a motion, seconded by Mr. Quinlan, to nominate Mrs. Bovender to the vacant Board Director position.

Mrs. Howard highlighted the strengths of the candidates and expressed appreciation to them for their interest. She encouraged all candidates to remain involved in the District.

Mr. Pahowka recommended that a roll call vote be taken in the order of nominations. The first one to receive five votes would be approved.

There was a roll call vote on the nomination of Linda Rhen. The motion passed unanimously (8-0). Mrs. Buchs congratulated Mrs. Rhen and thanked all of the candidates for their interest.

9. Adjournment

Minutes

Mr. Connelly made a motion, seconded by Mr. Gale, to adjourn the meeting. The motion passed unanimously. Mrs. Buchs adjourned the meeting at 8:42 PM.

In-Person Attendees:

Dr. Borrelli

Ms. Reely

Mrs. Rhinehart

Mrs. Ivey

Mrs. Russell

Christina Garber

Betsy Gayner

Linda Rhen

Jolee Bovender

Christopher Duchene

Shane Poole

Liz Reilly

Beth Nonemaker

Dave Rhen

Online Attendees:

Micki Kautz

Kate Murray

Shane and Alexandria

Scott

Sherry

Maureen

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ASM

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