

School District U-46
Elgin, Illinois

November 3, 2025

The video of the November 3, 2025, meeting can be found here:

[November 3, 2025, BOE Meeting](#)

The meeting of the Board of Education was called to order at 6:00 p.m. at the U-46 Welcome Center, 1019 East Chicago Street, Elgin, IL 60120.

The following Board Members answered roll call: Sue Kerr, Samreen Khan, Dawn Martin, Veronica Noland, Chanda Schwartz, and Melissa Owens. Ms. Thommes was absent.

President Owens requested a motion to move into Closed Session to discuss individual student disciplinary matters; pending, probable or imminent litigation; the appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public, or legal counsel for the public body; the purchase or lease of real property for the use of the School Board; the setting of a price for the sale or lease of real property owned by the School Board; an internal audit, control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews; collective negotiating matters between the School Board and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; review of Closed Session Minutes; and individual student matters.

The motion was made at 6:01 p.m. by Ms. Noland, seconded by Ms. Kerr. Upon roll call, yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

A motion was made at 6:53 p.m. by Ms. Martin, seconded by Ms. Schwartz, to move into open session. Upon roll call, yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

Present for the business session were Board members Sue Kerr, Samreen Khan, Dawn Martin, Veronica Noland, Chanda Schwartz, Melissa Owens, Superintendent, Dr. Suzanne Johnson, and Chief Legal Officer, Trisha Olson. Also present was Student Board member Dhanvi Dhandapani. The following were also present at the District's central office: Dr. Annette Acevedo, Celia Banks, Naul Conejo, Nick Corn, Robyn Cornelissen, Sheila Downs, Patty Kenyon, Amanda Leatherby, Brian Lindholm, Lela Majstorovic, Ashlee McHaney, Matt Raimondi, Cassondra Reichenbach, Kristine Rogowski, Brian Tennison, Dr. Kyle VonSchnase, and Dr. Ann Williams.

President Owens led the recitation of the Pledge of Allegiance.

1. Accent on Achievement - Dr. Johnson

A. School Board Members Day

In recognition of School Board Members Day celebrated on November 15, 2025, Administration provided a Proclamation of Appreciation to Melissa Owens, the president of the U-46 Board of Education, on behalf of the Board of Education. School District U-46 has seven elected board members and one student advisor. School board members are volunteers serving as advocates striving for quality education opportunities for every student. They safeguard community tax dollars and strive to create the best education environment possible with the resources available.

2. Strategic Plan Report - Dr. Johnson (Board Policy 2:20 - Powers and Duties of the Board of Education; Indemnification)

A. School Report Card Data

Lela Majstorovic, Deputy Superintendent of Instruction, Brian Tennison, Assistant Superintendent of Teaching and Learning, and Matt Raimondi, Director of Assessment and Accountability, reviewed and discussed the School Report Card Data with the Board of Education.

B. 2026-2027 Boundary Transition Update

Lela Majstorovic, Deputy Superintendent of Instruction, presented an update to the Board of Education on the 2026-2027 Boundary Transition. The presentation included a review of the student assignment process, the residency exception process, course selection for 5th and 6th graders, staffing updates, and a preview of forthcoming topics.

3. Comments from the Audience - Ms. Owens

A. Public Comments

There were no Public Comments.

4. Other Business - Board Member and Superintendent Update, If Necessary

A. Additional Information

Dr. Johnson recognized the Communications and Community Relations team and Kristine Rogowski, Director of Communications and Community Relations, for winning several awards. Dr. Johnson also recognized the Streamwood Boys Soccer team for winning their Super Sectional.

B. FOIA Requests – 8

Dr. Johnson stated that there were eight Freedom of Information Act requests, which will be available on BoardDocs and the District's website.

5. Consent Agenda - Dr. Johnson

- A. Personnel Report and Workers' Compensation Cases
- B. Minutes of Board Meeting - August 18, 2025
- C. Bid - Operations - Unite U-46 - Century Oaks Elementary School
- D. Bid - Operations - Unite U-46 - Glenbrook Elementary School
- E. Bid - Plant Operations - Snow Removal Services
- F. Proposal - Plant Operations - Emergency Repair - Educational Services Center Sprinkler System
- G. Proposal - Curriculum and Instruction - Classroom Libraries
- H. Occupancy Permit - 1
- I. Approval of Settlement Agreement and General Release in the Matter of *RG and AS v. School District U-46*

Motion by Ms. Martin, seconded by Ms. Noland, to approve the Consent Agenda items A-I as presented. Upon roll call, yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and President Owens. No votes: 0. The motion was carried by a vote of 6-0.

6. Discussion/Action - Dr. Johnson

A. Itemized Bills – November 3, 2025

Robyn Cornelissen, Executive Director of Financial Services, was available to respond to questions from the Board of Education regarding the List of Bills. Administration recommended the Board of Education approve the List of Bills in the amount of \$31,666,485.07.

Motion by Ms. Schwartz, seconded by Ms. Martin, to approve the List of Bills in the amount of \$31,666,485.07. Upon roll call, yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

B. Resolution Authorizing the Naming of the New Elgin Middle School to Legacy Middle School

Brian Lindholm, Chief of Staff, was available for questions from the Board of Education. Administration recommended the Board of Education adopt the Resolution Authorizing the Naming of the new Elgin middle school to Legacy Middle School.

Motion by Ms. Kerr, seconded by Ms. Noland, to approve the resolution naming the new Elgin middle school Legacy Middle School.

Brian Lindholm introduced Katie Pappas, who spoke about naming the middle school Legacy.

Upon roll call, yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

7. Other Business - Dr. Johnson

A. Investment Report for the First Quarter

Robyn Cornelissen, Executive Director of Financial Services, presented the Investment Report for the first quarter and was available to respond to questions from the Board of Education.

B. Estimate of 2025 Tax Levy

Robyn Cornelissen, Executive Director of Financial Services, reviewed the Estimate of the 2025 Tax Levy and was available to respond to questions from the Board of Education.

The following steps are required when filing a tax levy:

1. The Board of Education requests tax revenue through the annual tax levy process. The Board of Education estimates the amount of the annual tax levy at least 20 days prior to taking action on said levy. The estimated 2025 Tax Levy is attached for your review and consideration.
2. The 2025 Estimated Tax Levy will be reviewed during the November 17, 2025, Finance Committee meeting. Additionally, a public hearing on the 2025 Tax Levy will be held during the regular Board meeting on Monday, November 17, 2025.
3. The proposed 2025 Tax Levy will be recommended to the Board of Education for adoption during the regular Board meeting on Monday, December 15, 2025. The tax levy must be filed with the County Clerk by the last Tuesday in December.
4. The Township Assessor's determine property values. The County Clerks set the tax rates associated with property values. In order for the District to receive the maximum tax extensions, levy amounts must be estimated higher to account for the unknown factors in the process. Since the equalized assessed valuation (EAV) of property and new construction numbers are unknown at the time the levy is submitted, it is a common practice to establish a defensive levy. Regardless of the amount levied, the County Clerks will reduce levies as needed to ensure all taxing bodies

comply with the Property Tax Extension Limitation Law. For Tax Year 2025, the District is entitled to an increase of 2.9% over the previous year for existing property.

8. Work Session – Resolutions

A. Resolution for the Disposal of Surplus Personal Property (Books)

Celia Banks, Director of Curriculum and Instruction, reviewed the Resolution and was available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the Resolution for the Disposal of Surplus Personal Property.

B. Resolution Declaring the Intention to Issue \$32,000,000.00 Working Cash Fund Bonds of School District Number 46, Kane, Cook, and DuPage Counties, Illinois, for the Purpose of Increasing the District's Working Cash Fund, and Directing that Notice of such Intention be Published in the Manner Provided by Law

Dr. Ann Williams and Dr. Kyle VonSchnase, Deputy Superintendents of Operations, and Elizabeth Hennessy, Managing Director for Raymond James, presented the Resolution and summary and were available to respond to questions from the Board of Education. Administration recommended the Board of Education adopt the Resolution Declaring the Intention to Issue \$32,000,000.00 Working Cash Fund Bonds of School District Number 46, Kane, Cook, and DuPage Counties, Illinois, for the Purpose of Increasing the District's Working Cash Fund, and Directing that Notice of such Intention be Published in the Manner Provided by Law.

9. Work Session - Dr. Johnson

A. Order Calling a Public Hearing Concerning the Intent of the Board of Education of School District Number 46, Kane, Cook, and DuPage Counties, Illinois, to sell \$32,000,000.00 Working Cash Fund Bonds

Dr. Ann Williams and Dr. Kyle VonSchnase, Deputy Superintendents of Operations, and Elizabeth Hennessy, Managing Director for Raymond James, reviewed the Order Calling a Public Hearing Concerning the Intent of the Board of Education of School District Number 46, Kane, Cook, and DuPage Counties, Illinois, to sell \$32,000,000.00 Working Cash Fund Bonds and were available to respond to questions from the Board of Education. Administration recommended the Board of Education adopt the Order Calling a Public Hearing Concerning the Intent of the Board of Education of School District Number 46, Kane, Cook, and DuPage Counties, Illinois, to sell \$32,000,000 Working Cash Fund Bonds.

10. Work Session - Bids/Proposals (Board Policy 4:60 - Purchases and Contracts)

A. Proposal - Information Services - Analog Replacement

Sheila Downs, Assistant Superintendent of Operations, and Naul Conejo, Technology Operations Manager, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended approval of the proposal from Lingo Communications in an amount not to exceed \$336,911.76, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. The cost is included in the budget for the 2025-2026 through 2027-2028 fiscal years.

B. Proposal - Plant Operations - Kimball Middle School Unit Ventilator Purchase

Sheila Downs, Assistant Superintendent of Operations, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended approval of the proposal from Johnson Controls in the amount of \$424,555.00, and requested authorization for District administration to execute related documents. This expenditure was charged to the Operations Fund. The cost is included in the budget for the 2025-2026 fiscal year.

C. Proposal - Plant Operations - District-Wide Access Control Migration to Genetec Security Center

Sheila Downs, Assistant Superintendent of Operations, and Cassondra Reichenbach, Assistant Director of Planning and Systems, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended approval of the proposal from Convergent in the amount of \$546,301.97, and requested authorization for District administration to execute related documents. This expenditure was charged to the Operations Fund. The cost is included in the budget for the 2025-2026 fiscal year.

D. Bid - Plant Operations - Data Center Dry Fire Suppression System, HVAC, and Generator, Project #335-25

Sheila Downs, Assistant Superintendent of Operations, and Cassondra Reichenbach, Assistant Director of Planning and Systems, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended award to the lowest responsible bidder, MG Mechanical Contracting, LLC., in the amount of \$1,717,000.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Operations Fund. The cost is included in the budget for the 2025-2026 fiscal year.

E. Bid - Plant Operations - Snow Removal Services Re-Bid - Regions 1 and 3

Ashlee McHaney, Assistant Director of Operations, and Nick Corn, Coordinator of Grounds, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended award to the lowest responsible bidder, Polar Group, LLC., in the amount of \$188,760.00 and Apex Landscaping, Inc. in the amount of \$58,560.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Operations Fund. The cost is included in the budget for the 2025-2026 fiscal year.

11. Work Session - Contracts Over \$35,000.00 (Board Policy 4:60 - Purchases and Contracts)

A. Contract - Plant Operations - Joint Purchase Agreement for Rock Salt

Ashlee McHaney, Assistant Director of Operations, and Nick Corn, Coordinator of Grounds, presented the proposal and were available to respond to questions from the Board of Education. Administration recommended approval of the contract with Illinois Department of Central Management Services in the amount not to exceed \$122,458.80, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Operations Fund. The cost is included in the budget for the 2025-2026 fiscal year.

B. Contract - Office of Schools - Graduation Ceremonies at the NOW Arena

Dr. Annette Acevedo, Assistant Superintendent of Schools, presented the proposal and was available to respond to questions from the Board of Education. Administration recommended approval of the contract with NOW Arena in the amount of \$250,384.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. The cost is included in the budget for the 2026-2027 and 2027-2028 fiscal years.

C. Contract - Specialized Student Services - Occupational Therapy Services

Amanda Leatherby, Director of Specialized Student Services, and Patty Kenyon, Health Services Supervisor, presented the proposal and were available to respond to questions from the Board of Education. Administration recommended approval of the contracts with the vendors listed below in the amount not to exceed \$221,760.00, and requested authorization for District administration to execute related documents.

AHS Staff - rate of \$77-\$90 per hour
CORE Medical - rate of \$83 per hour
Stepping Stones - rate of \$90 per hour

This expenditure will be charged to the Education Fund. The cost is included in the budget for the 2025-2026 fiscal year.

12. Work Session - Change Orders (Board Policy 4:60 - Purchases and Contracts)

- A. Change Order - Plant Operations - Bartlett, Elgin, Larkin, South Elgin, and Streamwood High Schools Backstop Replacement, Project #2072-25

Sheila Downs, Assistant Superintendent of Operations, and Cassondra Reichenbach, Assistant Director of Planning and Systems, presented the change order and were available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the change order from Omni Commercial Group, Inc., in the amount of minus \$73,456.00.

- B. Change Order - Plant Operations - Larkin High School Roof Replacement, Project #274-25

Sheila Downs, Assistant Superintendent of Operations, and Cassondra Reichenbach, Assistant Director of Planning and Systems, presented the change order and were available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the change order from Preservation Services, Inc., in the amount of minus \$75,181.00.

- C. Change Order - Plant Operations - Ronald D. O'Neal Elementary School Parking Lot Paving, Project #1406-25

Sheila Downs, Assistant Superintendent of Operations, and Cassondra Reichenbach, Assistant Director of Planning and Systems, presented the change order and were available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the change order from Maneval Construction Company, Inc., in the amount of minus \$119,105.45.

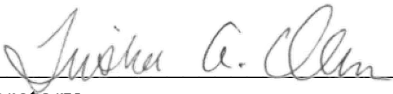
13. Adjournment - Ms. Owens

Motion by Ms. Kerr, seconded by Ms. Martin, to adjourn the Board meeting of November 3, 2025, at 8:29 p.m. Upon roll call, yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

Approved this 26th day of January, 2026.



President



Secretary