

WARREN HILLS REGIONAL BOARD OF EDUCATION

January 27, 2026

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order – Alfred Coscia, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Alfred Coscia	Thomas Dufner	Molly Fraumeni
Jean Hansen	Erik Heller	Amy Kemp
Lisa Marshall	Paula Merrill	Corey Piasecki

C. Executive Session- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

D. Reconvene: 7:00 p.m.

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger*, *New Jersey Herald* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- January 6, 2026 Regular & Executive Session Meetings

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

F. Student Liaison Report – Louden Heller

G. Superintendent’s Report – Mr. Earl C. Clymer, III

H. Presenter(s): Scott Mosher - Robotics Team
Upcoming FIRST Robotics Competition in March at WHRSD

I. Goals:

Warren Hills Regional School District Goals for 2025-2026 School Year

District Goal 1: To increase the percentage of students who are *graduation ready* on the NJGPA-Adaptive, Math & ELA assessments, utilizing the *Curriculum Monitoring and Assessment Plan* and the *Annual School Plan* to more closely evaluate student growth.

District Goal 2: To implement best practices and strategies to enhance the Culture and Climate of district school buildings in collaboration with student, faculty and administrative stakeholders by facilitating at least 2 in-district programs.

District Goal 3: To implement the *Structured English Instruction Program* by providing certificated faculty with in-house Professional Development time and resources to complete the 15-hour, self-paced training program no later than May 29, 2026, with a successful completion rate of greater than 95% of certificated teaching staff and non-certificated teaching staff.

Warren Hills Board of Education Board Goals for 2025-2026:

1. Support the administration, faculty and staff district achievement by monitoring student growth, professional development, and school climate initiatives. The Board will ensure these initiatives are implemented with fidelity and reviewed for effectiveness.
2. Support, recognize and celebrate student achievements by highlighting academic, extracurricular, and personal successes. The Board seeks to foster a positive culture that values both student growth and staff contributions.

J. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No meeting held	By Chair:
Education, Policy & Technology	No meeting held	By Chair:
Personnel & Student Activities	No meeting held	By Chair:
Negotiations	No meeting held	By Chair:

K. Old Business

L. New Business

M. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written

communication. The Board will then hear any additional comments that may come as a result of the Board's response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

N. ACTION ITEMS

I. PERSONNEL

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Richard Sherman	Approve	Coach - JV Baseball	\$4,431.00	District	Start of Spring Season	End of Spring Season	Tier 3, Step 1 - Pending receipt of required documents
2	Emily Dorn	Rescind	Coach - Asst Spring Track & Field	\$7,089.00	HS	01-27-26		Previously approved 12-09-26 Agenda
3	Chelsea Swick	Approve	Coach - Asst Spring Track & Field	\$4,431.00	HS	Start of Spring Season	End of Spring Season	Tier 3, Step 1 Pending receipt of required documents
4	Victor Cioni III	Approve	Substitute Teacher	\$130.00/day	District	01-28-26	06-30-26	Pending receipt of required documents
5	Sara Denker	Approve	Substitute Teacher	\$130.00/day	District	01-28-26	06-30-26	Pending receipt of required documents
6	Michael Schwartz	Approve	Substitute Teacher	\$130.00/day	District	01-28-26	06-30-26	Pending receipt of required documents
7	Krista Winters	Approve	Substitute Teacher	\$130.00/day	District	01-28-26	06-30-26	Pending receipt of required documents
8	Jacob Smith	Approve	Substitute Teacher	\$130.00/day	District	01-28-26	06-30-26	Pending receipt of required documents
9	Maria Del Pilar Romero Ramirez	Accept	Paraprofessional	\$29.98/hr	District	01-30-26	01-30-26	Resignation

*2. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/Step / # of Hours	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Gracie Tirabassi	Volunteer - Track	N/A	N/A	District	Start of Spring Track Season	End of Spring Track Season	Pending receipt of required documents
2	Darryl Wright	Volunteer - Baseball	N/A	N/A	District	Start of Baseball Season	End of Baseball Season	Pending receipt of required documents
3	Joseph Bodenschatz	Volunteer - Baseball	N/A	N/A	District	Start of Baseball Season	End of Baseball Season	Pending receipt of required documents

*3. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	K Dennison	NJ Council of Teachers of English Conference	Drew University Madison NJ	\$130.00 Registration, Mileage	March 10, 2026
2	D Detrick	Cyber.org EdCom from Cyber Security Teachers	Reno, Nevada	\$75.00 Registration	June 16-18, 2026
3	Megan Thompson	Annual Counselor Luncheon	Ramapo College Mahwah, NJ	Mileage	February 27, 2026

Approval of Personnel Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

II. EDUCATION AND POLICY

*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS –2025-2026 - None
 HS – 2025-2026 - None

*2. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	J Leontaris	DeSales University 2725 Station Ave Center Valley PA 18034	Transportation	Key Club
2	K Chiara J Giamoni	Centenary University 400 Jefferson St Hackettstown NJ 07840	Transportation	Peer Leadership
3	M Jones	St Lukes Warren Hospital 185 Roseberry St Phillipsburg NJ 08865	Transportation	Sport Medicine Relations
4	K Morpeth S Montero	Jazz Ensemble/ Select Choir Competition at 2 schools and then Dorney Park & Wildwater Kingdom, Allentown PA	Transportation	WHRMS Jazz Band & Select Choir
5	K Morpeth	WHRHS	Transportation	Rehearsal for Spring Concert
6	J Willis D Detrick	Rutgers University Busch Campus Weeks Hall 500 Bartholomew Rd Piscataway NJ 08854	Transportation	Engineering & Computer Science Classes
7	C Dock C Hickerson	MetLife Stadium E Rutherford NJ	Transportation	Business Students
8	C Dock	DECA State Competition Harrah's Atlantic City 777 Harrahs Blvd Atlantic City NJ	Transportation	DECA
9	M Reiner O Reiner J Mueller C Raia	High School National Cheerleading Competition Disney World Orlando Florida	Transportation	WHRSD Cheerleaders

Approval of Education & Policy Motions

MOTION:		SECOND		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				

Amy Kemp				
Alfred Coscia				

III. BUDGET AND FINANCE

*1. Motion to approve the bill list for the period January 7, 2026 through January 27, 2026, in the amount of \$1,733,167.20.

*2. Motion to approve Student Activities bill list for the period December 1, 2025 through December 31, 2025 in the amount of \$18,940.70.

*3. Motion to approve the Cafeteria Account bill list for the period October 1, 2025 through December 31, 2025 in the amount of \$338,633.93.

*4. Motion to approve transfers in the amount of \$37,005.38 for the month of December 2025.

*5. Motion to approve the following Special Education Tuition Contracts for the 2025-2026 regular school year:

Student	School	Amount	Aide	Related Services	Effective
7743432046	The Center School	\$69,346.20	N/A	N/A	11/1/25-6/30/26
7223821186	East Mountain School, HMH, Carrier Clinic	\$40,913.25	N/A	N/A	1/8/26-6/30/26

*6. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #5154345877 commencing January 20, 2026 until January 22, 2026, in the amount of \$63.10 per hour for a total of 10 hours per week with an additional 33% for administrative and preparation costs.

*7. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #8254992467 commencing January 22, 2026 until further notice, in the amount of \$63.10 per hour for a total of 10 hours per week with an additional 33% for administrative and preparation costs.

*8. Motions to accept, with gratitude, donations in the amount of \$400.00 from Annie Topoleski and \$15.00 from Leonard Caldararo through The American Online Giving Foundation, Benevity's foundation partner, for the Computer Science Student Activity pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

Approval of Budget & Finance Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

O. Public Comment

P. Second Executive Session (If Necessary)

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

Q. Adjournment _____ p.m.

Approval to Adjourn

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

*Roll Call