



PROMOTING EXCELLENCE • CREATING THE FUTURE

**REQUEST FOR PROPOSALS (RFP)  
for  
DEDICATED INTERNET ACCESS  
&  
WIDE AREA NETWORK SERVICES**

**CALLEN INDEPENDENT SCHOOL DISTRICT  
4205 WILDCAT DR.  
CORPUS CHRISTI, TEXAS 78410**

**Issue Date: January 27, 2026**

**Proposal Submission to:  
Calallen ISD**

**Attention: Kevin Beatty at [kbeatty@calallen.org](mailto:kbeatty@calallen.org)  
and  
Diana Coleman at [dzarillo@e-ratecentral.com](mailto:dzarillo@e-ratecentral.com)**

**Technical Assistance Deadline: February 17, 2026 3:00 pm CST**

**Proposal Due date: Tuesday, February 24, 2026, 3:00 pm CST**

**Proposals will be emailed to Kevin Beatty at [kbeatty@calallen.org](mailto:kbeatty@calallen.org) and Diana Coleman at [dzarillo@e-ratecentral.com](mailto:dzarillo@e-ratecentral.com)**

*The District is an Equal Opportunity employer/program. Historically Underutilized Businesses (HUB's) are encouraged to apply.*

**REQUEST FOR PROPOSALS (RFP)  
FOR  
DEDICATED INTERNET ACCESS & WAN SERVICES**

**NOTICE TO RESPONDENTS**

Calallen Independent School District herein referred to as “the District” is a tax-exempt educational organization which is located in northwest Corpus Christi, Texas. The District has approximately 4,000 students and operates two elementary schools, two intermediate schools, a middle school, and a high school. The school’s board is composed of seven active members. The District receives funding from local, state, and federal sources, including taxpayer dollars, the Texas Education Agency (TEA), and the U.S. Department of Education (USDE).

Using the Request for Proposals (RFP) method of procurement, the District is soliciting proposals from qualified vendors to provide for Direct Internet Access and Wide Area Network Services throughout the District.

The RFP is to be received at the time designated and should include all the information requested hereafter. Failure to comply with the requirements contained in this RFP may result in a finding that the respondent and proposal is not qualified. The District reserves the right to exclude from consideration any responses that are incomplete or received after the deadline. All times included in this RFP are Central Standard Time (CST).

All solicitations are posted to the District’s website, and upon request, will be made available to anyone who wishes to submit a response. However, it is the responsibility of the Respondent to provide the District with appropriate company name, authorized representatives, and contact information for the purposes of receiving notices, changes, addenda, or other critical information. Otherwise, potential respondents are responsible for watching for such notifications.

**Offerors must submit proposals for both DIA and WAN services. Failure to offer both services will result in the proposal being disqualified. The two services will be evaluated together, and one vendor will be selected to provide both services. All required locations must be included in the proposal – partial offerings WILL NOT be considered.** The District makes no guarantee that an award will be made as a result of this RFP or any subsequent RFP’s and reserves the right to accept or reject any or all submittals, waive any formalities, irregularities, or minor technical inconsistencies, or delete any item/requirement from the RFP or contract when deemed to be in the District’s best interest.

No contract or award shall be executed until it has been reviewed and approved by the School Board in a duly called and posted meeting of the Board. This RFP does not commit the District to pay for any costs incurred prior to the execution of the contract and issuance of the District Purchase Order.

The District reserves the right to accept or reject any and all Respondents, request additional information from Respondents, extend the deadline for submission, and cancel and reissue to RFP.

**The vendor SHALL NOT contact in any manner, nor deliver gifts or other items, to any District employee (other than the point of contact listed herein for questions and submissions), School Board member, or District consultant during this proposal solicitation, evaluation, and award process without prior approval of the Director of Operations. This restriction extends to “thank you” letters, phone calls,**

emails and any contact that results in the direct or indirect discussion of the RFP and/or Proposal submitted by Respondents. Failure to comply will result in disqualification.

### **RFP ACTIVITIES**

Issue & Advertise RFP: January 27, 2026

*This is the date of the first procurement advertisement in the Corpus Christi Caller Times newspaper, posted to the district website, USAC's E-Rate Productivity Center, and initial distribution of RFP packet to vendor list.*

Advertisement #2: February 3, 2026

*This is the date of the second procurement advertisement in the Corpus Christi Caller Times newspaper.*

Deadline for Technical

Assistance Questions: **Tuesday, February 17, 2026 at 3:00 pm (CST)**

*This is time and date that any technical questions must be submitted by to the District.*

**Deadline for Proposals: Tuesday, February 24, 2026 at 3:00 pm (CST)**

*This is the time and date that all proposals must be submitted and received by the District following the specifications in this document.*

### **TECHNICAL ASSISTANCE AND REQUESTS FOR CLARIFICATION/INTERPRETATION:**

Vendors must submit questions regarding this procurement via email to the following point of contacts:

**Kevin Beatty at [kbeatty@calallen.org](mailto:kbeatty@calallen.org) and Diana Coleman at [dzarillo@e-ratecentral.com](mailto:dzarillo@e-ratecentral.com)**

**The deadline for submitting questions is Tuesday, February 17, 2026 at 3:00 pm CST.** The questions and answers will be made available to all vendors that will be provided in an email **response from the District prior to or no later than Thursday, February 19, 2025 at 3:00 pm CST.** Any clarifications or interpretations of this RFP that materially affects or changes its requirements will be issued by the District as an addendum. It is the responsibility of each Respondent to obtain this information in a timely manner.

All such addenda issued by the District before the Proposals are due are part of the RFP, and Respondents shall acknowledge receipt of each addendum. The District will consider only those clarifications and interpretations that Respondents timely submit prior to the submittal deadline. Interpretations or clarifications in any other form, including oral statements, will not be binding on the District and should not be relied on in preparing Proposals.

### **SUBMITTAL REQUIREMENTS**

Responses must be **emailed** to:  
Calallen Independent School District

**Kevin Beatty at [kbeatty@calallen.org](mailto:kbeatty@calallen.org) and Diana Coleman at [dzarillo@e-ratecentral.com](mailto:dzarillo@e-ratecentral.com)**

**The District will not accept responses by oral communication, telephone, telegraphic transmission, or fax transmission.**

Within forty-five (45) days following the due date, District staff will evaluate and rank each Proposal submitted in relation to the selection criteria set forth herein.

Respondents are solely responsible for the timely delivery of their proposal response based on the instructions in this RFP. Responses received after the deadline will be rejected and shall be returned to the Respondent(s) unopened. No provisions or exceptions are made for late delivery due to actions or consequences of third-party carriers. The District is not responsible for notifying Respondents of receipt of proposals delivered by third-party carriers.

**All vendors must utilize the E-Rate portal and Form 470 which are indicated with the Specifications and Special Instructions section of this document to be considered.** All pages in the provided packet must be completed and all required signatures present to be considered. Proposals and responses shall be direct, concise, and complete; prepared in a manner that provides a straightforward description of the respondent's ability to meet the requirements set forth in the RFP. Emphasis should be on completeness, clarity of content, responsiveness to the requirements, and an understanding of the District's needs. When submitting a proposal, it is required that Respondent s have the necessary professional experience, prior training and applicable professional judgment to perform the activities proposed to supply the services requested by this RFP.

### **SELECTION PROCESS**

In accordance with Education Code 44.031(b) and Government Code 2269.155, in evaluating qualified proposals for contract award, the District will use the Best Value Method to determine the awarded vendor(s). In determining Best Value, the District will consider the following evaluation criteria, which will be evaluated based on the following scale:

<b>WEIGHT</b>	<b>CRITERIA</b>
50%	<b>Proposal Price</b>
5%	<b>Proposer's Project Personnel and Qualifications</b>
10%	<b>Proposer's Experience, Reputation and References</b>
35%	<b>Transition Considerations</b>

The district will select the Respondent that submits the proposal that offers the best value for the district based on the selection criteria and weighted values above, and its subsequent ranking evaluation.

Following the ranking of the Proposals based on the published selection criteria and board action to approve the ranking, the District will attempt to negotiate an agreement with the Respondent that offers the best value to the District. If the District is unable to negotiate an agreement with the selected Respondent, the District will, formally and in writing, end negotiations with that Respondent and begin the negotiation process with the next ranked Respondent in the order of selection ranking until a contract is reached or negotiations with all ranked Respondents end. Please note that the Board may choose to delegate authority to the District's Administration to negotiate and/or execute a contract depending on the specific Board action taken.

## GENERAL TERMS AND CONDITIONS

### 1. Applicability:

- a) All items listed under the general terms and conditions apply unless otherwise stated in the specifications.
- b) These conditions are applicable and form a part of the contract documents in each commodity and/or service contract and a part of the terms of each purchase order for commodity and/or service included in the specifications and Proposal forms issued herewith.

### 2. Laws, Policies, and Procedures:

- a) This solicitation shall be governed by the following documents unless an exception is otherwise taken within this solicitation. Some documents are incorporated by reference only, and may not be attached as part of this solicitation, though they will be considered enforced as part of the solicitation.
  - Texas Education Code Section 44.031.
  - Texas Government Code Sections 2253, 2258, 2269
  - CISD Policies, including but not limited to CH(Legal), CH (Local), CV (Legal), CV (Local), CVB (Legal), CVB (Local).

### 3. Use of District Documents:

- a) Proposal responses must be submitted on forms provided by the District. No alteration to the District forms will be permitted, including substitutions, additions, deletions, or interlineations, without written consent of the District.
- b) Reproduction of District documents is permitted, so long as reproduced copies are exactly the same in size, format, and content as forms prepared by the District. Any response submitted in altered form may result in rejection of such response at the option of the District.

### 4. Development of Specifications:

- a) Brands of equal quality or type are acceptable. The District reserves the right to make final decisions as comparable items. Be very certain that items upon which you submit and deliver are equal to items listed. Materials that are determined to be not equal shall be returned to the Respondent transportation charges collect.
- b) Whenever an article or material is defined by describing a proprietary product or by using the name of a manufacturer or brand name, the term "or equal" if not inserted shall be implied. The specified article or material shall be understood as indicating the type, function, minimum standard of design, efficiency, and quality desired and shall not be construed as to exclude other manufactured products of comparable quality, design, and efficiency.
- c) The District reserves the right to purchase additional quantities above that stated at the same unit price unless otherwise specified by the Respondent .
- d) The District reserves the right to modify conditions and specifications by mutual agreement with the selected supplier, both at the time of acceptance of this Proposal offer as so modified and subsequent thereto.

### 5. Inspection of Documents:

- a) Before submitting a response, each Respondent shall thoroughly examine the Proposal documents and project sites (if applicable) to ensure that the equipment and/or services submitted meet the intent of these specifications.
- b) Each Respondent receiving forms prepared by the District is responsible for inspection of District documents for missing or illegible pages, or other indication of incomplete information provided to the Respondent. The failure or neglect of Respondent to receive or examine any

contract document, form, instrument, addendum, or document shall in no way relieve Respondent from obligations with respect to his or her response. The submission of a response shall be taken as prima facie evidence of compliance with this section. Receipt of addenda to the Proposal documents by a Respondent must be acknowledged in the response.

c) The District is not responsible for incomplete response packets.

**6. Withdrawal or Modification or Correction of Submitted Proposal Responses:**

a) Any response, which has been submitted, may be withdrawn prior to the deadline. A request to withdraw a Proposal response must be in writing and be received by the District prior to the receiving deadline.

b) No amendment, addendum, or modification shall be accepted after the deadline for submitting a Proposal response to the District. If a change to a response that has been submitted is desired, the submitted response must be withdrawn and the replacement response submitted prior to the receiving deadline.

c) No Respondent may have more than one Proposal response on file with the District.

d) After the scheduled time for receiving Proposal responses, responses may not be withdrawn for a period of sixty (60) days.

e) Any contract entered into can be modified or rescinded only by a written document signed by both of the parties or their duly authorized agents.

f) Any erasures and/or corrections to Proposals, whether executed prior to or subsequent to the original Proposal submittal shall be authenticated by affixing in the margin immediately opposite the correction and the initials of the agent(s) signing the Proposal response.

**7. Proposal Cost:**

a) The District shall not be liable for any cost incurred by a Respondent in the preparation or delivery of its response to this request for competitive sealed proposal or for any other cost incurred because of the request for proposal.

**8. Proposal Disclosure:**

a) The District is a government body subject to the Texas Public Information Act. Responses submitted to the District as a result of this solicitation are subject to release as public information after contracts are executed or the procurement is terminated. In the event a Respondent desires to claim portions of submitted response are exempt from disclosure, it is incumbent upon the Respondent to identify those portions in a transmittal letter. The transmittal letter must identify the page, the particular exemption(s) from disclosure, and the contended justification for exemption upon which it is making its claim. The District will consider a Respondent's request(s) for exemption from disclosure; however, the District will not be bound by the assertion that a page contains exempt material. An assertion by a Respondent that an entire volume of its response is exempt from disclosure will not be honored.

b) Until a contract resulting from this request for Proposal is executed, no employee, agent, or representative of any Respondent shall make available or discuss its response with the press, any elected or appointed official or officer of the District, or any employee, agent, or other representative of the District, unless specifically allowed to do so in writing by the District for the purposes of clarification, evaluation, and/or awarding the Proposal.

c) Respondents shall not issue any news release(s) or make any statement to the news media pertaining to this request for Proposal or any Proposal and/or contract or work resulting therefrom without the prior written approval of the District and then only in cooperation with the District.

d) By signing this Proposal response, a Respondent affirms he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift,

loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the Proposal response submitted.

- e) Respondent shall note any and all relationships which might be a conflict of interest and include such information with their response.
- f) By signing this Proposal response, a Respondent affirms, to the best of his/her knowledge, the response has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give them an unfair advantage over other Respondents in the award of this Proposal.
- g) If a Respondent's response is accepted by the District, the Respondent shall not advertise or publish, without the District's prior consent, the fact the District has entered into the contract, except to the extent necessary to comply with proper requests for information from an authorized representative of the federal, state, or local government.

**9. Delivery and Materials:**

- a) The Respondent shall store and protect materials and equipment in accordance with the manufacturer's recommendations.
- b) The Respondent, in the event of damage, shall immediately make all repairs and replacements necessary to the approval of Calallen ISD, with no additional cost to the District.
- c) All deliveries will be made to the address(es) specified on the purchase order during normal working hours of 8:00 a.m. to 4:00 p.m. Monday through Friday, unless authorized by the Purchasing Coordinator or designee.
- d) The District shall not be responsible for any "hidden damage" for a period dating from the date of delivery until statute of limitations as provided by the Uniform Commercial Code.
- e) If applicable, delivery shall provide, at no cost, at least one copy of any applicable Manufacturer's Safety Data Sheets (SDS) with each shipment, and upon request. If OSHA, federal, or state laws provide for additional requirements, those requirements are in addition to the SDS requirement.
- f) The Respondent shall retain all portable and detachable parts or portions of installation until final completion of work. These parts shall be delivered to the District 's Representative or designated District site and acknowledged as itemized receipts to obtain request for final payment.

**10. Licenses, Permits, and Taxes:**

- a) The price or prices for the services shall include full compensation for all taxes, permits, and licenses that the Respondent is or may be required to pay.

**11. Invoice, Payment, and Inspection:**

- a) The Respondent shall provide an invoice showing labor hours performed by labor description and the actual invoices for all materials purchased before payment will be issued.
- b) The District will pay the Contractor's actual cost plus the contracted mark up for materials. All items purchased (i.e., tools) and billed to the District will remain the property of the District.
- c) Federal excise taxes, state taxes, or sales taxes shall not be included in the invoiced amount. The District is not liable for these taxes. The District will furnish a tax exemption certificate upon request.
- d) All valid and complete invoices received by the District will be paid within thirty (30) days of the District's receipt of the deliverables or of the invoice, whichever is later.
- e) Payment terms, including the rate of interest that shall accrue on any overdue payments, are subject to Chapter 2251 of the Texas Government Code.
- f) The Respondent shall demonstrate work completed meets the requirements of Calallen ISD.
- g) The District Representative shall give final approval to all work performed.

- h) The Respondent will email all or fax all inspection reports or other applicable documents to the District Representative for processing.

**12. Award of Contract:**

- a) The District reserves the right to accept or reject, in part or in whole, any and all Proposal responses and to waive any irregularities or informalities in any Proposal or in the Proposal process. The contract will be awarded to a responsible Respondent. Whose responses are most advantageous to the District, considering the relative importance of price and the other evaluation criteria which may be included in the proposal.
- b) Award of the contract shall be made to the bidder who provides goods or services at the best value for the District taking into consideration the relative importance of price and other factors set forth below. Best value evaluation criteria will be grouped into percentage factors.
- c) The District may, by written notice to contractor, cancel the contract if it is found by the District that gratuities, in the form of entertainment, gifts, or otherwise, were offered or given by contractor or any agent or representative of contractor, to any employee or members of the Board of Trustees with a view toward securing an order or securing favorable treatment with respect to the awarding or amending, or the making of any determinations with respect to the performing of such order.
- d) A Respondent may be disqualified before or after an award is made, upon evidence of collusion with the intent to defraud, or perform other illegal activities for the purpose of obtaining an unfair competitive advantage.
- e) It is expected that all contact by Respondent with any District personnel and/or members of the Board of Trustees begin with the issuer of this Proposal. Failure to follow this procedure is grounds for eliminating the Respondent from any further consideration of awarding the contract. The recommendation to award the Proposal will be made to the District Board of Trustees. No contract shall be executed until it has been reviewed and approved by the Board of Trustees in a duly called and posted meeting of the Board.
- f) In connection with the performance of work under the contract, the Respondent agrees to comply with the Fair Labor Standard Act, Equal Opportunity Employment Act, and all other applicable federal, state, and local laws, regulations, and executive orders to the extent that the same may be applicable.

**13. Insurance:**

- a) If requested the successful Respondent shall be required to provide the District with copies of certificates of insurance, named as additional insured. Certificates of Insurance, name and address of Respondent, the limits of liability, the effective dates of each policy and policy number shall be delivered to the District prior to commencement of work. The insurance company shall be licensed in the State of Texas, certificate forms shall be approved by the Texas Department of Insurance and shall be acceptable to the District. All policies of insurance shall waive all rights of subrogation against the District, its officers, employees, and agents.
- b) The required insurance coverages and limits are listed in the draft of form agreement provided with this RFP.

**14. Service-Related Contracts:**

- a) The Respondent warrants it shall have available the necessary personnel, organization, equipment, and facilities to perform all the services and /or provide all the goods required under this solicitation.
- b) The Respondent shall employ orderly and competent employees trained in the required services to be provided under this solicitation.

- c) The Respondent, its employees, subcontractors, and subcontractor's employees may not use or possess any firearms, intoxicating beverages, tobacco, illegal drugs, or controlled substances while on the District's property, nor may such workers be intoxicated, or under the influence of alcohol or drugs.
- d) The District reserves the right to prevent, forbid, and/or temporarily or permanently bar any Respondent, its employees, subcontractors, and subcontractor's employees from any district facility for whatever reason it determines necessary to maintain safety and orderly operations.
- e) If applicable under this solicitation, Respondent, its employees, subcontractors, and subcontractor's employees shall have and maintain any and all required licenses and/or certifications for the duration of the contract. Additionally, the District reserves the right to require proof of any such requirement at any time during the contract term.
- f) The Respondent, its employees, subcontractors, and subcontractor's employees shall fully comply with all applicable federal, state, and local safety and health laws, ordinances, rules and regulations in the performance of the services, including but not limited to those imposed by the District and by the Occupational Safety and Health Administration (OSHA). In case of conflict, the most stringent safety requirements shall govern.

#### **15. Warranties**

- a) Warranty conditions for all supplies and/or equipment shall be considered manufacturer's minimum standard warranty or a minimum of one (1) year guarantee, whichever is greater, unless otherwise agreed to in writing. Respondent shall be an authorized dealer, distributor, or manufacturer for the product. All equipment submitted shall be new unless clearly stated in writing.
- b) If a Respondent's response is accepted by the District, the price to be paid by the District shall be that contained in Respondent's response which Respondent warrants to be no higher than Respondent's current prices on orders by others for products of the kind and specification covered by this agreement for similar quantities under similar or like conditions and methods of purchase. In the event Respondent breaches this warranty, the prices of the items shall be reduced to the Respondent's current prices on orders by others, or in the alternative, the District may cancel this contract without liability to Respondent for breach or Respondent actual expense.
- c) If a Respondent's response is accepted by the District, the Respondent warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for commission, percentage, brokerage, or contingent fee excepting bona fide employees of bona fide established commercial or selling agencies maintained by the Respondent for the purpose of securing business. For breach or violation of this warranty, the District shall have the right in addition to any other right or rights to cancel the contract without liability and to deduct from the contract price, or otherwise recover the full amount of such commission percentage, brokerage, or contingent fee.
- d) If a Respondent's response is accepted by the District, the Respondent shall not limit or exclude any implied warranties and attempt to do so shall render the contract voidable at the option of the District. Respondent warrants that the goods furnished will conform to the specifications, drawings, and descriptions listed in this request for Proposal, and to the sample(s) furnished by the Respondent, if any. In the event of a conflict between the specifications, drawings, and descriptions, the specification shall govern.
- e) If a Respondent's response is accepted by the District, the Respondent warrants the product sold to the District shall conform to the standards promulgated by the U.S. Department of Labor under Occupational Safety and Health Act (OSHA). In the event the product does not conform to OSHA standards, the District may return the product for correction or replacement at the

Respondent's expense. In the event the Respondent fails to make the appropriate correction within a reasonable time (15 working days), correction made by the District will be at the Respondent's expense.

**16. Indemnification:**

- a) The Respondent will defend, indemnify, hold harmless, and exempt the District, its officers, agents, and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses, and attorneys' fees incident to any work done in the performance of this contract arising out of a willful or negligent act or omission of the Respondent, its officers, agents, or employees.

**17. Force Majeure:**

- a) Neither party shall be deemed to have breached any provision of this contract as a result of force majeure. The term force majeure as referenced herein, shall mean acts of God, strikes, lockouts, or other industrial disturbances, act of public enemy, orders of any kind of government of the United States or the State of Texas or any civil or military authority; insurrections; riots; pandemics, epidemics; landslides; land sinkage; lightning; earthquake; fires; hurricanes; storms; floods; washouts; droughts; arrests; restraint of government and people; civil disturbances; explosions; breakage or accidents to machinery, pipelines or canals, or other causes not reasonably within the control of the party claiming such inability.

**18. Non-Appropriate Clause:**

- a) Any/all contracts exceeding one (1) year will require a standard non-appropriation clause. Renewal of contracts will be in accordance with Local Government Code 271.903 concerning non-appropriation of funds for multi-year contracts. The Board of Trustees of District reserves the right to rescind the contract at the end of each fiscal year if it is determined that there are insufficient funds to extend the contract.

**19. Uniform Commercial Code:**

- a) All contracts and agreements between Respondent and the District shall strictly adhere to the statutes as set forth in the Uniform Commercial Code as last amended by the American Law Institute in the National Conference of Commissioners on Uniform State Laws. Reference: Uniform Commercial Code, Official Text.

**20. Non-Performance:**

- a) Immediate non-performance of the Respondent in terms of specifications shall be a basis for the termination of the contract.
- b) If, at any time, the Respondent fails to fulfill or abide by the terms, conditions, or specifications of the contract, the District reserves the right to: a) purchase on the open market and charge the Respondent the difference between contract and actual price, or b) deduct charges from existing invoice totals due at the time.
- c) The District shall have the right to cancel for default all or any part of the undelivered portion of this order if Respondent breaches any of the terms hereof including warranties of Respondent or if the Respondent becomes insolvent or commits acts of bankruptcy. Such right of cancellation is in addition to and not in lieu of any other remedies which the District may have in law or equity.

**21. Termination of Contract:**

- a) The District shall have the right to terminate the contract, in whole or in part, for its own convenience and without cause any time upon thirty (30) days prior written Notice of Termination. Upon receipt of a Notice of Termination, the Respondent shall promptly cease all

further work pursuant to the contract award, with such exceptions, if any, specified in the Notice of Termination.

- b) The District will pay the Respondent, to the extent of funds appropriated or otherwise legally available for such purposes, for all goods delivered and services performed, and obligations incurred prior to the date of termination in accordance with the terms hereof.

## **22. Venue:**

This Proposal shall be constructed and enforced in all respects in accordance with the laws of the State of Texas and the laws of the United States applicable to transactions in Texas. Exclusive venue with respect to any legal action relating to or arising under this Proposal shall lie in the District Court(s) of the State of Texas sitting in Nueces County, Texas, Respondent hereby expressly consenting to the jurisdiction of such courts.

## **SAFETY & SECURITY MEASURES**

Student, instructor and all staff safety and campus security are of the utmost importance to the District, and safety and security measures are required by state law or prescribed for in District policy and procedures. Adherence to the District safety & security measures while on District premises is required. Each campus presents security concerns in terms of site access, traffic, classroom and non-classroom related functions. The work performed at each campus is directive in nature and work rules for each project can vary depending on the scope of work. CISD has responsibilities to the students, staff, the State of Texas and others to ensure that safety measures are strictly applied on each project.

### **1. Requirements:**

- a) The Contractor, Subcontractor, their agents, and all others who perform Work on any District campuses are required to observe and abide by the campus security.
- b) The Contractor, Subcontractors, and their agents shall perform employee background checks and shall guarantee and manage construction activities to prevent any person with a felony conviction or convictions for crimes of "moral turpitude" from gaining access to school property or entering any school facility.
- c) Criminal History Checks: Upon request from the District at any time, the Contractor shall provide a list of employees that is updated on a regular basis and provide the following minimum information for each person working on school property:
  - i. Legal Name: First and Last
  - ii. Date of Birth
  - iii. Last 4 digits of their social security number
  - iv. Driver's License State and Number
- d) Contractor Supervisor and Designated Support Personal:
  - i. Supervisor shall be present for all activities. If Owner finds out that the supervisor or their designated staff are not in responsible charge of the worksite, Owner may terminate work activities at the Contractors expense until such time the appropriate personnel are back in responsible charge.
  - ii. Supervisor is responsible for securing the project site each day after work and shall confirm that the site is safe and secure. Check all interior and exterior doors, floor hatches, roof hatches, roof access doors, gates, temporary barricades and the like.
  - iii. Supervisor is responsible for verifying that the project and site are clean after work each day. All trash is disposed of in approved containers. Floor surfaces are clean. Campus grounds are clear and all holes are covered up.
- e) RAPTOR Checks:

- i. All contractor personnel shall obtain a RAPTOR check upon their first day of work on the project. The Contractor is required to obtain a replacement badge if their badge gets damaged or becomes non-legible. All personnel will be issued a paper badge with their name, photo, and date of issue. This badge shall be affixed to a badge clip that shall be affixed to their uniform shirt in the upper torso area and shall be worn at all times.
- ii. Contractor shall obtain a new Raptor badge every month around the 1st day of the month regardless of the initial badge issued date. Contractor shall contact the Maintenance Office and schedule the quantity of personnel requiring retesting in advance so as to not overload the maintenance office regular school activities.
- f) Owner reserves the right to question all Contractor personnel and to perform additional background checks and safety and security screening as applicable at their discretions for any persons working on school district property.
- g) Campus Check-in Procedures:
  - i. The Supervisor or designated staff shall check in at the main office of each school campus each workday and shall be responsible for facility access and control direct sub-contractor supervision. Contractor personnel and sub-contractors are not required to check-in to a campus that has a Supervisor in responsible charge.
  - ii. All employees must check-in at the Maintenance for the 1st day at work and at the 1st of the month.

**2. Code of Conduct:**

- a) All Contractor, Subcontractors, and their agents shall be required to wear company uniforms with company name and logo clearly marked, RAPTOR tags that are currently up to date, and all appropriate and applicable safety gear such as hard hats at all times when on District premises. All attire shall be clean and presentable at the start of work each day.
- b) Interaction with students, faculty, and staff is discouraged. The District will not tolerate “cat-calling,” “whistling,” “profanity,” or derogatory remarks.
- c) No smoking or tobacco products, illegal drugs or weapons or firearms are allowed on District premises.

**PROCUREMENT SPECIFICATIONS & INSTRUCTIONS TO RESPONDENTS:**

**ENCLOSURE TABLE OF CONTENTS – MUST RETURN ALL FORMS**

- **Exhibit A:** District Provided Specifications, and Special Instructions
- **Attachment A:** Procurement Proposal Response Packet
- **Attachment B:** Vendor Proposal Packet II

## **EXHIBIT A**

### **DISTRICT PROVIDED SPECIFICATIONS AND SPECIAL INSTRUCTIONS**

PLEASE NOTE – Each Proposer, before submitting their Proposal, shall fully examine and acquaint themselves with the Specifications and Special Instructions for the proposed Project. Offeror shall make such investigations as they may deem necessary to fully inform themselves of the existing conditions, facilities, difficulties, restrictions, and requirements incident to completion for the project.

## Direct Internet Access & Wide Area Network Specifications and Special Instructions

**Applicant: CALLEN INDEPENDENT SCHOOL DISTRICT**

**BEN: 141626**

**Form 470 #: 260015708**

**Attachment Name: 26\_Calallen ISD\_C1 RFP DIA WAN\_FINAL**

**Form 470 Contacts: Kevin Beatty kbeatty@calallen.org /**

**Diana Coleman dzarillo@e-ratecentral.com**

### **Procurement Timeline**

<b>Task</b>	<b>Due Date</b>
Issue Date	<b>January 27, 2026</b>
Deadline to Submit Questions	<b>February 3, 2026 no later than 3:00pm CST</b>
Posting of Questions/Clarifications	<b>February 5, 2026 no later than 3:00pm CST</b>
Proposal Submission Deadline	<b>February 24, 2026 no later than 03:00pm CST</b>

### **Communications and Questions**

All communication with the Applicant regarding this solicitation **must** be emailed and received by the "Deadline to Submit Questions" noted in the "Procurement Timeline." Questions should be directed to all "Form 470 Contacts" listed above, with the Form 470 Number included in the subject line. Failure to include all "Form 470 Contacts" could result in questions going unanswered. Verbal inquiries are not allowed. Clarifications, when applicable, will be posted as an attachment/addendum to the Form 470. Each Offeror is responsible for downloading the current version of the Form 470 and attachments, including any addenda. Applicant reserves the right to ask vendors clarifying questions during the proposal review process.

Contact initiated by an Offeror concerning this solicitation with any other Applicant representative other than those listed as Form 470 contacts is prohibited. Unauthorized contact may result in the offeror's disqualification from this solicitation.

### **Proposal Instructions**

Proposals **must** be submitted by the Proposal Submission Deadline in the Procurement Timeline.

Proposals should be emailed to ALL Form 470 Contacts listed above and include the following:

- Applicant name
- Form 470 number
- SPIN (Service Provider Identification Number)
- Service provider's terms and conditions
- Completed Pricing Attachment

Proposals **must** include **all** costs associated with providing service, including but not limited to:

- Monthly recurring charges (MRC) include any recurring charge related to delivering the services, such as monthly charges for Internet access, transport service, IP addresses, basic terminating equipment, etc.
- Non-Recurring Charges (NRC) include any one-time fee other than special construction charges. This includes but is not limited to installation charges, connection charges, and/or basic terminating equipment charges.
- Special Construction Charges (SPC): one-time costs for deploying new fiber or upgrading network facilities for eligible entities. These charges are non-recurring and include the following components: construction of network facilities, design and engineering, and project management.
- Failure to identify the monthly recurring, non-recurring, and special construction charges will result in the disqualification of the proposal. Respondents are encouraged to provide the estimated taxes and surcharges associated with the service. Submissions indicating that there may be additional MRC, NRC, or SPC related to delivering the services **WILL** be disqualified.

Proposal pricing **must** be included in the Pricing Attachment and be submitted in xls or xlsx format.

Proposals **must** be in response to the specific requirements of this solicitation. Offers including a generic listing of services beyond the scope of this solicitation and/or encyclopedic price lists will be disqualified. SPAM and/or robotic responses will not be considered valid responses and will be disqualified from consideration.

Applicant reserves the right to consider its existing service as a standing proposal and evaluate it against the other submitted proposals.

### **Service Requirements**

Applicant is seeking proposals for Dedicated Internet Access (DIA) and Wide Area Network (WAN) Data Transport services. Offerors **must** submit proposals for both DIA and WAN services. Failure to offer both services will result in the proposal being disqualified. The two services will be evaluated together, and one vendor will be selected to provide both services. All required locations must be included in the proposal – partial offerings **WILL NOT** be considered.

**Dedicated Internet Access (DIA):** Applicant **requires** a minimum of 10 Gbps download x 10 Gbps upload fully managed Dedicated Internet Access with Transport service to the Network Operations Center (NOC) location specified in the Pricing Attachment. Service providers are requested to submit offers for 10 Gbps and 20 Gbps.

Offerors **must** provide router lease options and pricing.

Offerors **must** provide **one (1) dedicated public IPv4 /24 subnet (256 addresses), routed to Calallen ISD at 4602 Cornett Dr. Corpus Christi Tx 78410 Technology Center DIA Circuit.**

**Wide Area Network (WAN) Data Transport:** Applicant **requires** a minimum of 10 Gbps download x 10 Gbps upload fully managed Transport connections between the NOC location and Wide Area Network Transport locations listed in the Pricing Attachment. Service providers are requested to submit offers for 10 Gbps and 20 Gbps. To be considered, offers for Transport service **must** include all listed locations.

All proposed solutions **must** be within the specified bandwidth range to be eligible for consideration. In addition to the specified minimum and maximum bandwidths, Service Providers are encouraged to offer a variety of bandwidth options within this range. Refer to the Pricing Attachment for the requested service levels. If the exact bandwidths listed are not available, vendors should include their closest comparable service level for consideration.

Submissions meeting any of the three (3) numbered criteria **WILL** be disqualified.

1. Solution does **NOT** offer at least the minimum bandwidth.
2. Solution does **NOT** offer bandwidth dedicated to the applicant but instead, the bandwidth is dependent on the number of other customers on the network or some other factor that does not, generally, guarantee the minimum bandwidth as a committed information rate (CIR).
3. Solution includes caps on data usage or slows speeds based on data usage or other factors.

All solutions must terminate service or infrastructure at the demarcation point within the building, generally, the MDF. Solutions that only bring service to the property line but not to the demarcation point will be disqualified. The agreement must terminate service at an MDF designated by the Applicant. The Offeror should specify the exact demarcation setup included in the base fees, such as wall-mounted CPE and CAT6a handoff, rack mount patch panel, etc.

### **Contract Term and Modifications**

Services are needed effective July 1, 2026. If the service cannot be guaranteed by this date, this should be indicated in the proposal, along with an estimated timeline for when the service will be available.

Only 36-month contract options will be considered. Service providers submitting proposals for contracted service are requested to provide 36-month pricing. Unless otherwise stated, the customer can voluntarily extend the agreement for two (2) additional twelve (12) month terms. Offers requiring an initial term of more than 36-months will not be considered.

All contracts should permit bandwidth increases during the term. Any such increases, including those during optional renewal periods, will be treated as modifications to the existing agreement rather than new agreements and, therefore, will **NOT** extend the contract's term.

All contracts should include a provision allowing for early termination of circuits without penalty if a location is closed by the Applicant.

All contracts should include a clause allowing additional sites to be added at the existing MRC for the duration of the agreement, with the Applicant covering any one-time charges related to adding the new site to the network. Any additional sites added will have the same end date as the main agreement.

No price increases will be permitted during the term of the agreement.

Service providers proposing equipment whose prices may increase depending upon new U.S. government tariffs imposed on imports are encouraged to (a) identify such products in their offers, and (b) propose an acceptable methodology for limiting price adjustments over the life of the contract.

Subject to contract restrictions, services may be reevaluated for cost-effectiveness at any time during the life of the agreement including renewal periods.

### **E-Rate Specific Considerations/Information**

FCC rules require vendors to offer discounted SPI billing. Our organization typically requests funding through the Billed Entity Applicant Reimbursement (BEAR) method, where we pay the full invoice amount and seek reimbursement from USAC. However, we would like vendors to be aware that we reserve the option to switch to the Service Provider Invoice (SPI) method, where the service provider bills us only for the non-discounted portion and invoices USAC directly for the discounted share. Please confirm your ability to accommodate both BEAR and SPI invoicing methods.

Per USAC E-Rate rules, “cost of eligible services” will be the highest valued criterion in the evaluation process; however, other criteria with a lesser value may also be considered.

Service providers proposing to temporarily loan equipment for product demonstration and/or evaluation purposes are **required** to clearly state that such loans are of limited duration. Product demos extending beyond thirty (30) days must be explicitly authorized by both parties and provided at a fair market rate.

By submitting a proposal on the requested services herein, the vendor certifies its proposed services and/or products comply with Part 47 Section 54.9 and 54.10 of the FCC rules which prohibits the sale, provision, maintenance, modification, or other support of equipment or services provided or manufactured by Huawei, ZTE, or any other covered company posing a national security threat to the integrity of communications networks or the communications supply chain. See <https://www.usac.org/about/reports-orders/supply-chain/> for more details.

As required by Section 54.500(f) of Part 47 of the Code of Federal Regulation all bids in response to this RFP **must** offer the lowest corresponding price (LCP) which is defined as the lowest price that a service provider charges to nonresidential customers who are similarly situated to a particular E-Rate applicant (school, library, or consortium) for similar services. See <https://www.usac.org/E-Rate/service-providers/step-2-responding-to-bids/lowest-corresponding-price/> for more details.

## **Additional Considerations/Information**

Applicant is subject to Texas policy restrictions.

Bids or information requests must reference this Form 470 number and should be emailed to (a) the applicant contact and (b) [dzarillo@e-ratecentral.com](mailto:dzarillo@e-ratecentral.com). Subject to contract restrictions, services may be reevaluated for cost-effectiveness any time during the year. As required by E-rate rules, all bids in response to this Form 470 must offer the Lowest Corresponding Price ("LCP")

see <https://www.usac.org/e-rate/service-providers/step-2-responding-to-bids/lowest-corresponding-price/>.

All proposals submitted must comply with the Texas Administrative Code 109.41 regarding purchasing guidelines outlined in the Financial Accountability System Resource Guide Module 5: Purchasing. See <https://tea.texas.gov/finance-and-grants/financial-accountability/financial-accountability-system-resource-guide>

The language in this solicitation has been standardized: "must," "shall," "mandatory," and "required" indicate mandatory specifications that the Applicant expects in the proposed solution. Proposals failing to meet these will be disqualified. "Should" and "may" indicate desirable specifications. A mandatory requirement may be waived if all respondents fail to meet a mandatory requirement.

Applicant reserves the right to waive any irregularities or informalities in the proposals received.

Applicant reserves the right to award all, part or none of the services set forth in this procurement. This procurement does not obligate Applicant until a valid agreement and/or valid Purchase Order is executed.

The Applicant reserves the right to request Best and Final Offers (BAFOs). BAFOs **must** be received by the date/time provided during discussions/negotiations, or the originally submitted proposal will be used for further evaluation and award recommendation.

Applicant may, at its sole discretion, extend the due date for the submission of proposals and any extensions shall be done via an addendum posted in the E-Rate Productivity Center (EPC.)

The vendor submission is subject to open records requests and, as such, the records will be released in accordance with those policies. Vendors are encouraged to mark pages as "Proprietary" or "Confidential" as appropriate, but the entire submission may not be marked as such. Identifying information as "Proprietary" or "Confidential" does not guarantee that the information will not be released but will be considered in determining whether the information is required to be released in accordance with the open records policies. Generally, pricing is not exempt from being publicly released.

By submitting a proposal, the Offeror certifies that no relationship exists between the Offeror and Applicant that would interfere with a fair and open competition or is a conflict of interest.

## **Attachment A**

<b>DISTRICT PROVIDED PRICING PROPOSAL RESPONSE FORM</b>
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PLEASE NOTE – Each Proposer must fill in and submit all pricing in the provided Excel File titled “Pricing Proposal Response Form”.

## **Attachment B**

### **DISTRICT PROVIDED VENDOR PROPOSAL PACKET II**

PLEASE NOTE – Each Proposer must fill in and submit all information requested on the Vendor Proposal Packet II document.



**FCC Form 470 – Funding Year 2026**

Form 470 Application Number: 260015708  
 26\_Calallen ISD\_WAN and IA Repost

**Billed Entity**

CALALLEN INDEPENDENT SCHOOL DISTRICT  
 4205 WILDCAT DR CORPUS CHRISTI, TX  
 78410-5108 Nueces  
 361-242-5600

**Contact Information**

Kevin Beatty  
 kbeatty@calallen.org  
 361-242-5960 ext.1220

**Billed Entity Number:** 141626  
**FCC Registration Number:** 0001671437

**Number of Eligible Entities:** 8

**Application Type**

**Applicant Type:** School District  
**Recipients of Services:** Pre-K; Public School; Public School District

**Consulting Firms**

Name	Consultant Registration Number	Phone Number	Email
E-Rate Central	16060891	516-801-7800	info@e-ratecentral.com

**Consultants**

Name	Phone Number	Email
Andrew Eisley	516-801-7821	aeisley@e-ratecentral.com
Diana Coleman	516-801-7882	dzarillo@e-ratecentral.com
Michael Ginzburg	516-801-7886	mginzburg@e-ratecentral.com
William Weippert	516-801-7883	wweippert@centraled.com

**RFPS**

ID	Name
224931	26_Calallen ISD_C1 RFP DIA WAN_FINAL
224932	Attachment A Pricing Proposal Response Form

<b>ID</b>	<b>Name</b>
224933	Attachment B Vendor Proposal Packet II

**Category One Service Requests**

Service Type	Function	Function Other Description	Minimum Capacity	Maximum Capacity	Entities	Quantity	Unit	Installation and Initial Configuration?	Associated RFPs
Data Transmission and/or Internet Access	Internet Access and Data Transmission Service		10 Gbps	25 Gbps	7	1	Each	Yes	224931, 224932, 224933
Data Transmission and/or Internet Access	Internet Access and Data Transmission Service		10 Gbps	25 Gbps	2	2	Each	Yes	224931, 224932, 224933

**Description of Other Functions**

<b>ID</b>	<b>Name</b>
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<b>Narrative</b>
<p>CALALLEN INDEPENDENT SCHOOL DISTRICT is requesting offers for WAN and Internet Access at 10Gbps and 10Gbps for a 36-month term. The dropdowns in EPC do not have an option of 20Gbps, so 25Gbps had to be selected for max bandwidth. The district will not consider proposed pricing for 25Gbps, only the bandwidths requested in this narrative and on the attached documentation. Please see complete details and specific requirements for submitting a proposal in the associated Form 470 attachment(s). Please return all attachments as they are mandatory forms needed with your submitted proposal. Failure to provide all forms will result in disqualification.</p>

**Category Two Service Requests**

Service Type	Function	Manufacturer	Manufacturer Other Description	Entities	Quantity	Unit	Installation and Initial Configuration?	Associated RFPs
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**Description of Other Manufacturers**

<b>ID</b>	<b>Name</b>
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<b>Narrative</b>

**Technical Contact**

Kevin Beatty

Director of Technology  
361-242-5960 ext.1220  
kbeatty@calallen.org

**State and Local Procurement Restrictions**

Bids or information requests must reference this Form 470 number and should be emailed to (a) the applicant contact and (b) dzarillo@e-ratecentral.com. Subject to contract restrictions, services may be reevaluated for cost-effectiveness any time during the year. As required by E-rate rules, all bids in response to this Form 470 must offer the Lowest Corresponding Price ("LCP") see <https://www.usac.org/e-rate/service-providers/step-2-responding-to-bids/lowest-corresponding-price/>.

All proposals submitted must comply with the Texas Administrative Code 109.41 regarding purchasing guidelines outlined in the Financial Accountability System Resource Guide Module 5: Purchasing. See <https://tea.texas.gov/finance-and-grants/financial-accountability/financial-accountability-system-resource-guide>

**Billed Entities**

<b>Billed Entity Number</b>	<b>Billed Entity Name</b>
141626	CALALLEN INDEPENDENT SCHOOL DISTRICT

**Certifications**

I certify that the applicant includes:

I certify that the applicant includes schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801 (18) and (38), that do not operate as for-profit businesses, and do not have endowments exceeding \$50 million.

Other Certifications

I certify that this FCC Form 470 and any applicable RFP will be available for review by potential bidders for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted will be carefully considered and the bid selected will be for the most cost-effective service or equipment offering, with price being the primary factor, and will be the most cost-effective means of meeting educational needs and technology goals.

I certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the associated funding request. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the form for, receipt of, and delivery of services receiving schools and libraries discounts. I acknowledge that I may be audited pursuant to participation in the schools and libraries program.

I certify that I have reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that I have complied with them. I acknowledge that persons willfully making false statements on this form may be punished by fine or forfeiture,

under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.

I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program.

I certify that the services the applicant purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500, and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. § 54.513. Additionally, I certify that the entity or entities listed on this form have not received anything of value or a promise of anything of value, other than services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.

I acknowledge that support under this support mechanism is conditional upon the school(s) and/or library(ies) I represent securing access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that I have considered what financial resources should be available to cover these costs. I certify that I am authorized to procure eligible services for the eligible entity(ies). I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this form, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

#### NOTICE:

In accordance with Section 54.503 of the Federal Communications Commission's ("Commission") rules, certain schools and libraries ordering services that are eligible for and seeking universal service discounts must file this Description of Services Requested and Certification Form (FCC Form 470) with the Universal Service Administrator. 47 C.F.R. § 54.503. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended. 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.503. Schools and libraries must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the information requested in this form. We will use the information you provide to determine whether you have complied with the competitive bidding requirements applicable to requests for universal service discounts. If we believe there may be a violation or a potential violation of any applicable statute, regulation, rule or order, the information you provide in this form may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information you provide in this form may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the proceeding. In addition, information provided in or submitted with this form, or in response to subsequent inquiries, may also be subject to disclosure consistent with the Communications Act of 1934, FCC regulations, the Freedom of Information Act, 5 U.S.C. § 552, or other applicable law.

If you owe a past due debt to the federal government, the information you provide in this form may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized.

If you do not provide the information we request on the form, the FCC or Universal Service Administrator may return your form without action or deny a related request for universal service discounts.

The foregoing Notice is required by the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq.

Public reporting burden for this collection of information is estimated to average 3.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554. We also will accept your comments via the email if you send them to PRA@FCC.gov. DO NOT SEND COMPLETED WORKSHEETS TO THESE ADDRESSES.

**Authorized Person**

Kelli Rozypal  
CALALLEN INDEPENDENT SCHOOL DISTRICT  
4205 WILDCAT DR CORPUS CHRISTI, TX 78410-5108 Nueces  
361-242-5958

**Certified Timestamp**

01/27/2026 10:05 AM EST

**Pricing Attachment - Wide Area Network (WAN) Point to Point Transport Service**

Sheet must be completed by vendor and submitted with offer.

1. A response must be included for each row below. If a service level is not available, Offerors must enter N/A. If no charge applies, vendors must enter \$0.00.
2. Bandwidth MRC entries must be the total cost for both endpoints of the connection.
3. Initial contract term cost calculations are based on the premise all quoted NRC are applicable to all requested service levels. Should pricing of NRC be dependent on the bandwidth level, Offerors are requested to create new/separate rows for the impacted service levels.
4. Should there be a discrepancy between the fees listed in this Pricing Attachment and any other proposal response document, the costs offered in this document shall prevail.

Applicant (BEN): 141626-Calallen Independent School District  
 FCC Form 470 #: 260015708  
 Offeror: \_\_\_\_\_  
 Offeror Contact: \_\_\_\_\_

Dedicated Internet Service Location		Initial Term	Dedicated Internet (without Transport) MRC		Leased Router MRC		Installation and Special Construction NRC						Additional MRC	
"A" Location (NOC) Name	"A" (NOC) Address	Months	10 Gbps	20 Gbps	10 Gbps	20 Gbps	Basic Installation	E-Rate Eligible Special Construction	E-Rate Ineligible Special Construction	Total Special Construction	Applicable to All Bandwidth Levels?	If costs are conditional, explain here.	Static IP Required - IPv4 / 24 subnet (256 addresses)	Static IP Fee for the Qty Required MRC
Example School A	123 School St, ABCville, VA 01234	60	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	No			\$ 25.00
Example School A	123 School St, ABCville, VA 01234	60	\$ 400.00	\$ 500.00	\$ 25.00	\$ 40.00	\$ 100.00	\$ 2,000.00	\$ -	\$ 2,000.00	No			\$ -
Calallen ISD Technology	4602 Cornett Dr, Corpus Christi, TX 78410	36								\$ -				
Calallen ISD Technology	4602 Cornett Dr, Corpus Christi, TX 78410	36								\$ -				

Wide Area Network (WAN) Point to Point Service Locations		Initial Term	Wide Area Network (WAN) Point to Point Transport MRC		Leased Router MRC		Installation and Special Construction NRC						Initial Contract Term Total Costs	
"Z" Location Name	"Z" Address	Months	10 Gbps	20 Gbps	10 Gbps	20 Gbps	Basic Installation	E-Rate Eligible Special Construction	E-Rate Ineligible Special Construction	Total Special Construction	Applicable to All Bandwidth Levels?	If costs are conditional, explain here.	10 Gbps	20 Gbps
Example School B	456 Main St, ABCville, VA 01234	60	\$ 400.00	\$ 500.00	\$ 25.00	\$ 40.00	\$ 100.00	\$ 3,750.00	\$ -	\$ 3,750.00	Yes	N/A	\$ 11,050.00	\$ 17,350.00
Example School C	789 Library St, ABCville, VA 01234	60	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	No	Const req for 10+ Gbps	\$ 7,300.00	\$ 13,600.00
Example School C	789 Library St, ABCville, VA 01234	60	\$ 400.00	\$ 500.00	\$ 25.00	\$ 40.00	\$ 100.00	\$ 2,000.00	\$ -	\$ 2,000.00	No	Const req for 10+ Gbps	\$ -	\$ -
Calallen East Elementary	3709 Lott Avenue, Corpus Christi, TX 78410	36								\$ -			\$ 360.00	\$ -
Calallen East Elementary	3709 Lott Avenue, Corpus Christi, TX 78410	36								\$ -			\$ 720.00	\$ -

Provide the manufacturer make, model and E-Rate eligibility of any vendor provided equip: \_\_\_\_\_  
 Do USF fees apply to any of these services? \_\_\_\_\_  
 Do any service provider fees/surcharges apply to any of these services? \_\_\_\_\_

**Pricing Attachment - Wide Area Network (WAN) Point to Point Transport Services**

Sheet must be completed by vendor and submitted with offer.

1. A response must be included for each row below. If a service level is not available, Offerors must enter N/A. If not applicable, enter 0.
2. Bandwidth MRC entries must be the total cost for both endpoints of the connection.
3. Initial contract term cost calculations are based on the premise all quoted NRC are applicable to all requested services.
4. Should there be a discrepancy between the fees listed in this Pricing Attachment and any other proposal, the fees listed in this Pricing Attachment shall prevail.

Applicant (BEN): 141626-Calallen Independent School District  
 FCC Form 470 #: 260015708  
 Offeror: \_\_\_\_\_  
 Offeror Contact: \_\_\_\_\_

Dedicated Internet Service Location		Initial Term	Dedicated (without TDM)	Initial Contract Term Total Costs			Initial Contract Term E-Rate Eligible Costs		Initial Contract Term E-Rate Ineligible Costs	
"A" Location (NOC) Name	"A" (NOC) Address	Months	10 Gbps	10 Gbps	20 Gbps	10 Gbps	20 Gbps	10 Gbps	20 Gbps	
Example School A	123 School St, ABCville, VA 01234	60	\$ -	\$ -	\$ -	\$ 7,300.00	\$ -	\$ -	\$ -	
Example School A	123 School St, ABCville, VA 01234	60	\$ 400.00	\$ 27,600.00	\$ 34,500.00	\$ -	\$ 34,500.00	\$ -	\$ -	
Calallen ISD Technology	4602 Cornett Dr, Corpus Christi, TX 78410	36		\$ -	\$ -	\$ 360.00	\$ -	\$ -	\$ -	
Calallen ISD Technology	4602 Cornett Dr, Corpus Christi, TX 78410	36		\$ -	\$ -	\$ 720.00	\$ -	\$ -	\$ -	

Wide Area Network (WAN) Point to Point Service Locations		Initial Term	Wide Area Network (WAN) Point to Point Transport	Initial Contract Term E-Rate Eligible Costs		Contract Term E-Rate Ineligible	
"Z" Location Name	"Z" Address	Months	10 Gbps	10 Gbps	20 Gbps	10 Gbps	20 Gbps
Example School B	456 Main St, ABCville, VA 01234	60	\$ 400.00	\$ 29,350.00	\$ 36,250.00	\$ -	\$ -
Example School C	789 Library St, ABCville, VA 01234	60	\$ -	\$ -	\$ -	\$ -	\$ -
Example School C	789 Library St, ABCville, VA 01234	60	\$ 400.00	\$ 27,600.00	\$ 34,500.00	\$ -	\$ -
Calallen East Elementary	3709 Lott Avenue, Corpus Christi, TX 78410	36		\$ -	\$ -	\$ -	\$ -
Calallen East Elementary	3709 Lott Avenue, Corpus Christi, TX 78410	36		\$ -	\$ -	\$ -	\$ -

Provide the manufacturer make, model and E-Rate eligibility of any vendor provided equip: \_\_\_\_\_  
 Do USF fees apply to any of these services? \_\_\_\_\_  
 Do any service provider fees/surcharges apply to any of these services? \_\_\_\_\_

**CALALLEN ISD**  
**RFP FOR DIRECT INTERNET ACCESS & WIDE AREA NETWORK SERVICES**  
**ATTACHMENT B - PROCUREMENT PROPOSAL RESPONSE PACKET**



Note: All pages must be completed by Proposers and Submitted with Final Proposal.

**VENDOR APPLICATION - REQUIRED FORM**

**Instructions:**

1. The application form should be completed and signed by an authorized representative of the vendor.
2. The application must be submitted with all supporting documents and completed certifications.

**Notice to Prospective Vendors:**

1. Vendors are not placed on the district’s approved vendor list until a purchase order is approved by the purchasing department.
2. Vendors must accept purchase orders for all purchases. The district will not be responsible for payment for goods or services that are provided to Calallen ISD staff without an approved purchase order issued.
3. All invoices must reflect the purchase order number and must be emailed or mailed to the Calallen ISD Accounts Payable Department (email address and mailing address are noted below).
4. All payments are net thirty (30) days after receipt of the goods and/or services.

<b>VENDOR IDENTIFICATION:</b>	
<b>Vendor Full Legal Name</b>	
<b>Vendor DBA (if applicable)</b>	
<b>Texas Taxpayer ID #</b>	
<b>VENDOR CONTACT INFORMATION:</b>	
<b>Vendor Mailing Address:</b>	
<b>Vendor Remit Address: (if different from mailing)</b>	
<b>Vendor Phone Number:</b>	
<b>Vendor Fax Number:</b>	
<b>Vendor Website URL:</b>	
<b>Vendor Email Address: (for point of contact on procurement)</b>	

I hereby certify that the above information is true and correct. I further certify that I am an authorized representative of this vendor.

\_\_\_\_\_  
 Authorized Representative (Print Name)

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Authorized Representative (Signature)

\_\_\_\_\_  
 Date

**CALALLEN ISD**  
**RFP FOR DIRECT INTERNET ACCESS & WIDE AREA NETWORK SERVICES**  
**ATTACHMENT B - PROCUREMENT PROPOSAL RESPONSE PACKET**



*Note: All pages must be completed by Proposers and Submitted with Final Proposal.*

**RESPONDENT'S PROPOSAL - REQUIRED FORM**

This form contains required responses that align with the District's advertised evaluation criteria and weights, and are developed to assist the District in methodology and evaluation.

**DESCRIPTION OF PROPOSED SERVICES**

The District is soliciting proposals from qualified vendors to provide for Dedicated Internet Access (DIA) and Wide Area Network (WAN) Data Transport services. Offerors **must** submit proposals for both DIA and WAN services. Failure to offer both services will result in the proposal being disqualified. Detailed Technical Specifications are provided as **Attachment A**.

**PROPOSAL PRICE – 50 POINTS TOTAL**

The District will consider the total contract cost as part of the evaluations. The District shall have the right to accept alternates in any order or combination unless otherwise specifically provided in the Proposal Documents, The Respondent submitting the lowest proposed cost shall receive the highest number of points in this category, and the Responded submitting the highest proposed cost shall receive the lowest number of points in this category. The District will use the Best Value method, where cost is not the sole determinate in evaluation and selection. Lowest cost does not automatically result in best value. **Special Note: Vendors will be required to submit a Schedules of Values for the proposed services on an excel spreadsheet as part of your overall proposal. All applicable line costs must be provided for review.**

Monthly Recurring Charges (MRC): \$ \_\_\_\_\_;

Non-Recurring Charges (NRC) \$ \_\_\_\_\_;

Special Construction Charges (SPC) \$ \_\_\_\_\_;

TOTAL MONTHLY COST: \$ \_\_\_\_\_;

GRAND TOTAL ANNUAL COST: \$ \_\_\_\_\_;

**PROJECT PERSONNEL AND QUALIFICATIONS – 10 POINTS TOTAL**

1. What are the qualifications of the person overseeing the proposed services and contract? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. Describe your organizations approach to providing quality work, and addressing and correcting unsatisfactory work: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. What is your availability for this project? From the contract award date, in how many days can you begin delivering services from Notice to Proceed? \_\_\_\_\_

**CALALLEN ISD**  
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**EXPERIENCE, REPUTATION, AND REFERENCES – 30 POINTS TOTAL**

1. References – all information provided in this response packet will be considered
2. In the last five (5) years has your organization: (if the answer to any question below is yes, please explain)
  - a. Failed to complete any work awarded to it? \_\_\_\_\_
  - b. Had any judgements, claims, arbitrations proceedings, or suits filed against your organization or its officers? \_\_\_\_\_
  - c. Filed any judgements, claims, arbitrations proceedings, or suits with regard to contracts? \_\_\_\_\_
  - d. Filed for bankruptcy? \_\_\_\_\_
  - e. If the answer to any question above is yes, please explain: \_\_\_\_\_

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3. Describe what experience your organization has in providing these services. \_\_\_\_\_

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4. How many years has your organization provided these services to non-profits, school districts, and other governmental entities? \_\_\_\_\_

5. What makes your team unique and most qualified to deliver these services? \_\_\_\_\_

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6. What are the qualifications of the people who will be delivering the day-to-day services of the proposed contract? \_\_\_\_\_

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**BASE PROPOSAL CONTRACTOR/SUB-CONTRACTOR LIST**

**Special Note: Provide the following contact information for any contractor associated with this proposal.**  
*(Attached additional sheets as necessary)*

**CONTRACTOR/SUB-CONTRACTOR 1:**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

**CONTRACTOR/SUB-CONTRACTOR 2:**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

**CONTRACTOR/SUB-CONTRACTOR 3:**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

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**TRANSITION CONSIDERATIONS – 10 POINTS TOTAL**

Any and all materials proposed as part of this procurement must meet or exceed the specifications described within this document. **Proposer must provide** submittals, manufacturer cut sheets, service (Labor) warranty information, and any other additional information deemed necessary for all proposed materials and assemblies for review and consideration when evaluating the proposal.

1. Does the Proposer anticipate any integration issues or additional costs beyond the specifications detailed within this document? If so, please explain: \_\_\_\_\_

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2. Summarize any applicable labor warranties associated with these services: \_\_\_\_\_

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**HISTORICALLY UNDERUTILIZED BUSINESS (HUB) –**

1. Is your organization a HUB? If so, please provide certificate. \_\_\_\_\_

**PROPOSAL ENCLOSURES**

**Proposer is required to enclose the following documentation to support their proposal:**

- Documentation reflecting proposed scope of work, including any applicable plans, specifications, and details of all products and services being proposed;
- Detailed timeline supporting completion of work by the defined start date of July 1, 2026
- Supplemental information may be provided in addition to the required Procurement Proposal Response Packet. Physical size of the supplemental information may not exceed 35 pages. The District at its sole discretion may elect to consider or disregard any supplemental information that is submitted in evaluating responses.

*The undersigned confirms that the Vendor proposes to enter into a contract with Calallen ISD for services in accordance with the detailed technical specifications and construction plans provided in this proposal, for the prices set forth above. I have carefully reviewed, and understand, the terms, conditions, and specifications, of the requested services. I understand that Calallen ISD reserves the right to reject any or all proposals and to waive any informalities in the proposal, and to award the contract in the best interests of Calallen ISD. Respondent's Proposal Form and all required Proposal Enclosures defined above contains all required information above, and that all information is correct to the best of his/her knowledge.*

\_\_\_\_\_  
Authorized Representative (Print Name)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Representative (Signature)

\_\_\_\_\_  
Date



**PROPOSAL RESPONSE CERTIFICATION - REQUIRED FORM**

The undersigned authorized representative of the responding company indicated below hereby acknowledges:

1. That the respondent is authorized to enter into contractual relationship on behalf of the responding company indicated below.
2. That respondent has carefully examined this document in its entirety.
3. The respondent proposes to supply any products or services submitted under this solicitation in strict compliance with all terms, policies and procedures, unless any exceptions are noted.
4. That any and all exceptions have been noted in writing in the response and that no other exception will be claimed.
5. The accuracy of all certifications required which accompany this proposal.
6. The stated organization is an equal opportunity employer.
7. That any prices in this offer have been determined independently, without consultation, communication, or agreement for the purpose of restricting competition, as to any matter related to such prices, with any other Respondent or with any competitor.
8. That notice of award and/or any communication regarding an award will be submitted via CISD and not by any consultant, Respondent or other party involved in this solicitation.
9. That the organization has not been a party to any collusion among Respondent in restraint of freedom of competition by agreement to offer at a fixed price or to refrain from offering; or with any CISD employee, Board Trustee, or consultant as to quantity, quality, or price in the prospective contract, or in any terms of the prospective contract except in any authorized discussion(s) with CISD’s Purchasing personnel; or in any discussions or actions between Respondent and any CISD employee, Board Trustee, or consultant concerning exchange of money or other things of value for special consideration in the award of this contract.
10. That neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
11. By submitting a Proposal, Respondent agrees to waive any claim it has or may have against the District, its trustees, agents and employees, and any reference sources, arising out of or in connection with the administration, evaluation, or recommendation of any Proposal; waiver of any requirements under the Proposal documents; acceptance or rejection of any Proposal; and award of the Proposal. The District shall have no contractual obligation to any Respondent, nor will any Respondent have any property interest or other right in the Proposal or contract being proposed unless and until the contract is unconditionally executed and delivered by all parties, and all conditions to be fulfilled by the Respondent have been fulfilled by the Respondent.

By submitting this proposal, the Respondent warrants that the Respondent has had the opportunity to carefully examine the site of the proposed work and all of the requirements of the RFP. The Respondent further warrants that the Respondent is satisfied that there are no conflicts in the bidding documents and that the site proposed for the project is suitable for the work. By submission of a proposal in response to this RFP, the Respondent confirms Respondent’s understanding of the entire document and all of its contents. The Respondent also represents that its firm possesses the personnel, processes, and technology necessary to safely and efficiently perform the work outlined in this RFP.

**Your signature below is the Proposal Response Certification acknowledgement.**

\_\_\_\_\_  
Authorized Representative (Print Name)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Representative (Signature)

\_\_\_\_\_  
Date



**CALALLEN ISD**  
**RFP FOR DIRECT INTERNET ACCESS & WIDE AREA NETWORK SERVICES**  
**ATTACHMENT B - PROCUREMENT PROPOSAL RESPONSE PACKET**



*Note: All pages must be completed by Proposers and Submitted with Final Proposal.*

**REFERENCES - REQUIRED FORM**

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Please complete the reference fields below. Vendor should list as references school districts and/or other governmental entities (other than Calallen ISD) for which vendor has provided products or services similar to what is requested on this proposal. Additional references for the can be provided as an attachment, but the minimum required for this proposal is 3 references.

**Reference 1**

Name of Entity:  
Contact Name & Title:  
Mailing Address:  
Phone Number:  
Email Address:  
Date of Similar Products/Services Delivered:  
Brief Description of Similar Products/Services Delivered:

**Reference 2**

Name of Entity:  
Contact Name & Title:  
Mailing Address:  
Phone Number:  
Email Address:  
Date of Similar Products/Services Delivered:  
Brief Description of Similar Products/Services Delivered:

**Reference 3**

Name of Entity:  
Contact Name & Title:  
Mailing Address:  
Phone Number:  
Email Address:  
Date of Similar Products/Services Delivered:  
Brief Description of Similar Products/Services Delivered:

*The undersigned confirms the above information is correct to the best of his/her knowledge and understands the District may contact any of the above.*

\_\_\_\_\_  
Authorized Representative (Print Name)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Representative (Signature)

\_\_\_\_\_  
Date



## **SAFETY & SECURITY MEASURES - REQUIRED FORM**

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Student, instructor and all staff safety and campus security are of the upmost importance to the District, and safety and security measures are required by state law or prescribed for in District policy and procedures. Adherence to the District safety & security measures while on District premises is required. Each campus presents security concerns in terms of site access, traffic, classroom and non-classroom related functions. The work performed at each campus is directive in nature and work rules for each project can vary depending on the scope of work. CISD has responsibilities to the students, staff, the State of Texas and others to ensure that safety measures are strictly applied on each project.

### **1. Requirements:**

- a) The Contractor, Subcontractor, their agents, and all others who perform Work on any District campuses are required to observe and abide by the campus security.
- b) The Contractor, Subcontractors, and their agents shall comply with the criminal history records checks requirements of Section 2 below.
- c) Contractor Supervisor and Designated Support Personal:
  - i. Supervisor shall be present for all activities. If Owner finds out that the supervisor or their designated staff are not in responsible charge of the worksite, Owner may terminate work activities at the Contractors expense until such time the appropriate personnel are back in responsible charge.
  - ii. Supervisor is responsible for securing the project site each day after work and shall confirm that the site is safe and secure. Check all interior and exterior doors, floor hatches, roof hatches, roof access doors, gates, temporary barricades and the like.
  - iii. Supervisor is responsible for verifying that the project and site are clean after work each day. All trash is disposed of in approved containers. Floor surfaces are clean. Campus grounds are clear and all holes are covered up.
- d) RAPTOR Checks:
  - i. All contractor personnel shall obtain a RAPTOR check upon their first day of work on the project. The Contractor is required to obtain a replacement badge if their badge gets damaged or becomes non-legible. All personnel will be issued a paper badge with their name, photo, and date of issue. This badge shall be affixed to a badge clip that shall be affixed to their uniform shirt in the upper torso area and shall be worn at all times.
  - ii. Contractor shall obtain a new Raptor badge every month around the 1st day of the month regardless of the initial badge issued date. Contractor shall contact the Maintenance Office and schedule the quantity of personnel requiring retesting in advance so as to not overload the maintenance office regular school activities.
- e) Owner reserves the right to question all Contractor personnel and to perform additional background checks and safety and security screening as applicable at their discretions for any persons working on school district property.
- f) Campus Check-in Procedures:
  - i. The Supervisor or designated staff shall check in at the main office of each school campus each workday and shall be responsible for facility access and control direct sub-contractor

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supervision. Contractor personnel and sub-contractors are not required to check-in to a campus that has a Supervisor in responsible charge.

- ii. All employees must check-in at the Maintenance for the 1st day at work and at the 1st of the month.

**2. Criminal History Records Checks:** Respondent should review the provisions of the form of agreement included with this procurement package regarding criminal history requirements. Please refer to Section 15.11 regarding Criminal History Records Checks in the proposed AIA Document A141-2014, *Standard Form of Agreement Between Owner and Design-Builder*, as modified by the Owner.

**3. Code of Conduct:**

- a) All Contractor, Subcontractors, and their agents shall be required to wear company uniforms with company name and logo clearly marked, RAPTOR tags that are currently up to date, and all appropriate and applicable safety gear such as hard hats at all times when on District premises. All attire shall be clean and presentable at the start of work each day.
- b) Interaction with students, faculty, and staff is discouraged. The District will not tolerate “cat-calling,” “whistling,” “profanity,” or derogatory remarks.
- c) No smoking or tobacco products, illegal drugs or weapons or firearms are allowed on District premises.

---

I, the undersigned agent for the firm named below, certify that the information concerning safety & security measures has been reviewed by me, the following information furnished is true to the best of my knowledge and I acknowledge compliance with this section.

---

Authorized Representative (Print Name)

---

Title

---

Authorized Representative (Signature)

---

Date

**CALALLEN ISD**  
**RFP FOR DIRECT INTERNET ACCESS & WIDE AREA NETWORK SERVICES**  
**ATTACHMENT B - PROCUREMENT PROPOSAL RESPONSE PACKET**



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**CERTIFICATE OF RESIDENCY - REQUIRED FORM**

Pursuant to Government Code, Chapter 2252 a district may not award a governmental contract to a nonresident bidder unless the nonresident underbids the lowest bid submitted by a responsible resident bidder by an amount that is not less than the greater of the amount by which a resident bidder would be required to underbid the nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located, or the state in which a majority of the manufacturing relating to the contract will be performed. (Gov't Code 2252.002).

Definitions (Gov't Code 2252.001)

- "Governmental contract" means a contract awarded by a governmental entity, including a public school district, for general construction, an improvement, a service, or a public works project or for a purchase of supplies, materials, or equipment.
- "Resident bidder" refers to a person whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state (Texas).
- "Nonresident bidder" refers to a person who is not a resident.

Indicate the certification of residency that applies:

\_\_\_\_\_ My company is a "resident Respondent"

\_\_\_\_\_ My company is a "nonresident Respondent" of \_\_\_\_\_ (the state your principal place of business is located)

If applicable, does your "resident state" require Respondent whose principal place of business is in Texas to under Proposal, Respondents who resident state is the same as yours by a prescribes amount or percentage to receive a comparable contract?

\_\_\_\_\_ No

\_\_\_\_\_ Yes, the amount or percentage is \_\_\_\_\_

\_\_\_\_\_  
Authorized Representative (Print Name)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Representative (Signature)

\_\_\_\_\_  
Date

**CALALLEN ISD**  
**RFP FOR DIRECT INTERNET ACCESS & WIDE AREA NETWORK SERVICES**  
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**CERTIFICATONS REGARDING LOBBYING, DEBARMENT, SUSPENSION AND OTHER  
RESPONSIBILITY MATTERS, AND DRUG-FREE WORKPLACE REQUIREMENTS –  
REQUIRED FORM**

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Lobbying: This certification is required by the Federal Regulations, implementing Section 1352 of the Program Fraud and Civil Remedies Act, Title 31 U.S. Code, for the Department of Education (34 CFR Part 82), Department of Health and Human Services (45 CFR Part 93).

---

The undersigned contractor certifies that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.
  - (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, “Disclosure Form to Report Lobbying”, in accordance with its instructions.
  - (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.
- 

Debarment, Suspension, and Other Responsibility Matters: This certification is required by the Federal Regulations, implementing, Executive Order 12549, Government-wide Debarment and Suspension, for the Department of Agriculture (7 CFR Part 3017), Department of Labor (29 CFR Part 98), Department of Education (34 CFR Parts 85, 668 and 682), Department of Health and Human Services (45 CFR Part 76).

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The undersigned contractor certifies that neither it nor its principals:

- (1) Are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- (2) Have not within a three-year period preceding this contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, State or Local) transaction or contract under a public transaction, violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity with commission of any of the offenses enumerated in Paragraph (2) of this certification; and,

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- (3) Have not within a three-year period preceding this contract had one or more public transactions terminated for cause or default.

Where the prospective recipient of federal assistance funds is unable to certify to any of the statements in this certification, such prospective recipient shall attach an explanation to this certification.

Drug-Free Workplace: This certification is required by the Federal Regulations, implementing Sections 5151-5160 of the Drug-Free Workplace Act, 41 U.S.C. 701; for the Department of Agriculture (7 CFR Part 3017), Department of Labor (29 CFR Part 98), Department of Education (34 CFR Parts 85, 668 and 682), and Department of Health and Human Services (45 CFR Part 76).

The undersigned contractor certifies that it shall provide a drug-free workplace by:

- (a) Publishing a policy statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the consequences of any such action by an employee;
- (b) Establishing an ongoing drug-free awareness program to inform employees of the dangers of drug abuse in the workplace, the Contractor’s policy of maintaining a drug-free workplace, the availability of counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed on employees for drug abuse violations in the workplace;
- (c) Providing each employee with a copy of the Contractor’s policy statement;
- (d) Notifying the employees in the Contractor’s policy statement that as a condition of employment under this contract, employees shall abide by the terms of the policy statement and notifying the Contractor in writing within five days after any conviction for a violation by the employee of a criminal drug statute in the workplace;
- (e) Notifying the District within ten days of Contractor’s receipt of a notice of a conviction of an employee; and,
- (f) Taking appropriate personnel action against an employee convicted of violating a criminal drug statute or require such employee to participate in a drug abuse assistance or rehabilitation program.

These certifications are a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction.

\_\_\_\_\_  
Authorized Representative (Print Name)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Representative (Signature)

\_\_\_\_\_  
Date

**CALALLEN ISD**  
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**TEXAS CORPORATE FRANCHISE TAX CERTIFICATION - REQUIRED FORM**

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Pursuant to Article 2.45, Texas Business Corporation Act, state agencies may not contract with for Profit Corporation's that are delinquent in making state franchise tax payments. The following certification that the corporation entering into this contract is current in its franchise taxes must be signed by the individual on Form 203, Corporate Board of Directors Resolution, to sign the contract for the corporation.

---

The undersigned authorized representative of the corporation contracting herein certifies that the following indicated statement is true and correct and that the undersigned understands making a false statement is a material breach of contract and is grounds for contract cancellation.

Indicate the certification that applies to your corporation:

\_\_\_\_\_ The Corporation is a for-profit corporation and certifies that it is not delinquent in its franchise tax payments to the State of Texas.

\_\_\_\_\_ The Corporation is a non-profit corporation or is otherwise not subject to payment of franchise taxes to the State of Texas.

\_\_\_\_\_  
Authorized Representative (Print Name)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Representative (Signature)

\_\_\_\_\_  
Date

**CALALLEN ISD**  
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**CRIMINAL HISTORY RECORDS CHECKS - REQUIRED FORM**

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All Respondents and its subcontractors of every tier must comply with the Criminal History Records Checks prescribed by Texas Education Code, Section 22.08341 (the “statute”) and found in Section 15.11 regarding Criminal History Records Checks in the proposed AIA Document A141-2014, *Standard Form of Agreement Between Owner and Design-Builder*, as modified by the Owner.

In accordance with the Statute, all Respondents will provide written certification to the District that (select one):

- Contractor and its Subcontractors of every tier, do not have any Covered Employees, as defined;
- Contractor and its Subcontractors of every tier are otherwise exempted from compliance with the requirement contained herein; or
- Contractor and its Subcontractors of every tier have complied with the statutory requirements of this Agreement as of this date.

Respondent agrees that if it receives information that a Covered Employee is arrested or convicted for any of the Disqualifying Criminal History offenses, during the performance of the Work, Contractor will immediately remove the Covered Employee from Owner’s property or other location where students are regularly present, and notify the District of said removal within three (3) days of doing so.

---

I, the undersigned agent for the firm named below, certify that the information concerning criminal background checks has been reviewed by me, the following information furnished is true to the best of my knowledge and I acknowledge compliance with this section.

\_\_\_\_\_  
Authorized Representative (Print Name)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Representative (Signature)

\_\_\_\_\_  
Date

**CALALLEN ISD**  
**RFP FOR DIRECT INTERNET ACCESS & WIDE AREA NETWORK SERVICES**  
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**FELONY CONVICTION NOTICE - REQUIRED FORM**

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State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states “a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or owner or operator of the business entity has been convicted of a felony.” The notice must include a general description of the conduct resulting in the conviction of a felony.

Subsection (b) states “a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.”

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You must check A, B or C and sign below:

- \_\_\_\_\_ A. Our firm is a publicly held corporation, therefore, this reporting requirement is not applicable.
- \_\_\_\_\_ B. Our firm is not owned or operated by anyone who has been convicted of a felony.
- \_\_\_\_\_ C. Our firm is owned or operated by the following individual(s) who has/have been convicted of a felony.

Vendor Name: \_\_\_\_\_

Name of Individual(s): \_\_\_\_\_  
(Attach additional sheets if necessary)

Details of Conviction(s): \_\_\_\_\_  
\_\_\_\_\_  
(Attach additional sheets if necessary)

I, the undersigned for the firm named below, certify that the information concerning notification of felony convictions has been by me and the following information furnished is true to the best of my knowledge.

\_\_\_\_\_  
Authorized Representative (Print Name)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Representative (Signature)

\_\_\_\_\_  
Date

**CALALLEN ISD**  
**RFP FOR DIRECT INTERNET ACCESS & WIDE AREA NETWORK SERVICES**  
**ATTACHMENT B - PROCUREMENT PROPOSAL RESPONSE PACKET**

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**STATE ASSESSMENT CERTIFICATION - REQUIRED FORM**

---

The undersigned authorized representative of the corporation contracting herein certifies that the following indicated statement is true and correct and that the undersigned understands making a false statement is a material breach of contract and is grounds for contract cancellation.

The corporation certifies that:

\_\_\_\_\_ It is current in Unemployment Insurance taxes, Payday and Child Labor law monetary obligations, and Proprietary School fees and assessments payable to the State of Texas.

\_\_\_\_\_ It has no outstanding Unemployment Insurance overpayment balance payable to the State of Texas.

\_\_\_\_\_  
Authorized Representative (Print Name)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Representative (Signature)

\_\_\_\_\_  
Date

**CALALLEN ISD**  
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**REQUIRED STATE AND FEDERAL CERTIFICATIONS - REQUIRED FORM**

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Certification Regarding Terrorist Organizations. Pursuant to Sections 2252.151-.154 of the Texas Government Code, the Contractor hereby certifies that it is not a company identified on the Texas Comptroller's list of companies known to have contracts with, or provide supplies or services to, a foreign organization designated as a Foreign Terrorist Organization by the U.S. Secretary of State under federal law.

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Certification Regarding Boycotting of Israel. Pursuant to Sections 2270.001-.002, 808.001-.006, .051-.057, .101-.102 of the Texas Government Code, the Contractor hereby certifies and verifies that neither the Contractor, nor any affiliate, subsidiary, or parent company of the Contractor, if any (the "Contractor Companies"), boycotts Israel, and the Contractor agrees that the Contractor and Contractor Companies will not boycott Israel during the term of this Agreement. For purposes of this Agreement, the term "boycott" shall mean and include terminating business activities or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory

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The undersigned authorized representative of the corporation contracting herein certifies that the following indicated statement is true and correct and that the undersigned understands making a false statement is a material breach of contract and is grounds for contract cancellation.

The contractor certifies that:

\_\_\_\_\_ It is not doing business with any organization indicated on the Foreign Terrorist Organization list as so designated by the U.S. Secretary of State under Federal Law.

\_\_\_\_\_ that neither the Contractor, nor any affiliate, subsidiary, or parent company of the Contractor, if any (the "Contractor Companies"), boycotts Israel.

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Certification Regarding Boycotting Energy Companies. Pursuant to Texas Government Code Chapter 2274, the Contractor hereby certifies and verifies that it does not boycott energy companies; and will not boycott energy companies during the term of the Agreement. This verification is not required for an agreement where a governmental entity determines that these requirements are inconsistent with the governmental entity's constitutional or statutory duties related to the issuance, incurrence, or management of debt obligations or the deposit, custody, management, borrowing, or investment of funds.

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Certification Regarding Discriminating Against Firearm Industry. Pursuant to Texas Government Code Chapter 2274, the Contractor hereby certifies and verifies that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and will not discriminate during the term of the contract against a firearm entity or firearm trade association. The verification is not required for contracts with a

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*Note: All pages must be completed by Proposers and Submitted with Final Proposal.*

sole-source provider or if the governmental entity does not receive any bids from a company that is able to provide the required verification.

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The undersigned authorized representative of the corporation contracting herein certifies that the following indicated statement is true and correct and that the undersigned understands making a false statement is a material breach of contract and is grounds for contract cancellation.

The contractor certifies that:

\_\_\_\_\_ By entering into this Agreement, the Contractor represents and warrants that: (1) it does not, and will not for the duration of the contract, boycott energy companies or (2) the verification required by Section 2274.002 of the Texas Government Code does not apply to the contract.

\_\_\_\_\_ By entering into this Agreement, the Contractor verifies that: (1) it does not, and will not for the duration of the contract, have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association or (2) the verification required by Section 2274.002 of the Texas Government Code does not apply to the contract

\_\_\_\_\_  
Authorized Representative (Print Name)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Representative (Signature)

\_\_\_\_\_  
Date

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**CONFLICT OF INTEREST QUESTIONNAIRE – FORM CIQ - REQUIRED FORM**

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A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with the district and:

1. Has an employment or other business relationship with a local government officer of the district, or a family member of the officer, described by Local Government Code 176.003(a)(2)(A);
  2. Has given a local government officer of the district, or a family member of the officer, one or more gifts with the aggregate value specified by Local Government Code 176.003(a)(2)(B), excluding any gift described by Local Government Code 176.003(a-1); or
  3. Has a family relationship with a local government officer of the district
- 

The Vendor certifies that:

\_\_\_\_\_ No conflict of interest exists

\_\_\_\_\_ A possible or potential conflict of interest exists. Form CIQ completed (or attached) on the following page.

\_\_\_\_\_  
Authorized Representative (Print Name)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Representative (Signature)

\_\_\_\_\_  
Date

*A copy of the form is attached hereto and must be submitted if applicable.*

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<b>CONFLICT OF INTEREST QUESTIONNAIRE</b> For vendor doing business with local governmental entity	<b>FORM CIQ</b>
<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>	<b>OFFICE USE ONLY</b>
<p><b>1</b> Name of vendor who has a business relationship with local governmental entity.</p>	<p>Date Received</p>
<p><b>2</b> <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)</p>	
<p><b>3</b> Name of local government officer about whom the information is being disclosed.</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Name of Officer</p>	
<p><b>4</b> Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.</p> <p style="margin-left: 40px;">A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?</p> <p style="margin-left: 80px;"><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p style="margin-left: 40px;">B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?</p> <p style="margin-left: 80px;"><input type="checkbox"/> Yes      <input type="checkbox"/> No</p>	
<p><b>5</b> Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.</p>	
<p><b>6</b> <input type="checkbox"/> Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).</p>	
<p><b>7</b></p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Signature of vendor doing business with the governmental entity      Date</p>	

Form provided by Texas Ethics Commission

www.ethics.state.tx.us

Revised 1/1/2021

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**CERTIFICATE OF INTERESTED PARTIES - REQUIRED FORM**

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The requirement above applies only to a contract of a district that:

1. Requires an action or vote by the board before the contract may be signed;
2. Has a value of at least \$1 million; or
3. Is for services that would require a person to register as a lobbyist under Government Code Chapter 305.

*Gov't Code 2252.908*

The disclosure requirement does not apply to a contract with:

1. A publicly traded business entity, including a wholly owned subsidiary of the entity;
2. An electric utility, as defined by Utilities Code 31.002; or
3. A gas utility, as defined by Utilities Code 121.001.

*Gov't Code 2252.908(c)(4)-(6)*

**Filing Process:** The commission has made available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with Calallen ISD.

**Form Availability:** Certificate of Interested Parties Form is available from the Texas Ethics Commission website at the following address: [https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm) For questions regarding and assistance in filling out this form, please contact the Texas Ethics Commission at 512-463-5800. A sample is attached hereto but must be submitted only.

The contractor certifies that:

\_\_\_\_\_ Form 1295 filing is required and a certification of filing will be provided to Calallen ISD should we be awarded the contract

\_\_\_\_\_ Form 1295 filing is not required

\_\_\_\_\_  
Authorized Representative (Print Name)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Representative (Signature)

\_\_\_\_\_  
Date

Note: All pages must be completed by Proposers and Submitted with Final Proposal.



<b>CERTIFICATE OF INTERESTED PARTIES</b>		<b>FORM 1295</b>	
Complete Nos. 1 - 4 and 6 if there are interested parties. Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.		<b>OFFICE USE ONLY</b>	
<b>1 Name of business entity filing form, and the city, state and country of the business entity's place of business.</b>		Must file online at <a href="http://www.ethics.state.tx.us/File">www.ethics.state.tx.us/File</a>	
<b>2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.</b>			
<b>3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.</b>			
4		Nature of Interest (check applicable)	
Name of Interested Party	City, State, Country (place of business)	Controlling	Intermediary
<b>5 Check only if there is NO Interested Party.</b> <input type="checkbox"/>			
<b>6 UNSWORN DECLARATION</b> My name is _____, and my date of birth is _____. My address is _____ (street), _____ (city), _____ (state), _____ (zip code), _____ (country). I declare under penalty of perjury that the foregoing is true and correct. Executed in _____ County, State of _____, on the _____ day of _____, 20____. <span style="float: right;">(month) (year)</span> <div style="text-align: center; margin-top: 10px;">                         _____                          Signature of authorized agent of contracting business entity                          (Declarant)                     </div>			
<b>ADD ADDITIONAL PAGES AS NECESSARY</b>			

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**AFFIDAVIT OF NON-COLLUSION, NON-CONFLICT OF INTEREST, AND ANTI-LOBBYING -  
REQUIRED FORM**

By submission of this proposal, the undersigned certifies that:

1. Neither the Respondent nor any of Respondent's officers, partners, owners, agents, representatives, employees, or parties in interest, has in any way colluded, conspired, or agreed, directly or indirectly with any person, firm, corporation or other Respondent or potential Respondent any money or other valuable consideration for assistance in procuring or attempting to procure a contract or fix the prices in the attached proposal or the proposal of any other Respondent, and further states that no such money or other reward will be hereinafter paid.
2. No attempt has been or will be made by this company's officers, employees, or agents to lobby, directly or indirectly, the Calallen ISD Board of Trustees between proposal submission date and award by the Calallen ISD Board of Trustees.
3. No officer or stockholder of the Respondent is a member of the staff or related to any employee or Board of Trustees member of the Calallen ISD except as noted on Form CIQ (Conflict of Interest Questionnaire - attached).
4. The undersigned certifies that he/she is fully informed regarding the accuracy of the statements contained in this certification, and that the penalties herein are applicable to the Respondent as well as to any person signing in his/her behalf.

\_\_\_\_\_  
Authorized Representative (Print Name)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Representative (Signature)

\_\_\_\_\_  
Date

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**ORIENTATION TO COMPLAINT PROCEDURES FOR SERVICE PROVIDERS –  
REQUIRED FORM**

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The policy of Calallen ISD herein referred to as “the District” is to resolve complaints in a fair and prompt manner. The Districts administrative directive on GRIEVANCE PROCEDURE establishes the guidelines for the resolution of grievances/complaints and requires this orientation sheet be received and acknowledged by all individuals or organizations providing services to the District under contract or agreement.

Acts of restraint, interference, coercion, discrimination or reprisal towards complainants exercising their rights to a file a grievance under District policy are prohibited. A complainant is the individual or organization filing a grievance/complaint. A respondent is the individual or organization against whom a grievance/complaint is filed. Inquiries regarding the resolution of grievances should be addressed to:

**Calallen Independent School District**  
**ATTN: Blair McDavid**  
**4205 Wildcat Dr.**  
**Corpus Christi, Texas 78410**  
**Telephone: (361) 242-5600**

Every effort should be made to resolve your grievance at the optimum management level. The District’s EO Officer is available to assist, as necessary, in the grievance resolution process.

The time limit to file a complaint under the District’s grievance procedure is 30 calendar days from the date of the event that leads to the filing of the grievance. A copy of the District’s Policy and Procedure is available upon request.

**EQUAL OPPORTUNITY IS THE LAW**

The District is prohibited from discriminating on the ground of race, color, religion, sex, national origin, age, disability, political affiliation or belief, and for beneficiaries only. If you think that you have been subjected to discrimination, you may file a complaint within 180 days from the date of the alleged violation with the Equal Opportunity Officer at the:

**TEXAS WORKFORCE COMMISSION**  
**WORKFORCE DEVELOPMENT DIVISION**  
**EQUAL OPPORTUNITY OFFICE**  
**101 E. 15th STREET**  
**AUSTIN, TEXAS 78778**  
**Telephones: (512) 936-0342; (TDD): 1-800-RELAY TX, Voice 1-800-RELAY VV.**

\_\_\_\_\_  
Authorized Representative (Print Name)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Representative (Signature)

\_\_\_\_\_  
Date

Note: All pages must be completed by Proposers and Submitted with Final Proposal.



**CERTIFICATE OF LIABILITY - REQUIRED (Provide Copy)**

Please provide a Copy of Your Certificate of Liability Insurance.

Provide actual Certificate of Liability Insurance as part of your proposal

CERTIFICATE OF LIABILITY INSURANCE					DATE
PRODUCER		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.			
SAMPLE ONLY		COMPANIES AFFORDING COVERAGE			
		COMPANY A			
INSURED		COMPANY B			
SAMPLE ONLY		COMPANY C			
		COMPANY D			
COVERAGES					
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
CO. LTR.	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
	GENERAL LIABILITY				GENERAL AGGREGATE \$1,000,000.00
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				PRODUCTS/COMP/OP AGG \$1,000,000.00
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				PERSONAL & ADV INJURY \$1,000,000.00
	<input checked="" type="checkbox"/> OWNERS PROTECTIVE LIABILITY				EACH OCCURRENCE \$1,000,000.00
	THE STATE OF TEXAS, ITS EMPLOYEES, NAME INSURED (SEE BELOW)				FIRE DAMAGE (Any one fire) \$ 50,000.00
					MED EXP (Any one person) \$ 5,000.00
	AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT \$1,000,000.00
	<input type="checkbox"/> ANY AUTO				BODILY INJURY \$
	<input type="checkbox"/> ALL OWNED AUTOS				(Per person)
	<input checked="" type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY \$
	<input checked="" type="checkbox"/> HIRED AUTOS				(Per accident)
	<input checked="" type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE \$
					\$
	GARAGE LIABILITY				AUTO ONLY-EA ACCIDENT \$
	<input type="checkbox"/> ANY AUTO				OTHER THAN AUTO ONLY:
					EACH ACCIDENT \$
					AGGREGATE \$
	EXCESS LIABILITY				EACH OCCURRENCE \$
	<input type="checkbox"/> UMBRELLA FORM				AGGREGATE \$
	<input type="checkbox"/> OTHER THAN UMBRELLA FORM				\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	THE PROPRIETOR/ PARTNERS/EXECUTIVE OFFICERS ARE:				EL EACH ACCIDENT \$ 500,000.00
	<input type="checkbox"/> INCL <input type="checkbox"/> EXCL				EL DISEASE-Policy/Limit \$ 500,000.00
					EL DISEASE-Ea. Employee \$ 500,000.00
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> OTHER: BUILDERS RISK				AMOUNT OF CONTRACT
<input checked="" type="checkbox"/>	OWNERS PROTECTIVE LIABILITY				\$1,000,000.00
	NAMED INSURED, THE STATE OF TEXAS, ITS EMPLOYEES				
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS					
(PROJECT ADDRESS)					
SAMPLE ONLY					
CERTIFICATE HOLDER			CANCELLATION		
TEXAS WORKFORCE COMMISSION 101 East 15 <sup>th</sup> Street, Room 226T Austin, Texas 78778-0001			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL <u>10</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT. BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.		
			AUTHORIZED REPRESENTATIVE		

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**W9 TAXPAYER IDENTIFICATION CERTIFICATION - REQUIRED FORM**

Provide a completed IRS Form W-9 as part of your proposal – available at <https://www.irs.gov/forms-pubs/about-form-w-9>.

Form <b>W-9</b> (Rev. January 2011) Department of the Treasury Internal Revenue Service	<b>Request for Taxpayer                  Identification Number and Certification</b>	Give Form to the requester. Do not send to the IRS.
Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C-C corporation, S-S corporation, P-partnership) ▶	
	<input type="checkbox"/> Other (see instructions) ▶	
Address (number, street, and apt. or suite no.)		Requester's name and address (optional)
City, state, and ZIP code		
List account number(s) here (optional)		
<b>Part I Taxpayer Identification Number (TIN)</b>		
Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3.		
		Social security number [ ] [ ] [ ] - [ ] [ ] [ ] - [ ] [ ] [ ] [ ]
Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.		Employer identification number [ ] [ ] - [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]
<b>Part II Certification</b>		
Under penalties of perjury, I certify that:		
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and		
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and		
3. I am a U.S. citizen or other U.S. person (defined below).		
<b>Certification instructions.</b> You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.		
Sign Here	Signature of U.S. person ▶	Date ▶
<b>General Instructions</b>		<b>Note.</b> If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9. <b>Definition of a U.S. person.</b> For federal tax purposes, you are considered a U.S. person if you are: • An individual who is a U.S. citizen or U.S. resident alien, • A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, • An estate (other than a foreign estate), or • A domestic trust (as defined in Regulations section 301.7701-7). <b>Special rules for partnerships.</b> Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.
Section references are to the Internal Revenue Code unless otherwise noted.		
<b>Purpose of Form</b>		
A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.		
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:		
1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),		
2. Certify that you are not subject to backup withholding, or		
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.		