



Poteet High School

Title I Parent and Family Engagement Policy

This policy outlines the commitment of Poteet High School to involve parents and family members in the education of their children, in compliance with Section 1116 of the Every Student Succeeds Act (ESSA).

I. Policy Statement and Purpose

Poteet High School recognizes that parent and family engagement is vital to the success of its students and the school as a whole. This policy establishes the framework for how the school will work with parents and family members of students participating in Title I, Part A programs to ensure high levels of academic achievement.

The purpose of this policy is to:

- Build the capacity of the school and parents for strong family engagement.
- Ensure meaningful two-way communication and decision-making.
- Support a partnership among the school, parents, and community to improve student academic achievement.

II. Annual Policy Development and Review

A. Joint Development and Agreement

This policy was developed jointly with, and agreed upon by, parents of students participating in Title I, Part A programs.

B. Annual Review

The school will convene an annual meeting with parents to review the effectiveness of this policy and the overall Title I program, and to suggest changes for improvement. This meeting will be held at a convenient time and announced well in advance.

C. Dissemination

This policy will be available on Poteet ISD's website.

III. School-Wide Implementation

The high school will implement the following strategies to involve parents in an organized, ongoing, and timely way:

A. Annual Title I Meeting

The school will convene an annual meeting to inform parents of the school's participation in Title I, explain the requirements of Title I, and inform them of their right to be involved. Meetings will be held at a time convenient for families (e.g., morning and evening options, or virtual meetings).

B. Flexible Number of Meetings

The school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide necessary support (e.g., translation, childcare, transportation) where applicable, to encourage and support participation.

C. Communication

The school will ensure effective two-way communication between parents and school staff, which includes:

- Providing timely information about Title I programs.
- Providing regular reports on student progress and performance.
- Responding promptly to parent inquiries or suggestions.
- Utilizing diverse communication methods (e.g., newsletters, email, website, parent portal, text messages).

D. School-Parent Compact

The school will develop a School-Parent Compact that outlines shared responsibility for improved student academic achievement. This compact will:

- Describe the school's responsibility to provide high-quality curriculum and instruction.
- Explain the ways parents will support their child's learning.
- Cover the importance of communication between parents and teachers.

- Be discussed with parents during parent-teacher conferences.

E. Parent and Family Participation in Decision-Making

The school will ensure that parents are included in the planning, review, and improvement of the Title I program, including this Parent and Family Engagement Policy. This will include involving parents in advisory roles (e.g., SBDM, Title I meetings) where applicable.

IV. Building Capacity for Engagement

To ensure effective engagement and support a partnership among the school, parents, and the community, Poteet High School will:

A. Building Staff Capacity

Educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners.

B. Building Parent Capacity

Provide assistance to parents in understanding academic standards, assessments, and how to monitor their child's progress and work with educators to improve achievement. This may include:

- Workshops on graduation requirements, college readiness, and career pathways.
- Training on using the school's student information and tracking systems.

C. Coordination with Other Programs

To the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other programs to minimize duplication and maximize parent involvement.

D. Information Accessibility

Provide necessary information to parents in a format and, to the extent practicable, in a language that they can understand. Provide reasonable support for parent participation in school activities.

V. Evaluation

The school will annually evaluate the content and effectiveness of this Parent and Family Engagement Policy, including identifying:

- Barriers to greater participation by parents in Title I activities .
- The needs of parents and family members to assist with the learning of their children.
- Strategies to support successful school and family interactions.

The findings of this evaluation will be used to design evidence-based strategies for more effective parent engagement and to make necessary revisions to the Parent and Family Engagement Policy.

Adopted by Poteet High School on May 20, 2025