



Meeting Minutes

Roswell North Elementary School Governance Council

Date / time 10/28/2025 | 7:15am | *Location* Conference Room

SGC Members Present

Dr. Lydia Conway, Principal | Ms. Sara Denison, Teacher | Ms. Erin Hammond, Teacher | Ms. Jamie Lou Lowe, Teacher | Ms. Megan Flaherty, Teacher | Ms. Kim Long, Parent | Ms. Lauren Roszak, Parent | Ms. Elizabeth Westbrook, Parent | Mr. Bill Hoban, Community Member

Time	Item	Owner
7:15am	Call to Order	Chair
7:16am	Action Item: Approve Agenda	Chair
	Motion to approve—Erin Hammond	
	Second—Kim Long	
	All in Favor	
7:17am	Discussion Item: Review SGC Website for Compliance	All Members
	- Katie Lawson reported that SGC website audits to be conducted soon for compliance with GA Sunshine Laws - A resource/checklist will be sent to individual schools to compare against our SGC website - RNE SGC to discuss any changes that may need to be made with school Webmaster & adjust website accordingly	
7:22am	Discussion Item: Debrief Fall Cross Council Meeting	Hoban/Principal/ All Members
	- Bill Hoban reported that CC meeting was interactive with other school SGC's (Sweet Apple Elementary, etc) - Collaborated on SGC initiatives- gained insight from what other schools are doing	

Time	Item	Owner
	- District leaders were brought in to see how they can support individual schools (representatives from Communications Dept, Family Engagement/ Title 1 Dept, Assessment Dept) - Spring Cross Council meeting is most likely to be held in March	
7:29 am	Discussion Item: Strategic Plan Update/Review - Strategic plan has just been submitted and approved, per Dr. Conway - K-3 Writing is being looked at for further support by Admin team- RNE was 1 point lower than typical (non-Title 1) peers in 3rd grade in Write Score data - State Bridge Elementary site visit made by Conway to see how they are supporting Writing- SBE using an additional writing resource on top of Fulton Co resources ("Wonders"), as is Mountain Park Elementary - May look to SGC for purchasing a similar curriculum for Writing this year- Admin team is still in discussion - Conway will bring Writing Rubric to next meeting, as well as more detailed writing data for SGC to discuss further - Discussion about keyboarding skills amongst Admin team as well- Ms. Simon is going to work on keyboarding with 2-5 grade students (10-15 min lessons)	Principal/ All Members
7:41am	Informational Item: Principal Update - Family Fun Night was a big success with record ticket sales- was a great community building event - Career Day was also successful- good turnout of volunteers	Principal
7:49am	Discussion Item: Update on Charter Dollar Expenditure - Swivl SGC previously voted for approval for (2) Swivl units- but quote was outdated at time of vote- \$5K is actual cost	All Members/Principal
7:52am	Action Item: Approve Updated Charter Dollar Expenditure – Swivl Motion to approve- Bill Hoban	Chair

Time	Item	Owner
	Second— Erin Hammond	
	All in Favor	
7:53am	Discussion Item: Charter Dollar Expenditure Proposals No formal proposals at this time	All Members
7:54 am	Public Comment No public comment	
7:55am	Informational Item: Coffee Chat Update - CST (EB Thompson) is going to do our first Coffee Chat on the topic of iReady- will go through a diagnostic report and explain all aspects - Date for iReady Coffee Chat set for Wednesday, November 19, 2025 at 7:45 am - Chris 180 counselor (Gabby Goslin)- would like to do a session on anxiety- still awaiting a finalized date (proposed date- Tuesday, December 9, 2025 @ 7:45am)	Principal
8:03am	Informational Item: Coffee Chat Survey Update - Additional feedback received– “how to teach your child to emotionally regulate” was the most selected choice by parents - Conway will talk with Gabby Goslin about possibly including this in her chat regarding anxiety - Discussion about doing one session on iReady, one on school safety, and possibly two on social/emotional concerns (one 1st semester/ one 2nd semester)	Lowe/ All Members
8:09am	Informational Item: Advisory Council Meeting Update - AI challenges and benefits- FCS in process of coming up with policies regarding AI- though there is already requirements surrounding AI in the FCS student handbook - Questions such as “What roles does AI play in personal & professional life?” discussed- mixed review in discussion-can be leveraged well, despite some downsides discussed - Middle and high school students ARE using AI at home in support of academics/comprehension- less so with elementary	Lowe

Time	Item	Owner
	Long term financial strategy was discussed- GLIDE is a strategic plan being used- district is constantly monitoring feedback to enhance efficiency (in anticipation of future budget cuts with possible Homestead Exemption)	
8:16am	Action Item: Approve September Meeting Minutes Motion to approve—Lauren Roszak Second—Jamie Lou Lowe All in Favor	All Members
8:17am	Discussion Item: Draft Next Meeting Agenda Conway to bring Writing Rubric and Math & Reading Data to review	All Members
8:20am	Action Item: Meeting Adjournment Motion to approve: Jamie Lou Lowe Second: Megan Flaherty All in Favor	Chair

Meeting Norms

(Silences Phones | Be Respectful of Others' Opinions | Work for the Good of All Students)