

# Parent and Family Engagement Policy 2024-2025

## School: JM Alexander Middle School

**Purpose:** *In support of strengthening student academic achievement, our school receives School-wide Title I funds. We believe parents are partners in their child's development. JM Alexander Middle School with the help of parents will develop a plan which encourages and promotes active participation in the school.*

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### **PART I. : GENERAL EXPECTATIONS**

JM Alexander Middle School agrees to implement the following requirements:

- The school will work to ensure that the required school level parental involvement policies meet the requirements of Title I; and each include, as a component, a school parent compact.
- In carrying out the Title I parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency and other needs.
- The school will involve the parents of children served in Title I schools in decisions about how Title I funds are reserved for parental involvement.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

*Parental engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

*(A) that parents play an integral role in assisting their child's learning; (B) that parents are encouraged to be actively involved in their child's education at school; (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; (D) the carrying out of other activities, that promote parental involvement .*

### **PART II.: DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENT & FAMILY ENGAGEMENT POLICY COMPONENTS**

1. JM Alexander Middle School will take the following actions to involve parents in the joint development of its school parental involvement plan under Title I:
  - *Convene an Annual Title I Meeting on September 29, 2025*
  - JM Alexander Middle School will take the following actions to involve parents in the process of school review and improvement under Title I:
    - *Parent Involvement of School Improvement Plan*
    - *Evening and morning SIT Meetings*
    - *Provide opportunities for meetings with flexible times and schedules*
    - *Evening and Morning meetings as mentioned throughout the policy*
2. JM Alexander Middle School will hold an annual meeting to inform parents of the school's participation in Title I and the right of parents to be involved. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents to this meeting, and will encourage them to attend, by: *•using Let's Talk , Promoting Events via Flyers in ParentSquare and throughout the building, School Website updated by Ms. Kendrick and Ms. Fridley; School Announcements;, Parent Square messages - Weekly Newsletter from Ms. Hager, School Principal, & E-mails and Conferences.*
3. JM Alexander Middle School will provide parents of participating children information in a timely manner about Title I programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by: *Scheduling parent-teacher conferences (Fall & Spring) Sending Sign-Up for Conferences; Parent meetings; Providing information on school website (to the extent practicable); Providing information in teacher newsletters by Grade Level, school newsletters, Parent Square*
4. JM Alexander Middle School will at the request of parents, provide opportunities for regular meetings. The school will respond to any such suggestions as soon as practicably possible by: *Responding by phone calls Responding by email, letters, notes in student agendas, or other written communication such as Parent Square.*
5. JM Alexander Middle School will provide each parent an individual student report about the performance of their

child on the State assessment in at least math and reading by: *Distributing reports to parents; Utilizing Infinite Campus (Parent Portal) to keep parents of students informed of student progress; Utilizing Canvas Parent Observer to share student progress.*

6. JM Alexander Middle School will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified by:
  - *Sending home a parent notification letter*
7. JM Alexander Middle School will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described below:
  - Quarter 1
    - *August – Welcoming Students and Parents to the New School Year: **Open House In-Person** August 19th - 5-7 PM*
    - *September – IB Parent Meeting*
    - *October- Annual Title 1 Meeting & Curriculum Night - September 29, 2025*
  - Quarter 2
    - *November- IB and Arts Showcase; (Book Fair)*
    - *December-IB Winter Concert Band/Orchestra; Winter Festival (Book Fair)*
  - Quarter 3
    - *January- 2nd Semester Curriculum Night*
    - *March – Registration for Courses*
  - Quarter 4
    - *April- (or May) International Festival*
    - *May- Night of the Arts (End of Year Concerts)*
    - *June – Title 1 Family Summer Reading Event*
    - *Game Night; Turn-Up Dance; Social Activities*
8. JM Alexander Middle School will provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by scheduling:
  - *Title 1 Annual Information Meeting & Curriculum Night*
  - *2nd Semester Curriculum Night*
  - *Parent Information Sessions TBD*
  - *June – Family Summer Reading Event*
9. JM Alexander Middle School will educate staff in how to reach out to, communicate with, and work with parents as equal partners and in how to implement and coordinate parent programs and build ties between parents and schools, by scheduling meetings: *October/November Meetings – Parent Teacher Conferences ; Parent Engagement Events*
10. JM Alexander Middle School will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with PTA, ASEP and other programs. The school will also conduct other activities that encourage and support parents in more fully participating in the education of their children, by scheduling meetings for our parents:
  - *General PTSA Meetings – (Monthly)*
11. JM Alexander Middle School will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of children in an understandable format, including formats upon request, and, to the extent practicable, in a language the parents can understand: *Connect5/English & Spanish on School’s Website; Parent Square; PTA Newsletters; Parent Newsletter; Student Agendas Parent-Teacher Conferences; Social Media*

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### **PART III. ADOPTION**

This School Parent & Family Engagement Policy has been developed jointly with, and agreed on with, parents of children at JM Alexander Middle School.

This policy was reviewed in May 2024, and revised and adopted on October 14, 2024, and will be in effect as of August 1, 2024. Please contact Ms. Love at [gwenr.love@cms.k12.nc.us](mailto:gwenr.love@cms.k12.nc.us) if you have questions or feedback about the Policy.

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