



MINUTES

**James B. McMillan Elementary School
School Organizational Team Meeting
Thursday, December 18, 2025, 3:45 PM**

School Organizational Team Members present:

Cheri Griggs	Debra Kramer
Keyania Simpson	Sabrina Torres

School Organizational Team Member absent: Nikki Longmore Ahkilah Brooks Robyn Scheib Whitney Sperry

Non-voting Team Member Present: Christina Bass

Minutes from the meetings held on November 20, 2025 were approved in November by a majority of the SOT team with no changes and posted to the school website.

OLD BUSINESS

No Old Business matters were discussed.

NEW BUSINESS

3.1 Districtwide survey. Mrs. Bass encouraged everyone present to complete the survey. The school is trying to have 100% participation of 4th and 5th grade students, school parents, and all school employees. The last day to take the survey is DECEMBER 19, 2025.

3.2 District Start Time survey. There was some discussion on the contents. This is an important survey, with the last day to participate being FRIDAY DECEMBER 19TH also.

3.3 Mrs. Bass reviewed the school events for the coming month, including the data analysis of the Winter MAP Benchmark.

GENERAL DISCUSSION

4.1 Mrs. Griggs shared the minutes from the December Safety Committee meeting.

PUBLIC COMMENTS NONE.

Meeting was adjourned at 4:00 PM. The next meeting is scheduled for Thursday January 15, 2026. The meeting link will be posted on ClassDojo and on the school website.