



MINUTES
James B. McMillan Elementary School
School Organizational Team Meeting
Thursday, September 11, 2025, 3:45 PM

School Organizational Team Members present:

Cheri Griggs	Debra Kramer	
Sabrina Torres	Robyn Scheib	Nikki Longmore, principal

Minutes from the meetings held on August 21, 2025 were approved in August by a majority of the SOT team with no changes and posted to the school website.

OLD BUSINESS

2.1 PARENT ELECTIONS. The link to nominate/self-nominate has been posted to ClassDojo and on the McMillan website. Candidates will be gathered from this process, and elections will be held at the Open House on Wednesday September 24th. The current SOT members will staff a table in the Multi-purpose room and have tablets for parents to use for voting. The 4 winning candidates will be notified to attend the October 16th SOT.

NEW BUSINESS

3.1 TEACHER/SUPPORT STAFF ELECTIONS. Mrs. Griggs shared that teacher nominations just concluded and that elections should be taking place next week. There was a glitch in the election system, so it was delayed a week. Ms. Scheib will follow up with ESEA to learn information on the Support Staff SOT elections.

3.2 COUNT DAY RESULTS/STAFFING. Our official Count Day count was 441 students. We had about 70 more students than we had been projected to have, so that's a positive thing. Unfortunately there was money cut from the Title I budget by the federal government, and additional cuts were made from our ELL allocation because we successfully exited a number of students from the program. Staffing updates will be available after Administration has their budget meeting with the District.

3.3 SAFETY COMMITTEE REPORT. The Safety Committee would like to see one-way arrows painted on the blue walls in order to better direct traffic. Parents and buses have been seen driving the wrong way through our parking lot even though there are arrows painted on the pavement. Safety also suggested that a change in playground supervision schedule was needed to accommodate staff absences. Mrs. Longmore stated that she would handle that ASAP. Safety would also encourage administration to approach building SPTAs to join the AED team since they already have their CPR cards. Mrs. Longmore said she would handle this.

GENERAL DISCUSSION

1. United Way will have volunteers coming on September 19th to assist Coach Fendell with his putt putt course.

PUBLIC COMMENTS NONE.

Meeting was adjourned at 4:40 PM. The next meeting is scheduled for Thursday October 16, 2025. The meeting link will be posted on ClassDojo and on the school website.