MEETING MINUTES

Lake Windward Governance Council

Date | *time* 10/29/2025 | 7:10am | *Location* PLC

SGC Member Attendance

Lauren Busing, Principal	**ü**	Kelly O'Connor, Appointed Staff	**ü**
Cassie Arnold, Parent	**ü**	Melissa Odell, Parent	**ü**
Tarran Craver, Community Member	**ü**	Jan Palermo, Appointed Staff	**ü**
Kristen McNeely, Teacher	**ü**	Catherine Stubbs, Parent	**ü**
Christina Nickel, Teacher	**ü**	Kendall Tatum, Community Member	**ü**

Guest Attendance: Katie Lawson

7:13am	Call to Order	Jan Palermo
7:13am	Action Item: Approve Agenda	Jan Palermo
7:13am	Action Item: Approve September Meeting Minutes	Jan Palermo
7:14am	Discussion Item: SY25-26 Council Initiatives	All Members
7:14am	Discussion Item: Review SGC Website for Compliance	Jan Palermo
7:15am	Discussion Item: Debrief Fall Cross Council Meeting	Catherine Stubbs
7:18am	Discussion Item: Strategic Plan Update/Review	Lauren Busing
7:25am	Discussion Item: Charter Dollar Expenditure Proposals	Lauren Busing
7:33am	Action Item: Approve Charter Dollars Expenditure Proposals	All Members
7:34am	Discussion Item: Principal's Update	Lauren Busing
7:41am	Discussion Item: Draft Next Meeting's Agenda	All Members
7:59am	Action Item: Meeting Adjournment	Jan Palermo

Meeting Minutes

7:13
Call to Order
Jan Palermo called the meeting to order.

7:13
Action Item: Approve Agenda
- **Motion to approve the agenda:** Tarran Craver
- **Seconded by:** Kristen McNeely
- **Vote:** All in favor

7:13
Action Item: Approve September Meeting Minutes
- **Motion to approve August minutes:** Cassie Arnold
- **Seconded by:** Catherine Stubbs
- **Vote:** All in favor

7:14

Discussion Item: Review SGC Website for Compliance

We always look to make sure we are in compliance with SGC on our website. We are in need of one email address and we are looking good!

7:15

Discussion Item: Debrief Fall Cross Council Meeting

At the meeting, we went over all the targets and action plans. Every school received the 30K in money. We also talked about the strategic initiatives and making action plans. We sat together with other elementary schools and talked about the emergency in case there is a natural disaster. How we would disseminate information, have a plan to get communication to and from school. We also talked about partnership programs partner with Fulton County and not just PTO of a school. It would help get them more visibility. Lastly, how do we brand our school within our county.

7:18

Discussion Item: Strategic Plan Update Review

This is part 2 of our strategic plan. As a school if you are meeting part 1 of the strategic plan, then we look at part 2. We met the county's indicator of graduation rate, reading above grade level, and Overall Milestones proficiency. Since we met all three indicators, we select different subgroups to focus on. For example, when we look at our data, our overall reading proficiency is 94.4% and we have a growth target to increase 1%. Another subgroup we are targeting is our special education population whose reading proficiency is at 73.5% and our growth target percentage is to grow 3%. The last performance target, overall milestones proficiency, we are aiming for 2% growth as well as a 6% growth target of 6%.

7:25

Discussion Item: Charter Dollar Expenditure

One of the challenges we have when we have meetings is that we have one projector in the media center that is quite small. One idea to use our charter dollars is to get a long throw projector, like the one in the cafeteria. We hold multiple parent and staff events in the media center such as our staff meetings, TAG open house multiple times a year, ESOL Parent sessions, Kindergarten Round Up, Yes, I Can Awards, and each grade level has media specials that would benefit. I hope to get a quote and do the paperwork through the county. My hope would be to have it installed by spring.

Could we sell the projector that is in the media center to make money?
Since that is a Fulton County item, we would not be able to sell it. If we had purchased locally, there may be a process to sell items.

How old is the projector in the media center now?
About 10 years.

Would the projector project the wall?
No, there would be a screen that pulls down

7:33

Action Item: Approve Charter Dollar Expenditure Proposals

- **Motion to approve SY25–26 Strategic Plan:** Tarran
- **Seconded by:** Stubbs
- **Vote:** All in favor
- **Any opposed:** No

7:34

Informational Item: Principal's Update

We have two new teachers that have started. Our new kindergarten teacher, Ms. Smith, has successfully started the year. Mrs. Riker started in 3rd grade and has hit the ground running.

This week is our Be Well, Be Kind week. There is a set of initiatives that have been communicated each day regarding health and kindness. Today, we also have the AHS pep rally that will bring the drumline, cheerleaders, athletes to go down all the hallways.

The legacy of excellence awards is tomorrow where Fulton County celebrates the teacher of year and professional of the year.

7:39

Informational Item: Draft Next Agenda

We could brainstorm how we will partner SGC and the school to host a parent university meeting around Milestones

7:41

Discussion Item: Next Meetings

- November 14 meeting cancelled
- **New meeting date:** January 16th

7:42

Update on Supervisory Council

Main topic was AI policy. We went into breakout groups, and the focus of my group was the parent view. We had one teacher who said she likes to use it to help grade papers, which can be subjective. We also talked about the AI policy, and they are looking for groups of teachers to help with AI policy.

GLIDE – enhance efficiency. GLIDE is an initiative where they are seeking all stakeholder feedback to make up budgetary needs. Anybody can put any suggestions on this website, so be careful on what you read. They will make the best decisions that impact students and staff. Local Fair share, the amount of money our county has to give back to the state for smaller counties. There is no cap to that, so since we collect a larger revenue, we are giving an astronomical amount back to the state. Fulton County is working on being having the state change the formulas on what we have to give back.

7:59

Action Item: Meeting Adjournment

- **Motion to adjourn:** Tarran Craver
- **Seconded by:** Christina Nickel
- **Vote:** All in favor
- **Meeting adjourned at:** 7:59AM