Established 1915

BROWARD

County Public Schools

2025-2026

OLSEN MIDDLE SCHOOL

Innovative Learning Commons/Media Center
Collection Development Plan

Principal: Janet Giancarli

Media Specialist: Dr. Indranie Hassad

Hours of Operation: 7:00-2:30

Table of Contents

Executive Summary 4

District Strategic Plan 2025 4

School Mission Statement 4

School Community 4

Purpose of Collection Development Policy 4

A Collection Development Plan Serves Several Important Purposes: 5

Library Program 5

School Analysis 6

School Enrollment & Demographics Data 6

Federal Race Category 6

Scope of the Collection 6

Collection Development 7

Selection of Materials 7

Responsibility 7

Criteria for Selection of Print and Non-Print Materials 7

Selection Tools 8

Gifts and Donations 8

Collection Maintenance 9

Reconsideration of Materials 8

Opt-Out Form 8

Procedures for Objections to Library Materials and Reading Lists Objection Process 8

Superintendent Review Committee 8

Phase 1: Complete Objection to Library/Instructional Materials Form 8

Phase 2: Notifications 8

Phase 3: Superintendent's Review Committee Review 8

Phase 4: SRC's Recommendation to the School Board 9

Phase 5: Appeal 9

Collection Analysis 12

Collection Analysis by Category 13

Strategic Focus 15

Budget and Purchasing Plan 16

Annual Budget Current Year 16

Purchasing Plan Current Year 16
Appendix 16
Library Bill of Rights 17
Library Reading Materials Opt-Out Form 2024/2025 (All Grades) 18
Objection to Library/Specific Materials Form 19

Executive Summary

District Strategic Plan 2025

Broward County Public Schools is the sixth-largest school district in the United States and the second largest in Florida. The district serves more than 256,021 students at 334 schools and is one of the largest employers in South Florida with 30,529 team members.

Vision: Educating today's students to succeed in tomorrow's world.

Mission: Educating all students to reach their highest potential.

Core Values: **S**tudent Focus, **T**eaching Excellence, **A**ccountability, **R**espect, **S**afety

School Community

Olsen Middle School serves 540 students enrolled in grades 6-8. The student population's ethnicity is made of Hispanic and Non-Hispanic students. Additionally, we serve a diverse population made up of 60% White, 31.9 %, Black, 2.2 %Native, 0.7% Asian, 0.0 % Pacific, and 2.2% Multicultural students.

The administration includes Principal Janet Giancarliand Assistant Principals Chad Constantine, Tatiana Cummings, and Marinid O'Neill. Olsen Middle School is proud to offer many unique programs which provide students with opportunities. These include Five Magnet Programs: providing specialized materials to extend and enrich magnet coursework. Reading Across Broward which promotes independent reading through a countrywide program. College and Career Readiness to maintain diverse nonfiction, biography, and digital resources that prepare students with modern research information skills. Student Wellbeing is a collection of books addressing social-emotional learning, resilience, and inclusion.

Purpose of Collection Development Policy

A school library collection development plan serves as a roadmap to guide library materials' selection, acquisition, and maintenance. It ensures the collection aligns with Florida statutes, the District's Strategic Plan Goals and Guardrails, the school's curriculum, and student needs by providing a framework for choosing resources that best support student learning across different subjects and interests while also addressing diversity and appropriate content levels.

A thorough analysis of the current media center collection at Olsen Middle School indicates that the average age of the collection is 2010 and the number of books per student is 14. Of these items, 89% are printed books and 11% are digital. The American Library Association has established a criteria for a highly effective media center that includes a ratio of 10 books available per student in the collection. Currently, Olsen Middle School does meet the recommended standards for the number of books per student.

Library Program

Olsen Middle School runs a blended model. We have classes on a fixed schedule and open check out is available once the library reopens. The library supports Reading Across Broward, Sunshine State Young Readers Award and other Bean Stack Challenges, student wellbeing titles, and digital research resources. Students come to the Media Center every day for a research class and during this class, they work on

improving their reading skills on programs like Sora Reading180 and Sora. All resources in the Media Center we have combined to promote our goal of ensuring every student matriculating through Olsen Middle School is reading at or above their grade level.

School Analysis

The school analysis provides an overview of the school's enrollment, demographics and special programs offered.

Name of School Enrollment & Demographics Data					
540 2025 Student Enrollment				**Federal Ethnicity**	
				Hispanic 50.9%	**49.1%** Non-Hispanic
Federal Race Category					
60% White	**31.9 %** Black	**0.70 %** Native	**2.2 %** Asian	**0.0 %** Pacific	**2.2%** Multicultural

Scope of the Collection

Olsen Middle School Media Center houses a collection of 9013 items, including print books, eBooks, reference materials, and magazines. The collection is balanced between fiction (47%) and nonfiction (41%), with biography, reference, and professional resources supporting curriculum and independent reading.

Beyond traditional resources, the media center offers a recording studio for student broadcasting and media production, as well as virtual reality headsets that support Math instruction and immersive learning. These tools expand the scope of the library beyond books, making it a hub for digital literacy, creativity, and 21st-century learning skills.

Together, the print, digital, and technology resources ensure that the media center supports the school's magnet programming, Reading Across Broward, Accelerated Reader, and student wellbeing initiatives, while reflecting the diversity of the student population.

The district provides online resources to ensure equitable access to information for teaching and learning to improve student performance and achievement. Students and teachers can use Clever or Canvas to access age-appropriate materials that support educational and social-emotional needs through the following online resources: Follett Destiny Online Library Catalog, Britannica School Online Encyclopedias, Gale Online Databases and eBooks, ProQuest SIRS Databases, Sora by Overdrive, TeachingBooks.net, and Tumble Book Library.
School media center provides access to library media materials that eliminate educational barriers based on gender, race/ethnicity, national origin, color, religion, disability, age, sexual orientation, gender identity, and expression, or other protected group status; (Policy 1.5 Diversity & Equity) and that are free of bias, stereotypes, distortions, and prejudices. This includes the ability to obtain information in a variety of formats-electronic, as well as print, without fear of censorship or reprisal.

Collection Development

Collection Development is the process of providing quality materials and equipment for the library media center. The goal of collection development is to ensure the collection has information sources in adequate quantity and variety to support student's academic and personal interest needs. The media specialist is charged with leading this process with the input of teachers, students, and parents. Resources are selected according to principals of intellectual freedom and provide all learners with access to information that represents diverse points of view.

Selection and Evaluation Criteria (Drawn from BCPS Policy 6317)

Selection of Materials

Funded by the state, district, and school, the media collection will contain a wide range of appropriate materials on varying levels of difficulty in a variety of existing and emerging formats and will maintain a focus on materials which address different learning styles and levels.

Responsibility

The School Boar of Broward County is legally responsible for all matters relating to the operation of the Broward County Schools. The responsibility for coordinating the selection of instructions materials for the School Media Center is delegated to the ***professionally trained media specialist*** in consultation with the principal, teachers, and students.

In the event there is not a school library media specialist, the principal and/or Administrative Designee will assume the responsibility for identifying and selecting an instructional staff member(s) to engage in the selection process to ensure materials support the needs of the school community.

NOTE: *Clerical personnel should NOT be responsible for library material collection development and/or resource management and selection of materials.*

Criteria for Selection of Print and Non-Print Materials

1. Materials are selected to support the mission of **Olsen Middle School**
2. Materials are selected to enrich and support the curriculum and the educational, emotional, and recreational needs of the users.
3. Materials shall be appropriate for the age, emotional development, ability levels, learning styles, and social development of the students.
4. Materials shall represent differing viewpoints of controversial issues so that users may be motivated to engage in critical analysis of such issues, to explore their own beliefs, attitudes, and behavior, and to make informed choices in their lives.

In keeping with the ***Library Bill of Rights,*** materials will be considered based on the following:

- Needs of the curriculum, learning/teaching styles of students, faculty, and staff
- Possible use of material (including small or large group instruction, in-depth study)
- Level of physical, artistic, and literary quality
- Representation of multiple viewpoints
- Treatment of subject and lack of cultural bias
- Accuracy and currency of information
- Scope of coverage
- Support of inquiry and critical thinking skills
- Relationship of the material to the overall collection
- Cost, packaging, and documentation

Selection Tools

The following professional resources are available to assist the media specialist in the selection process. However, selection is not limited to the use of these tools.

Follett Destiny: Title wave (Accessible via Clever)

Periodicals: School Library Journal, Kirkus Reviews, Booklist, Library Media Connection, Journal of Adolescent and Adult Literacy, Young Adult Library Services, Knowledge Quest

Books: Children's & YA Book Lists: Best Books, Best Books for Young Adult Readers, Books for You: An Annotated Booklist for Senior High Students, Outstanding Books for the College Bound: Choices for a Generation, Senior High School Library Catalog

Note: Common Sense Media, Amazon, Good Reads, Reviews from paid reviewing sources, **may be used** in conjunction with professional reviewing sources.

Gifts and Donations

Any gifted or donated items must meet the same selection criteria as all other materials – the selection criteria as listed in House Bill 1467 and in Broward County School Board Policy 6308.

Collection Maintenance

Removing materials from a library collection that are no longer educationally appropriate is an equally important process as selecting new items of high quality. The library media specialist and/or instructional staff should have an ongoing process to evaluate the library media collection and to keep the collection relevant to

the changing needs of the curriculum, personal interests, and needs of students. Evaluation of items under consideration for removal from the Library Media Center should be based on criteria related to the educational value of the resources. The removal (weeding) of library materials from the collection is the responsibility of a skilled professional library media specialist.
Weeded items should not be disposed of or discarded at the school site. Weeded items should be boxed and identified as DISCARDED or WITHDRAWN and scheduled for pick up by Procurement and Warehousing Services by completing the enclosed Warehouse Assistance Request Form.

Reconsideration of Materials

Inquiries regarding the appropriateness of particular library and supplemental instructional materials are a normal part of the process of providing a wide variety of resources for student use.
Opt-Out Form
Parents may submit their request to limit their student's access to materials in the school or classroom library by submitting a completed Opt-Out Form to the school principal.

Procedures for Objections to Library Materials and Reading Lists

Superintendent Review Committee

1. The School Board shall form a Superintendent Review Committee (SRC) to review objections to library materials. The SRC must have a minimum of five members but may have as many additional members as the Superintendent or his/her designee appoints based on need.
2. Any committee convened for the purpose of resolving an objection by a parent or resident to specific materials must include parents of students who will have access to such material.
3. The membership of the review committee should reflect the broad racial, ethnic, socioeconomic, and cultural diversity of Broward County Public Schools as well as individual(s) with noted or reasonable subject matter expertise.

Phase 1: Complete Objection to Library/Instructional Materials Form

a. A parent or resident of Broward County who wishes to object to materials used within the School Board of Broward County Public Schools must complete the "Objection to Library/Instructional Materials Form," located on the school's Library Media website. The objection shall include the following information:
b. Parent or resident of Broward County must specify the text within the material he/she believes is out of compliance with the requirements of Section 1006.28(2)(a)2.a. or b., Florida Statutes, and the nature of the alleged noncompliance.

Phase 2: Notifications

a. Upon receipt of the completed "Objection to Library/Instructional Materials" form, notifications will be sent to the principal where the challenge originates as well as the Innovative Learning Department staff, school board members, and superintendent.
b. Any item subject to an objection on the basis of sub sub-subparagraph b. (I) or sub-sub-subparagraph b. (II) must be removed within 5 school days of receipt Page 9 of 10 of the objections and remain unavailable to students of that school until the objection is resolved.

Phase 3: Superintendent's Review Committee Review

a. The Innovative Learning Department Director shall convince the SRC to review the material.

b. SRC will utilize an approved review rubric aligned to School Board policies and state statutes approved by the Superintendent.

Phase 4: SRC's Recommendation to the Superintendent

a. A decision will be made within ninety (90) days after receipt of the objection.
b. Committee will submit their recommendations to the School Board of Broward County, the Superintendent, and the parents or residents of Broward County.
    i. allows the challenged material to maintain its current status.
    ii. leave the challenged material in the classroom or school media center but allow students to use alternate materials approved by school personnel who require the use of the disputed items.
    iii. limit the educational use of the challenged material.
    iv. transfer the challenged material to a higher-level school (e. g. elementary to a middle school); and/or
    v. remove the challenged material from the school environment.

Phase 5: Appeal

a. If a parent or resident of Broward County disagrees with the determination made by the SRC, he/she may request inclusion on the School Board agenda.

If they disagree with the School Board's decision on the objection to the use of specific material, a parent or resident of Broward County may request from the Commissioner of Education appointment of a special magistrate who is a member of the Florida Bar in good standing and who has at least 5 years' experience in administrative law to render a recommended decision.

Collection Analysis

The information provided in this section gives an overview of the entire library collection. collection analysis is based on a Titlewave Analysis completed.

		
9,013 Items in the Collection	**2010** Average Age of the Collection	**14** Items per Student
		
40 % Fiction titles in the Collection	**11 %** Digital Resources	**25 %** Aged Titles
Diverse library media resources. The resources provide “mirrors, windows, and sliding glass doors” for students and teachers to see themselves in books and also learn about the lives of others through literature.	 **37 %** Diverse Titles in Collection	 2010 Diverse Titles Average Age
Social-Emotional Learning (SEL) library media resources can contribute to the ***development of character and social-emotional skills***.	 **39 %** SEL Titles in Collection	 **2011** SEL Titles Average Age

Collection Analysis by Category

The information collected in this section provides a detailed look at the current library collection by classification and genre. The information was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool (Balanced Dewey Comparison Report).

Section	Average Age	# of Titles	Actual Percentage	Recommended Percentage	Difference Percentage
Computer Science, Information & General Works	2013	143	**1.6**	**0.8**	**0.8%**
Philosophy & Psychology	2010	83	**0.90%**	**-0.8%**	**0.10%**
Religion	2006	43	**0.5%**	**0.3%**	**0.2%**
Social Sciences	2010	869	**9.6%**	**5.5%**	**4.1%**
Language	2010	81	**0.9%**	**0.1%**	**0.8%**
Science	2012	669	**7.4%**	**5.8%**	**1.6%**
Technology	2013	481	**5.3%**	**4.8%**	**1.1%**
Arts & Recreation	2013	450	**5.0%**	**8.9%**	**-3.9%**
Literature	2004	158	**1.80%**	**1.1%**	**0.7%**
History & Geography	2007	730	**8.10%**	**6.3%**	**1.80%**
Biography	2010	501	**5.6%**	**4.2%**	**1.4%**
Easy	2019	68	**0.8**	**NA**	**NA**
General Fiction	2011	4,264	**47.3%**	**62%**	**-14.7%**
Paperback				**NA**	**NA**
Professional	2013	20	**0.2%**	**NA**	**NA**
Reference	2000	228	**2.50%**	**NA**	**NA**
Story Collection	**2013**	15	**0.02%**	**NA**	**NA**

Unrecognized	2002	210	**2.3**	**NA**	**NA**

Analysis of the collection also revealed the following areas of **strengths** and **concerns**:

Strengths

- Above the BCPS/ALA benchmark of 10 books per student
- Catalog Accuracy 99.8% recognized call numbers, 99.9% recognized publications, 98.5 matched in title wave
- Good split of fiction (47.3) and nonfiction (48%),
- Average Lexile 810 and AR 5.8
- Computer Sciences Average age 2011, General Fiction (2011) Easy Dewey (2019), Technology (2013), Professional (2013) and Story Collection (2013) are relatively current and at the required average age.

Concerns

- Average published age is older than 2010, 36.8% of aged titles
- Digital Resources: only 11% digital holdings which is below the district expectations for blended/online learning
- Reference Collection is average aged 2010 outdated for research needs
- Aged covers 2000-2003 will likely reduce student engagement
- Social Sciences (300s) average age 2010, civil rights, government, and economic titles need updating
- General Fiction is -14.7% below required number.

Strategic Focus

This page lists the priorities for weeding and purchasing for each school year and includes the action, updates, and outcomes. This is subject to change due to funding and time constraints.

constraints.

School Year	Strategic Focus
Year 1 2025	**Purchasing Priority 1:** General Fiction which is -14.7 % below recommended average **Purchasing Priority 2:** Arts & Recreation which is -3.9% below recommended average **Weeding Priority 1:** Reference, History & Geography and Religion (pre-2010). **Weeding Priority 2:** Literature (pre--2010)
Year 2	**Purchasing Priority 1: Language** (2010) **Purchasing Priority 2:** Digital resources (eBooks, databases) to raise digital holdings above 11%. **Weeding Priority 1:** Outdated Literature (800s, avg. 2000) and Religion (200s, small & dated). **Weeding Priority 2:** Biography
Year 3	**Purchasing Priority 1:** General Fiction refresh, still large but mostly 2003 titles, needs high interest/graphic novels. **Purchasing Priority 2:** Reference replacement (encyclopedias, updated subject-specific). **Weeding Priority 1:** Old Fiction (pre-2005), low circulation. **Weeding Priority 2:** Professional (avg. 2017, but very few titles).

Budget and Purchasing Plan

This page outlines the current budget available and specifically lists the priorities for this school year.

Annual Budget 2025

Annual Budget	
Source	***Amount***
State Allocation Funds	0
Approximate Annual Budget	
Source	***Amount***
School Library Budget ($9.60 Elementary and Middle per pupil and $12.80 High per pupil)	$5416
Library Media Internal Funds (Lost books, book fairs, and fundraising)	$3808
Scholastic	$2300
TOTAL	$11, 524

Purchasing Plan 2025

Approximate Purchasing Plan	
Purpose	***Amount***
Fiction Refresh (40%)	$4608
Literature (20%)	$2305
Nonfiction (15%)	$1658
Biographies and Well Being Titles (10%)	$1, 115
Arts & Recreation	$1037
Professional/Reference Materials	$800.00
TOTAL	$11, 523

Reviewed by Principal

Principal's Full Name: **Janet Giancarli**

Date: November 17, 2025

Date Shared with SAC: November 18, 2025

Appendix

- **Library Bill of Rights**
- **Library Reading Materials Opt-Out Form 2025/2026 (All Grades)**
- **Objection to Library/Specific Materials Form**

Library Bill of Rights

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.

II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.

V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.

VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

VII. All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use. Libraries should advocate for, educate about, and protect people's privacy, safeguarding all library use data, including personally identifiable information.

Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; January 23, 1980; January 29, 2019.

Inclusion of "age" reaffirmed January 23, 1996.

Although the Articles of the Library Bill of Rights are unambiguous statements of basic principles that should govern the service of all libraries, questions do arise concerning application of these principles to specific library practices. See the documents designated by the Intellectual Freedom Committee as Interpretations of the Library Bill of Rights.

Library Reading Materials Opt-Out Form 2025/2026 (All Grades)

THE SCHOOL BOARD OF BROWARD COUNTY,
FLORIDA LIBRARY MEDIA SERVICES

LIBRARY READING MATERIALS OPT OUT FORM

As a parent, you always have the right to opt your child out of any library material. Please complete the Opt Out Form.

Once submitted:

- Your child's library account will be updated in our Destiny Library Management System.
- We strongly encourage you to speak with your child about this decision to ensure they are aware before visiting the library.

Our goal is to make this process simple and respectful of your preferences. If you have any questions or need additional information, please contact your school's principal.

_____ I **WILL** permit my student to check out library materials.

_____ I **WILL NOT** permit my student to check out library materials.

Student Name (PRINT) Student	Signature, Date
Parent/Guardian Name (PRINT)	Parent/Guardian Signature, Date

Objection to Library/Specific Materials Form

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
INNOVATIVE LEARNING DEPARTMENT — LIBRARY MEDIA SERVICES

OBJECTIONS TO LIBRARY/SPECIFIC MATERIALS

Part I:

In order to assist a parent or resident of Broward County with the submission of an objection, Policy 4120 provides information on the Objection to Library/Specific Materials Form as required by Section 1006.28(2)(a)2., F.S. A parent or resident of Broward County that wishes to object to materials used within the School Board of Broward County, Florida public schools must complete the "Objection to Library/Specific Materials Form" located on the School Board of Broward County homepage and on the media center page of each school. All completed objection forms must be emailed to the Director or Innovative Learning at objectiontomaterials@browardschools.com. Parents or residents of this county may share their concerns regarding any library/specific materials with the principal at the school site where the material is located prior to filing an objection. The committee will only consider book objections if they are submitted with at least 90 days remaining in the school year. Objections submitted outside this timeframe will not be reviewed until the following school year.

Part II:

Introduction

This form must be used by a parent or resident of this county, in conjunction with district policies and procedures, to submit an objection to the school board for the following material:

1. Materials used in a classroom in the district, except for instructional materials as defined in s. 1006.29(2), F.S. The process and forms to object to instructional materials can be found on the Innovative Learning website under Instructional Materials Adoption Information.

2. Materials made available to students in a school or classroom library.

3. Materials included on a school or classroom reading list.

Section 1: Parent or Resident Information

1. I am a parent or guardian of a district or homeschool student who has access to school district materials described in Part II of this form. ☐ Yes ☐ No (If yes, skip question 2)
2. ☐ I am a resident of this county and
   ☐ I have not submitted an objection to any other materials described in Part II of this form during this calendar month. (Both boxes under question 2 must be checked to submit an objection as a resident.)

First Name _____ Last Name _____

Address _____

City _____ State _____ Zip Code _____

County _____ Email _____

Phone Number _____

Section 2: Information Regarding Material

Type of material: ☐ Book ☐Non-print material ☐ Other (identify): _____

Title of the material: _____

Author(s): _____ Publisher or Producer: _____

Copyright Date: _____ Grade Level used: _____

Where is the material found: ☐ Media Center ☐ Classroom Library ☐ Reading List ☐ Other: _____

School(s) where material is found: _____

ISBN, if available: _____

Section 3: Basis for the Objection

Identify the basis for your objection:

☐The material is pornographic.

☐The material is prohibited under Section 847.012, F.S.

☐The material depicts or describes sexual conduct as defined in Section 847.001(19), F.S.

☐The material is not suited to student needs and their ability to comprehend the material.

☐The material is inappropriate for the grade level and age group for which it is used.

Section 4: Objection Specific Information

1. What brought this material to your attention?

   _____

   _____

   _____

2. Did you examine this material in its entirety? ☐ Yes ☐ No

   If not, what sections did you examine?

   _____

_____

_____

3. Identify the portion of the material objected to and why. (*You must be specific and provide page numbers, sections, or timestamps, as appropriate. You may attach additional information that does not fit within this form.*)

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

4. Is there any age or grade you would recommend this material? ☐ Yes ☐ No

   If yes, please specify: _____

5. Is there any value in this material?

_____

_____

_____

6. What is your desired outcome for this material?

   ☐ Remove or discontinue use of material.

   ☐ Limit access to certain grade levels: _____

   ☐ Limit my child's access.

   ☐ Other: _____

Signature: _____ Date: _____