January 2026 MEETING MINUTES

St. Francis of Assisi Home & School Association Meeting

January 12, 6:30-8:00pm

Board members Nick Jarrett/Jenni Taunton, Chair | Scott Shull, Co-Chair | Andrea Niesen, Secretary | Conner Reed, Treasurer | Sarah McMenomy, Volunteer Coordinator | Kate Poterucha Communications Representative | Sarah Valinski, Communications Representative | Derek Dravis, Teacher Representative | Andy Poterucha, Principal

Time	Item	Owner
	Opening Prayer/Greetings	
	Meeting Priorities <u>Upcoming Events:</u> ● Teacher Luncheon: January 21st ● Catholic Schools Week: ○ Ice Cream social-January 29th, 5:30-7: purchased from Flapdoodles at a discounted price; used uniforms will be out; why were there tickets printed last year? ○ Book Fair-Discuss when Nick joins: Nick has four volunteers for set up and take down; Nick will circulate a teacher sign up list for coordinating class visits to the book fair ○ Free throw contest-KoC and Scott. Need volunteers? Nick will create a sign up genius for the ice cream social and free throw event; the flyer and facebook will be updated as the free throw event is 6:00-7:30 Raffle Subcommittee report: new raffle procedure established; Sarah shared the recap from the raffle meeting on 12/08/2025; Sarah created a Carnival Raffle Process Document and verified the owners of specific tasks; Sarah will circulate the list of potential raffle item donors for the board to review and update Volunteer Needs ○ Raffle and Carnival in training. Ideas? Sweatshirts: Sell at Ice Cream Social? Volunteers needed? 48/100 shirts sold so far	**Sarah M** **Sarah** **Nick** **Nick**

Time	Item	Owner
7:10	**Financial** Review monthly report Staff Christmas Gift: went well; top check was about $240 per teacher Phenomenal showing for a recent family in need School Needs: Conner created a list; Andy wants to prioritize the bathroom stalls and the drinking fountains; scoreboard and playground need attention; Andy will submit his requests at the upcoming RCS meeting and will know by the February meeting what the school will be able to pay/have allocation for; HSA will use the February meeting to set project goals; will announce at the carnival how the proceeds will be used; Tina Monosmith will be back for the March HSA meeting Square One: raised $650 this year	**Conner**
7:30	**Principal's Report** CSW: Scott is helping Andy set up a movie screening for K-2; 6-8 will go tubing; 3-5 will go to Bowlocity Gala: moved to April 11, 2026 Family Supports such as homework, food, and transportation discussed	**Andy**
7:40	**Teacher Report** Thank you for donation to the staff Christmas party. 02/24/2026 will be Parent Teacher Conferences from 3:30-7:30pm	**Derek**
7:45	**Other Business** ● Family Bereavement procedures: a policy needs to be developed with roles articulated for school/HSA; Sarah will create and bring to the February meeting ● Spring enrichment presentation-Orbit Earth Expo? ○ We have $1,500 in the budget for enrichment; Conner made a motion to approve $1,000 allocated for the Orbit Earth Expo, Scott seconded, passed unanimously ● BN Bookfair report: How to handle unmet teacher wishlists? $69.17 earned; discussion regarding HSA buying the books on the teacher wishlists and then families "buying" the books from HSA at the book fair; Conner will review and circulate information by email. ● Newsletter	**Sarah V** **Jenni** **Sarah V & Kate**
8:00	**Closing Prayer - Prayer of St. Francis of Assisi**	

Next Meeting: February 2 @ 6:30pm.

Opening Prayer

Heavenly Father, we come to you today asking for your guidance, wisdom, and support as we begin this meeting. Help us to engage in meaningful discussion; allow us to grow closer as a group and nurture the bonds of community. Fill us with your grace, Lord God, as we make decisions that might affect the students, staff, faculty, alumni and friends of St. Francis of Assisi School. And continue to remind us that all that we do here today, all that we accomplish, is for the pursuit of truth for the greater glory of You, and for the service of humanity. We ask these things in your name, Amen.

Prayer of St. Francis of Assisi

Lord, make me an instrument of your peace. Where there is hatred, let me sow love. Where there is injury, pardon. Where there is doubt, faith. Where there is despair, hope. Where there is darkness, light. Where there is sadness, joy. O Divine Master, grant that I may not so much seek to be consoled, as to console; to be understood, as to understand; to be loved, as to love. For it is in giving that we receive. It is in pardoning that we are pardoned, and it is in dying that we are born to Eternal Life. Amen.