



Job Title: Interpreter II

Supervisor: Special Education Coordinator

Terms of Employment: 185 days

Job Summary:

The educational interpreter's primary function is to provide interpreting services to facilitate communication for students who are deaf or hard of hearing among their classmates, the educational staff, and others involved in the education setting.

Essential Duties:

1. Provide interpreting services to facilitate communication for deaf and hard of hearing students among classmates, educational staff, and others involved in the education setting.
2. Work in coordination with the student's teachers to convey pertinent information about the student's level of understanding and academic/social performance
3. Provide interpreting for other activities during the regularly scheduled school day as needed (i.e. field trips, other locations within the educational setting, etc.)
4. Prepare for interpreting (i.e., familiarization with the physical environment and with subject-area vocabulary and concepts)
5. Provide for his/her own professional growth through an ongoing program of reading, workshops, seminars, conferences, and/or advanced coursework

Other Duties:

Assume other responsibilities as assigned.

Job Specifications:

Performance of this job will be evaluated annually in accordance with provisions of the Board's policy on evaluation and personnel.

Minimum Qualifications (Knowledge, Skills and Abilities Required):

1. Skilled in American Sign Language (ASL) and Signed English
2. At least one (1) of the following:
 - Two years (2) of college coursework or equivalent with verified higher education course providing development of appropriate interpreting skills **or**
 - HS Diploma and Certification by the Registry of Interpreters for the Deaf



Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to stand and reach with hands and arms; walk; sit; stoop or kneel; crouch or crawl.

Additional physical requirements include the following:

- Physically capable of frequently lifting or moving up to 40 pounds;
- Specific vision requirements include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to focus;
- Ability to sit and stand for extended periods of time;
- Manual dexterity for the purpose of using a telephone and data entry;
- Read a computer screen and printed material with or without vision aids;
- Hear and understand speech at normal levels and on the telephone; and
- Speak in audible tones so that others may understand clearly in person and on the telephone.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Pay Grade: 105

Please click [here](#) for salary scales.

This job description in no way states or implies that these are the only duties to be performed by this employee. The employee will be required to follow any other instructions and to perform any other related duties as assigned by the appropriate administrator or supervisor. Horry County Schools reserves the right to update, revise or change this job description and related duties at any time without prior notice.