

Santa Monica High School
School Site Council Meeting Minutes

Tuesday, December 2, 2025

4:00 PM

Room D100

Compiled by:

McGrath, Lily

Present:

1. Marae Cruce
2. Kathleen Faas
3. Grayzon Fitzgerald
4. Laura Icken
5. Mele LeVeaux
6. Lily McGrath
7. Jenny Nicolas
8. Steve Abrams
9. Bryn Boyd

Others present:

1. Greg Pitts
2. Claudia Selvas
3. Erin Deturas

I. Welcome

II. Comprehensive School Safety Plan

- Purpose and Process:
 - A guide that provides policies and procedures relevant to emergency situations:
 - a) Fire
 - b) Earthquake
 - c) Shelter in place/Lockdown
- Overview of Plan:
 - New student and campus data included
 - Ed Code/Discipline
 - Drills Schedule
 - Emergency Evacuation Plans Map

- District Safety Training
 - De-Escalation Strategies
 - Safety Solutions to control risk
 - Situational Awareness
 - Instructors demonstrate how to lock down a classroom and provide response options, use available items, and lead discussion reinforcing best lockdown practices.
 - Improvised Weapons
- Upcoming Emergency Drills
 - Improving emergency evacuation drills to ensure the safety of students, staff, and visitors through:
 - a) Clear communication
 - b) Collaboration with local authorities
 - c) Variety of scenarios
 - d) Regular frequency
 - e) Updated evacuation routes
 - f) Accountability and accountability forms
 - g) Review and feedback form staff, students, and community
 - h) Realistic scenarios
 - i) Special needs considerations
 - j) Training and education
- Held/Upcoming Emergency Drills (Schedule)
 - The Great Shake Out: 10/16/2025
 - Lock Down Drill: 09/29/2025
 - More to come in Spring 2026 Semester
- Emergency Drills
 - The Great Shake Out - 10/16/2025
 - a) Successes:
 - (1) Completed in 45 mins
 - (2) Updated evacuation routes

(3) Directions were followed

b) Growth Areas:

(1) New teachers and subs, more training

(2) Communicate evacuation routes to staff again

■ Lockdown/Shelter in Place 09/29/2025

- Instructional emergency pamphlet for each classroom (Spanish and English versions)
- New Building Evacuation Routes/Instructions
- SAMOHI Emergency Information Guide 1 pager in development

■ Approval pending

○ Questions & Comments

■ Necessity for more first aid personnel based on the size of the SAMOHI population (Erin Detura)

a) Possibly more search and rescue as well

b) Recruitment pending

■ Possible necessity for more people working on disaster bins

III. Motion to approve minutes from October 28, 2025: Grayson Fitzgerald, Second by Kathleen Faas

IV. Motion to approve School Safety Plan: Laura Icken, Second Mele LeVeaux

V. Updates on Upcoming Drills

- New reunion gate strategies to be implemented during spring semester earthquake drill
- Improvements on lockdown logistics/coordination following the Fall 2024 Lockdown
 - Extensive communication between SAMOHI admin and local police

VI. Thank you and Closing

Motion to end the meeting: Laura Icken

Seconded: Steve Abrams

Meeting ended at 4:50 pm.