



Laura A. Winters, Superintendent of Schools

**LAKEWOOD SCHOOL DISTRICT
CHRONIC ABSENTEEISM
IMPROVEMENT PLAN
2025-2026**

SCHOOL: Spruce Street School

PRINCIPAL: Marcy Marshall

GOALS (Must be specific, measurable, achievable, results-focused and timely)	ACTION STEPS (A sequence of steps that must be clearly written, in order for a strategy to be successful.)	PERSON (S) RESPONSIBLE (Who are the person or persons responsible for completing the action steps?)	EVIDENCE (How will I know my actions are working?)
Reduce preschool chronic absenteeism at Spruce Street School from 32.11% (105 students as of December 2025) to 25% or below by June 2026.	Review cumulative preschool attendance data monthly to identify students approaching or meeting chronic absenteeism thresholds.	Marcy Marshall Sara Garfunkel Attendance Committee/PIRT	Weekly meetings to review data sent by attendance officer. Realtime documentation of parents contacted and results.
Decrease the number of chronically absent preschool students from 105 to no more than 85 students by the end of the 2025–2026 school year.	Create and maintain an updated list of preschool students who are chronically absent or at risk, beginning with the 105 identified students.	Marcy Marshall Sara Garfunkel Pietrina Maure, secretary Ritchie Rodriguez, attendance officer	Monitoring attendance data more closely in order to stay on top of the individual students and chronically absent students.
Ensure that 100% of families of chronically absent preschool students are contacted and offered support interventions by March 2026.	Implement immediate family outreach (phone call, conference, or written communication) for students with repeated absences	Pietrina Maure, secretary Jeanette Rodriguez, Bilingual secretary Patty Flores, Parent Liasian	

	to determine barriers to attendance.		
Establish consistent attendance monitoring and early intervention practices so that new cases of chronic absenteeism are identified and addressed within 30 instructional days.	Provide families with clear, developmentally appropriate information about preschool attendance expectations and the impact of chronic absenteeism. Collaborate with support staff (social worker, guidance counselor, family liaison) to connect families with resources addressing attendance barriers (health, transportation, routines). Establish individualized attendance improvement plans for students with ongoing attendance challenges. Review progress during administrative and preschool team meetings and adjust strategies as needed.	PIRT team Administration Attendance officer Social Worker	Utilize PIRT meetings to track interventions in place and identify specific students of need.

(*Do not include Actions procedures that are already in place.)

Marcy Marshall

Principal

1/7/2026

Date