



MEMORANDUM OF UNDERSTANDING (MOU)

This Memorandum of Understanding (MOU) is entered into on _____ (herein referred to as the "Effective Date") by and between:

Data Science 4 Everyone

1340 E 55th St. 5302
Chicago, IL 60637

And

Princeton Public Schools

25 Valley Road
Princeton NJ 08540

Purpose

The purpose of this agreement is to establish a good-faith foundation between the Parties for future collaborative efforts that are mutually beneficial.

This agreement outlines the commitments and responsibilities of both Parties in planning, implementing, and sustaining high-quality data science education. It also specifies requirements for communication, data sharing, and recognition as part of this partnership in the K12 Data Partners program.

The agreement does not obligate the Parties to provide funds or payment. The agreement does not bind the Parties to any legal obligations.

Roles and Responsibilities

The School District agrees to:

1. Provide Point of Contact/Core Team
 - Designate a primary point of contact or core implementation team responsible for managing communications and coordinating activities related to data science education.
2. Engage in Monthly Touchpoints



- Participate in regular monthly touchpoints (via email, phone call, or virtual meeting) with Data Science 4 Everyone's Project Manager to monitor progress and address any challenges.
- 3. Participate in Quarterly Synchronous Meetings
 - Attend quarterly synchronous meetings, with at least one meeting scheduled during summer months. Ensure that a designated decision-maker (e.g., superintendent, curriculum director) or authorized designee is present at each meeting.
- 4. Allow Data Collection from Teachers and Students
 - **Required:** Collaborate with Data Science 4 Everyone to survey educators and educational leaders about their experiences with the program, including but not limited to:
 - Data science-related courses, activities, or instructional models implemented biannually.
 - Teacher/staff professional development participation annually.
 - Teacher/staff background information, pre/post implementation survey data, sentiment and confidence reporting. (Survey language provided by request.)
 - Selected artifacts biannually (e.g., sample lesson plans, communications).
 - **Optional:** Districts have the opportunity to opt-in to collaborate with Data Science 4 Everyone and/or designated research partners to share de-identified student sentiment and achievement data.
 - *If the district decides to pursue this optional opportunity, an addendum will be created covering this body of work.*
- 5. Exemplar Sharing and Mentoring
 - Districts may be invited to share their data science implementation journey as an exemplar for other districts. This may include participating in case studies, webinars, conferences, or site visits/virtual observations. Individual identities will be protected unless explicit written consent is provided.

Data Science 4 Everyone agrees to:

1. Provide a Dedicated Project Manager
 - Assign a dedicated Project Manager to the District, responsible for supporting coordination, guidance, and troubleshooting throughout the partnership.
2. Conduct Monthly Touchpoints
 - Initiate and facilitate regular monthly communications with the District, offering ongoing support and monitoring implementation progress.
3. Facilitate Quarterly Synchronous Meetings
 - Organize and manage quarterly meetings, including agenda development, scheduling, and facilitation—with dedicated sessions during the summer planning period.
4. Share Financial Incentive Application Opportunity

- Opportunities for financial incentives may be available (i.e. professional development and teacher stipend costs).
 - 5. Support Data Sharing and Privacy
 - Develop and share clear protocols, templates, and guidance for data sharing, and ensure all practices comply with FERPA and state/local privacy laws.
 - Assist districts in managing data securely and efficiently.
 - 6. Plan for Sustainability
 - Collaborate with the District to develop a plan for sustaining data science education efforts after the initial pilot/support period, including recommendations for continued resourcing and scaling.
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Data Privacy and Use

- Both parties will ensure compliance with all local, state, and federal regulations regarding student and staff data, particularly FERPA.
 - The District's shared data will be used for program improvement, accountability, and knowledge sharing. Data Science 4 Everyone may publicly highlight the District's implementation journey, successes, and outcomes, provided all identities are protected unless otherwise agreed in writing.
 - Any use of data for research, publication, or presentations will require explicit mutual agreement.
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Term and Termination

- This Agreement becomes effective on the date it is signed by both parties. It will remain in effect for one year unless explicitly terminated in writing by either party.
 - Either party may terminate this Agreement by means of signing a termination addendum, upon 30 days' written notice to the other party, with or without cause.
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Signatures

The undersigned Parties acknowledge and agree to this MOU:

Princeton Public Schools

Name:

Title:

Signature: _____

Date: _____

Data Science 4 Everyone

Name: Zarek Drozda

Title: Director, Data Science 4 Everyone

Signature: _____

Date: _____