



Agenda
Operational Steering Committee
January 7, 2026
8:00 am: Open Session
Marin County Office of Education
1111 Las Gallinas Avenue, San Rafael, CA

1.0 Call Public Session to Order

Tracy Smith, Chair, Superintendent, Novato Unified School District

Operational Steering Committee:

Area 1: David Rice, Superintendent, Ross School District

Area 1 includes Tamalpais UHSD, Larkspur - Corte Madera SD, Ross SD

Area 2: Adam Jennings, Superintendent, Shoreline Unified School District

Area 2 includes Shoreline USD, Lagunitas SD, Ross Valley SD, Nicasio SD

Area 3: Raquel Rose, Superintendent, Kentfield School District

Area 3 includes Mill Valley SD, Sausalito Marin City SD, Kentfield SD, Reed SD, Bolinas-Stinson SD

Area 4: Carmen Diaz Ghysels, Superintendent, San Rafael City Schools

Area 4 includes Miller Creek SD, San Rafael Elementary SD, San Rafael High SD

Area 5: Tracy Smith, Superintendent, Novato Unified School District

Area 5 is the Novato Unified School District

Area 6: John Carroll, Superintendent, Marin County Office of Education

Area 6 includes the Marin County Office of Education, Laguna Joint SD

Marin County SELPA Staff:

Rebecca Minnich, SELPA Director

Christine Shields, Assistant Program Manager

2.0 Establishment of Quorum

3.0 Consent Agenda

(Members may remove items from the Consent Agenda)

3.1 Approval of Minutes from November 5, 2025 OSC Meeting

3.2 Approval of Agenda for January 7, 2026 OSC Meeting

4.0 Public Comment

Government Code § 54954.3 provides that the public will have an opportunity to address the board on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.

5.0 Discussion Item

5.1 Fiscal Implications, Facility Obligations, and Materials and Equipment: Current Program Transfer

Information will be shared regarding the anticipated fiscal implications, facility obligations, and materials and equipment transfer related to Program Transfer.

6.0 Information Items

6.1 Marin County SELPA Ad Hoc Committee Progress Update

Information will be shared regarding the work of the current SELPA Ad Hoc Committee.

6.2 Marin County SELPA Special Education Advisory Committee

Information will be shared regarding the work of Marin County SELPA's Special Education Advisory Committee.

7.0 Action Item

7.1 Program Transfer Assurances Plan Approval – Miller Creek School District

The Operational Steering Committee will consider approval of the Program Transfer Assurances Plan submitted by the Miller Creek School District. Effective with the 2026–2027 school year, the plan addresses the transfer of responsibility from the Marin County Office of Education to the Miller Creek School District for the provision of speech and language services to preschool-aged students who qualify for speech-only services under their Individualized Education Program (IEP) and the completion of all initial special education assessments for preschool-aged students.

7.2 2025 – 2026 Interagency Memorandum of Understanding Between Golden Gate Regional Center and Marin County SELPA/Local Educational Agencies Regarding IDEA Part C Services

The 2025 – 2026 Interagency Memorandum of Understanding Between Golden Gate Regional Center and Marin County SELPA/Local Educational Agencies Regarding IDEA Part C Services will be presented for approval.

7.3 2025 – 2026 Interagency Memorandum of Understanding Between California Children's Services and Marin County SELPA

The 2025 – 2026 Interagency Memorandum of Understanding Between California Children's Services and Marin County SELPA will be presented for approval.

Rebecca Minnich, SELPA Director

1111 Las Gallinas Avenue, PO Box 4925, San Rafael, CA 94913 (415) 499-5870 Fax (415) 499-5813

www.selpa.marinschools.org

7.4 First Reading: Marin County SELPA Policy C-10: Policy and Procedures for Independent Education Evaluations

The Marin County SELPA Policy C-10: Policy and Procedures for Independent Education Evaluations will be presented for first reading.

8.0 SELPA Director's Report

Information, communication, and reports will be presented by the SELPA Director.

9.0 Board Member Comments

Each member of the Governing Board/Operational Steering Committee may report about various matters related to the SELPA. There will be no Board discussion except to ask questions and refer matters to staff, and no action shall be taken unless listed on a subsequent agenda.

10.0 Future Planning

Next Meeting Date: February 4, 2025 – Marin County Office of Education, Board Room

11.0 Adjournment

The Marin County SELPA is committed to making its Board meetings accessible to all persons. By request alternative agenda document formats are available to individuals with special needs. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate an individual with special needs to permit participation in a public meeting please contact the Marin County SELPA office via phone at (415) 499-5850 or submit electronic mail to brochao@marinschools.org.

Annotation – Agenda Items 3.1 & 3.2
Operational Steering Committee
January 7, 2026

Agenda Item

- 3.1 Approval of Minutes from November 5, 2025 OSC Meeting
- 3.2 Approval of Agenda for January 7, 2026 OSC Meeting

Item Taken

Action

Summary of Key Issues

The minutes of the November 5, 2025 OSC meeting and the agenda for the January 7, 2026 OSC meeting are presented for adoption.

Summary of Previous OSC Action

None

Recommendation

The SELPA Director recommends that the Operational Steering Committee approve the Consent Agenda as presented.

Attachments to this Agenda Item

Attachment: Minutes, Operational Steering Committee Meeting, November 5, 2025

Annotation – Agenda Item 5.1
Operational Steering Committee
January 7, 2025

Agenda Item

5.1 Fiscal Implications, Facility Obligations, and Materials and Equipment:
Current Program Transfer

Item Type

Discussion

Summary of Key Issues

The Marin County Marin County SELPA’s Program Transfer Policy and Procedures require the SELPA’s member LEAs to be informed of any fiscal implication of a resulting Program Transfer on or before February 1st and a formal process for the transfer of materials and equipment related to the Program Transfer. Additionally, the OSC shall review a draft of a Facilities Plan which shall include pupil data that reflects the potential loss of pupils in Marin County Office of Education (MCOE) operated regionalized special education classrooms due to the Program Transfer.

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

Attachment 1: 2026 – 2027 Program Transfer: Marin County SELPA Member LEA Fiscal Implications

Attachment 2: 2026 – 2027 Program Transfer: Facilities Plan Impact

Attachment 3: Materials and Equipment: Program Transfer Procedures

Annotation – Agenda Item 6.1
Operational Steering Committee
January 7, 2026

Agenda Item

6.1 Marin County SELPA Ad Hoc Committee Progress Update

Item Type

Information

Summary of Key Issues

None

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

Attachment: Marin County SELPA Ad Hoc Committee Progress Update

Annotation – Agenda Item 6.2
Operational Steering Committee
January 7, 2026

Agenda Item

6.2 Marin County SELPA Special Education Advisory Committee

Item Type

Information

Summary of Key Issues

None

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

None

Annotation – Agenda Item 7.1
Operational Steering Committee
January 7, 2026

Agenda Item

- 7.1 Program Transfer Assurances Plan Approval – Speech and Language Services for Preschool-Age Students and Initial Assessments for Preschool-Age Students: Miller Creek School District

Item Type

Action

Summary of Key Issues

Per the Marin County SELPA’s Program Transfer Policy and Procedures, the Operational Steering Committee (OSC) shall approve all Program Transfer Assurances on or before February 1 of the school year prior to the Program Transfer taking effect.

Summary of Previous OSC Action

None

Recommendation

The SELPA Director recommends that the Operational Steering Committee approves the Program Transfer Assurances Plans as presented.

Attachments to this Agenda Item

Attachment 1: Identified Elements for an Approved Program Transfer

Attachment 2: Program Transfer Assurances Plan – Miller Creek School District

Annotation – Agenda Item 7.2
Operational Steering Committee
January 7, 2026

Agenda Item

- 7.2 2025 – 2026 Interagency Memorandum of Understanding Between Golden Gate Regional Center and Marin County SELPA/Local Educational Agencies Regarding IDEA Part C Services

Item Type

Action

Summary of Key Issues

None

Summary of Previous OSC Action

The OSC approves the Interagency Memorandum of Understanding Between Golden Gate Regional Center and Marin County SELPA/Local Education Agencies Regarding IDEA Part C Services annually.

Recommendation

The SELPA Director recommends that the Operational Steering Committee approves the 2025 – 2026 Interagency Memorandum of Understanding Between Golden Gate Regional Center and Marin County SELPA/Local Educational Agencies Regarding IDEA Part C Services as presented.

Attachments to this Agenda Item

Attachment: 2025 – 2026 Interagency Memorandum of Understanding Between Golden Gate Regional Center and Marin County SELPA/Local Educational Agencies Regarding IDEA Part C Services

Annotation – Agenda Item 7.3
Operational Steering Committee
January 7, 2026

Agenda Item

- 7.3 2025 – 2026 Interagency Memorandum of Understanding Between California Children’s Services and Marin County SELPA

Item Type

Action

Summary of Key Issues

In May 2014, all County California Children's Services Programs were notified by the Department of Health Care Services to not amend or renew local interagency agreements proposed by an LEA or SELPA until the Department of Health Care Services receives legal clarification on various issues.

In 2024, the California Department of Education, in collaboration with the Department of Health Care Services, developed and released a new Interagency Agreement for Local Educational Agencies and SELPAs to use.

Summary of Previous OSC Action

The last approved Interagency Memorandum of Understanding Between California Children’s Services and Marin County SELPA/Local Education Agencies Regarding IDEA Part C Services was in February 2010.

Recommendation

The SELPA Director recommends that the Operational Steering Committee approves the 2025 – 2026 Interagency Memorandum of Understanding Between California Children’s Services and the Marin County SELPA.

Attachments to this Agenda Item

Attachment: 2025 – 2026 Interagency Memorandum of Understanding Between California Children’s Services and Marin County SELPA

Annotation – Agenda Item 7.4
Operational Steering Committee
January 7, 2026

Agenda Item

- 7.4 First Reading: Marin County SELPA Policy C-10: Policy and Procedures for Independent Education Evaluations

Item Type

Action

Summary of Key Issues

The current SELPA Policy C-10: Independent Educational Evaluations was updated to align with current terminology and best practices, clarify procedures for identifying and contracting with assessors, outline fiscal responsibilities, and incorporate a SELPA-maintained preferred provider list.

Summary of Previous OSC Action

The Marin County SELPA Policy C-10 was last revised and approved by the Operational Steering Committee on May 6, 2020.

Recommendation

None

Attachments to this Agenda Item

Attachment 1: SELPA Policy C-10: Policy and Procedures Independent Education Evaluations

Attachment 2: Draft SELPA Policy C-10: Policy and Procedures Independent Education Evaluations