

APPLICATION FOR LATE START/EARLY RELEASE UNSCHEDULED PERIOD 2025-2026

CENTRAL UNIFIED SCHOOL DISTRICT

Justin Garza High School

4100 N. Grantland Ave.

Fresno, CA 93723

Phone: (559) 275-4100 · FAX: (559) 201-7262

Student Name: \_\_\_\_\_

High School Course: Unscheduled Period (Late Start/Early Release)

School Year: 2026-2027

Dear Parents/Guardians:

We are in the process of registering your child for next semester's high school courses. This letter is to advise you that your student has requested to be enrolled in a course that does not include educational content, as defined in the California Education Code Section 51228.1 Subsection (c). A Course with no educational content includes one where:

- The student is released from campus for employment or a collegiate class.

Your child has requested to be enrolled in an *Unscheduled Period*. The reason for enrollment in this course is set forth below, and is *not* due to insufficient curricular course offerings. We have determined that your child may benefit from the course for one or more of the reasons set forth below:

- The student is a senior, is in good standing, on-track for graduation requirements and is enrolled in the required courses for a senior.
- Based on teacher/counselor discretion, the student has a course load in which he/she may benefit from having additional time outside of the school day to complete homework assignments and other requirements.

By requesting to be enrolled in an *Unscheduled Period during their regular schedule*, I understand that:

- An *Unscheduled Period* means the student will be enrolled in fewer A-G courses, which may impact the student's chances of being accepted into a competitive college/university/major. No credit is given for unscheduled periods.

In order to proceed with enrollment of **Early Release/Late Arrival**, as explained in this letter, you must provide your consent in writing. If you agree to allow your student to be enrolled in this course (Unscheduled Period), you must sign the consent form below and return this form to the Counselor **no later than 5/29/26**. If this form is not returned by the stated deadline your child cannot be enrolled in a course with no educational content. As a result your child will be assigned to an "alternate" course.

If you have any questions or concerns, please feel free to contact my office. Thank you for your attention to this very important matter and for returning the attached form expeditiously.

Sincerely,

*Melissa Ybarra*

Melissa Ybarra  
Guidance Learning Dean  
Justin Garza High School

**PARENT CONSENT FORM**  
**ENROLLMENT INTO COURSE WITH NO EDUCATIONAL CONTENT**  
**(THIS FORM WILL BE KEPT IN STUDENT CUM FILE)**

I am the parent or guardian of \_\_\_\_\_, and I DO consent to my student enrolling in an *Unscheduled Period*, and I specifically understand that this course has no educational content.

STUDENT FIRST & LAST NAME

**PLEASE NOTE:**

Students that are granted early release must provide their own transportation. Students are not allowed to be on campus during an unscheduled period. If transportation is not provided the student will be placed in an alternate class.

\_\_\_\_\_  
Student ID

\_\_\_\_\_  
Print Parent Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

*The Governing Board is committed to providing equal opportunity for all individuals in education. District programs, activities, and practices shall be free from unlawful discrimination, including discrimination against an individual or group based on race, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital, pregnancy, or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; a perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.*

# LATE START/EARLY RELEASE APPLICATION – 2026-27

- The student must be a Senior.
- The student must have a minimum of 180 credits earned, is on-track for graduation requirements, and is enrolled in the required courses for senior year.
- Students may only have Late Start or Early Release but not both.
- Students must have and maintain a 2.5 Total GPA.
- Students may not be on campus during their *unscheduled period*.

Discipline and attendance rules still apply to students with unscheduled periods equally as with any other course. **Students may not be on campus during their *unscheduled period*.** Late Start/Early Release students must have and maintain a **2.5 Total GPA**. If the student fails a class, or does not maintain their grades, their Late Start/Early Release period will be revoked. Students may also lose their Late Start/Early Release period if discipline and attendance issues arise. Students may have a maximum of 2 courses with no educational content during their entire high school career, which includes Unscheduled Periods and Teacher Assistant courses.

Based on the guidelines listed above, I am requesting Late Start/Early Release for the 2024-2025 school year, and agree to the conditions described above:

\_\_\_\_\_ ID# \_\_\_\_\_  
 Student Name (Please Print) \_\_\_\_\_ Grade (2026-27)

\_\_\_\_\_ Parent Signature  
 Student Signature \_\_\_\_\_

Date: \_\_\_\_\_ Requested:    Late Start    Early Release

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*This section to be completed by counselor :*

\_\_\_\_\_ Discipline (V.P.) \_\_\_\_\_ Attendance \_\_\_\_\_  
 Total GPA \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_  
 Counselor Approval \_\_\_\_\_

Late Start:    Approved    Denied                      Early Release:    Approved    Denied

Additional Comments/Notes: \_\_\_\_\_