

Marin County SELPA
Special Education Advisory Committee (SEAC) Meeting
January 27, 2026
9:30 – 11:00 AM
1111 Las Gallinas Avenue, San Rafael, CA
AGENDA

Interpreter available upon request
(48-hour notice is required)

1. Call to Order
2. Establishment of a Quorum
3. Public Comment
Code § 54954.3 provides that the public will have an opportunity to address the committee on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.
4. Action Items
 - a. Approval of Minutes from November 18, 2025 SEAC meeting
The Minutes from the November 18, 2025 SEAC Meeting will be presented for adoption.
 - b. Approval of Agenda for January 27, 2026 SEAC Meeting
The Agenda for the January 27, 2026 SEAC Meeting will be presented for adoption.
5. Information Items
 - a. SEAC Chairperson Report
Information and communication will be presented by the SEAC Chairperson.
 - b. SEAC Advisory Steering Committee (ASC) Liaison Report
Information and communication will be presented by the SEAC ASC Liaison.
6. SELPA Administrator Report
Information and communication will be presented by the SELPA Coordinator.
7. Discussion Items
 - a. Parent Distribution Methods
SEAC will discuss the process and methodology for distributing parent workshop resources to the SELPA members LEAs.
 - b. Parent Workshop Series Promotion
SEAC will identify methods for promoting upcoming parent workshops in the community.

8. SEAC Recommendations to SELPA Governing Board
Recommendations will be identified to move forward to the SELPA Governing Board for consideration.
9. Future Planning
Topics and/or areas for future SEAC discussion(s) will be identified and/or reviewed, as needed.
10. Next Meeting Date: March 24, 2026 at 9:30 am at Marin County Office of Education
11. Adjournment

Marin County SELPA
Special Education Advisory Committee (SEAC) Meeting
November 18, 2025
9:30 – 11:00 AM
1111 Las Gallinas Avenue, San Rafael, CA
MINUTES

1. Call to Order

Birgit Switenki called the meeting to order at 9:40 AM.

2. Establishment of a Quorum

A quorum was established with four members in attendance. The members present were Kristin Cikowski, Arwen Brown, Christina Fass, and Birgit Switenki

3. Public Comment

Code § 54954.3 provides that the public will have an opportunity to address the committee on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.

There was no public comment.

4. Action Items

a. Approval of Minutes of August 26, 2025 SEAC meeting

The Minutes from the August 26, 2025 SEAC Meeting will be presented for adoption.

The Minutes from the August 26, 2025 SEAC Meeting were adopted as presented.

Motion: Kristen Cikowski Second Arwen Brown Carried: Unanimous

b. Approval of the Agenda for the November 18, 2025 SEAC Meeting.

The Agenda for the November 18, 2025 SEAC Meeting will be presented for adoption.

The Agenda for November 18, 2025 SEAC Meeting was adopted as presented.

Motion: Birgit Switenki Second: Arwen Brown Carried: Unanimous

c. Nomination of SEAC Officers.

The 2025 – 2026 SEAC will nominate a new Chairperson, Vice Chairperson, and an ASC Liaison for the committee

Nominations and confirmation of new Officers:

Chair: Kristin Cikowski, Vice Chair: Birgit Switenki, ASC Liaison: Arwen Brown

5. Information Items

a. SEAC Chairperson Report

Information and communication will be presented by the SEAC Chairperson.

The SEAC Chairperson provided an overview of the Chairperson's duties, and the roles and responsibilities of both the Chair and Vice Chair were reviewed.

b. SEAC Advisory Steering Committee (ASC) Liaison Report

Information and communication will be presented by the SEAC ASC Liaison.

The SEAC Advisory ASC Liaison shared key topics including policy updates to improve student safety and address Residential Treatment Centers (RTCs) and Non-Public Schools (NPS).

Areas of overview:

- ***Unmonitored phone calls for Residential Treatment Centers (RTCs) and Non-Public Schools (NPSs).***
- ***Clarification that Deaf Hard of Hearing (DHH) services can be stand-alone, and discussion on Augmentative and Alternative Communication (AAC) versus regionalized implementation of Assistive Technology (AT) services.***
- ***Individualized Education Program (IEP) continuity for military families.***
- ***Marin County SELPA annual goals and Alternative Dispute Resolution (ADR) processes.***
- ***Additional updates covered mental health information on NPS student ID cards (California Assembly Bill (AB) 727).***
- ***Upcoming Unified Sports activities for Marin County students.***

c. SELPA Administrator Report

Information and communication will be presented by the SELPA Coordinator.

The SELPA Administrator provided updates on Marin County SELPA initiatives, including:

- ***2025 Inclusion Academy with both returning and new LEA participants.***
- ***Expanded collaboration with San Rafael City Schools to host a special education workshop for Spanish-speaking families.***
- ***Ongoing goals to strengthen the continuum of Alternative Dispute Resolution (ADR) support through consultation, facilitation, and local mediation.***
- ***Coaching on Evidence-Based Practices launching in November 2025 at the Lucas Valley Elementary Autism Demonstration site.***

6. Discussion Items

a. SEAC Parent Communication, Workshops and Resources

SEAC members will review parent resources, finalize parent workshop topics and dates, and determine the need for additional activities for this school year.

The SEAC reviewed the Parent Welcome Letter and provided feedback for revisions. The SEAC discussed the frequency and format of the letter distribution. The SEAC agreed to use the SELPA-created presentation for San Rafael City Schools for winter and spring of 2026 SEAC parent workshop series. Dates will be confirmed and added to the Professional Development Flyer from SEAC. The SEAC agreed to postpone the Resource Fair for this school year and revisit the idea for next year.

7. SEAC Recommendations to SELPA Governing Board

Recommendations will be identified to move forward to the SELPA Governing Board for consideration.

The SEAC had no recommendations for the Marin County SELPA.

8. Future Planning

Topics and/or areas for future SEAC discussion(s) will be identified and/or reviewed, as needed.

The SEAC identified the following topics for future SEAC meetings and parent workshops:

- ***Emotional Disability (ED): Addressing Educationally Related Mental Health Services (ERMHS); wraparound supports anxiety, depression, and school avoidance, and clarifying medical vs. educational eligibility and available therapeutic district programs.***
- ***Transition Workshop: Individual Transition Program (ITP)-focused IEP workshop to guide parents through transition planning from 8th to 9th grade and post-high school.***
- ***The IEP Journey: Before, During & After***
- ***Prereferral process, including school-based interventions and initial assessments.***

9. Next Meeting Date: January 27, 2026, at 9:30 am at the Marin County Office of Education.

10. Adjournment

The meeting was adjourned at 10:59 AM.

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