



# Dual Credit Night 2025-2026

Scan the QR Code for questions.

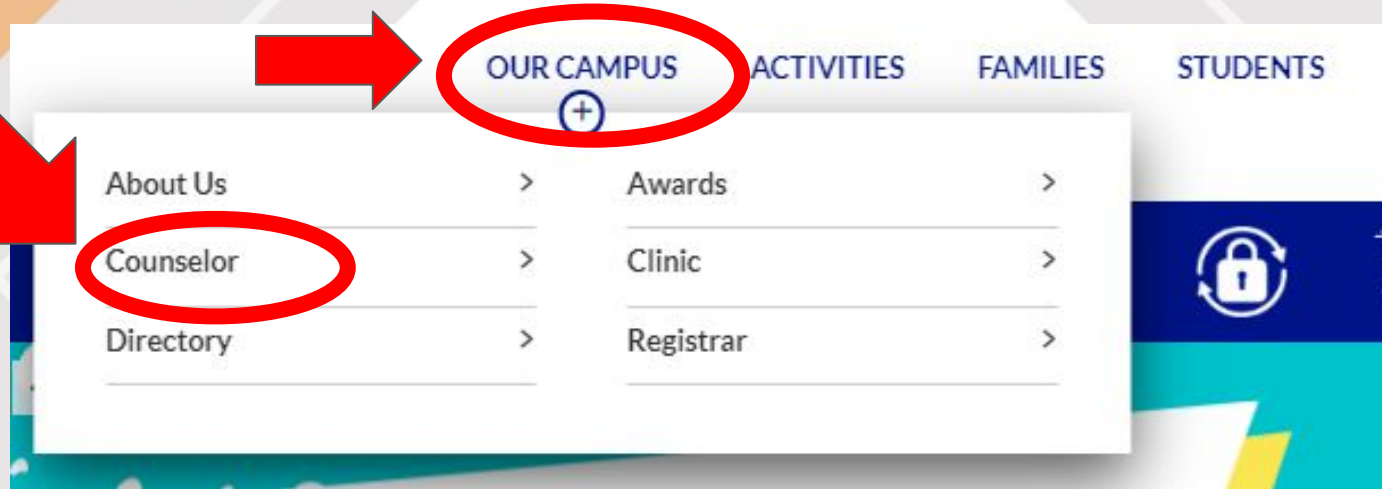


# Introductions

- **Carrie Caruso**
  - Associate Principal
- **Denise Ward**
  - Lead Counselor A-Be
- **College and Career Facilitator**
  - Eugenia Antoine



# Tonight's Slides



# Tonight's Schedule

- Dual Credit Overview
- Dual Credit Courses
  - Course Specifics
- Student Responsibilities and Expectations
- Applying for Dual Credit Courses
- Testing Requirements





# Dual Credit Overview





Katy ISD and HCC are committed to providing successful opportunities for students.





# What is Dual Credit?

Dual Credit is a process by which a high school student enrolls in a college course and receives simultaneous academic and workforce credit for the course from **both the college and the high school.**

## Dual Credit Courses:

- Are taught by college faculty or college approved high school instructors meeting the same standards and requirements of regularly employed college faculty.



***Dual Credit courses, which are optional courses offered as part of our dual credit program, involve college-level content that may explore topics beyond the scope of typical high school courses. It is important for students and parents/guardians to be aware that some of the material covered in these courses may not align with the policies and guidelines set by the school district.***



# What are the benefits of Dual Credit?



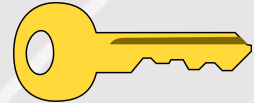
- Save money on college tuition.

- Accelerate time to degree completion.



- Build confidence.

- Access to postsecondary resources.



- Earn transferable college credits.

\*Note: It may or may not transfer to private and out-of-state institutions.

# Which is a better fit for me? AP or Dual Credit?

## Advanced Placement

College Board Advanced Placement curriculum

5.0 weighted GPA scale

Preparing for AP exam

Score of 3-5 to earn public university credits

Credits dependent on university requirements

Private universities may not accept credits

## Dual Credit

Houston Community College

4.5 weighted GPA scale

Structured similarly to actual college—earning an A or B earns college credits for Texas public universities

Private and out of state universities may not accept credits



# College Credit

- By state law, HCC college-level academic credit is transferable to public colleges in Texas as either core or elective credit.
- Credit may or may not be accepted by private or out-of-state institutions
- Students are responsible for determining whether their college will accept credit in transfer.



# Helpful Tips

## 1. Core vs. Elective Credit

- **Texas colleges** often accept dual credit courses as **core curriculum** (e.g., English, Math, Science) if they align with the Texas Core Curriculum.
- However, **not all colleges treat them the same**—some may count the course as an **elective** instead of fulfilling a core requirement.
- **Tip:** Always check the college's **transfer equivalency guide** or core curriculum list.

## 2. Out-of-State Colleges Have Different Rules

- Colleges outside Texas **set their own policies** for accepting dual credit.
- Some may:
  - Accept the credit as core.
  - Accept it only as elective.
  - Not accept it at all.
- **Tip:** Contact the admissions office of any out-of-state school their student is considering.



# Helpful Tips

## 3. Research Credit Hour Limits

- Many colleges **limit the number of transfer hours** they accept (e.g., 24, 30, or 60 hours).
- Some universities only accept credits from **regionally accredited institutions**.
- **Tip:** Look up the college's **maximum transfer credit policy** before committing to multiple dual credit courses.

## 4. “Do Your Homework”

- Every college has **its own rules** for:
  - Which courses transfer.
  - How they apply toward degree plans.
- **Tip:**
  - Use college websites for transfer guides.
  - Call admissions or academic advising for confirmation.
  - Keep documentation of syllabi and course descriptions.



# Will my Dual Credit courses transfer?

Check before you sign up!

Visit: [www.tccns.org](http://www.tccns.org)

- Select Compare to schools
- Enter: Houston Community College
- Enter: Desired College/University



\*Note:

Any blanks on your selected institution = no credit transfer

Not all institutions will be listed. If your desired college is not listed, visit their institutional website or call the admissions office.



# Check Course Compatibility

For lower-division courses of institutions of higher learning in Texas

Academic Year: Fall 2024 - Summer 2025 (Default)

Select Different Year



## SCHOOLS

Institution  
Select a school



## COMPARE

Transfer From  
Select a school



Transfer To  
Select a school



Compare

## COURSES

Common Prefix  
Select a Subject



Institution  
All Schools



Search

## What is TCCNS?

The Texas Common Course Numbering System (TCCNS) is a voluntary, co-operative effort among 137 Texas community colleges and universities to facilitate transfer of freshman and sophomore level general academic coursework. TCCNS provides a shared, uniform set of course designations for students and their advisors to use in determining both course equivalency and degree applicability of transfer credit on a statewide basis. When students transfer between two participating TCCNS institutions, a course taken at the sending institution transfers as the course carrying the same TCCNS designation at the receiving institution.



# College Websites

TEXAS STATE UNIVERSITY

Transfer Course Equivalency System

Transfer Course Equivalency System Home

Search by Transfer Institution

Search by Texas State Course

Evaluated Coursework Admitted / Enrolled Students

Transfer Course Search By Texas State Course

\* Indicates required selections

\* Select a TxState Subject: ENG - English

\* Select a Course: 1310 - COLLEGE WRITING I

Select State: Texas

Select Institution: Houston City College

Search By Texas State Course

Reset Selection

Selection Criteria: ENG - English -> 1310 - COLLEGE WRITING I -> Texas -> Houston City College

Texas State Subject: ENG - English Course: 1310 - COLLEGE WRITING I

GENERATE PDF

| Institution          | Location    | Transfer Course Name      | Texas State Course           | Texas State Course Credits |
|----------------------|-------------|---------------------------|------------------------------|----------------------------|
| Houston City College | Houston, TX | ENG 1301 - COMPOSITION I  | ENG 1310 - COLLEGE WRITING I | 3                          |
| Houston City College | Houston, TX | ENGL 1301 - COMPOSITION I | ENG 1310 - COLLEGE WRITING I | 3                          |

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Page size: 40

2 items in 1 pages



# College Websites

## LOUISIANA STATE UNIVERSITY AND A & M COLLEGE

INSTITUTION LIST / EQUIVALENCY LIST

Search

Reset

+ Add/View My List

PAGE 3 OF 6

| HOUSTON COMMUNITY COLLEGE SYSTEM                          | LOUISIANA STATE UNIVERSITY AND A & M COLLEGE            | NOTE? | BEGIN      | END |                          |
|-----------------------------------------------------------|---------------------------------------------------------|-------|------------|-----|--------------------------|
| ECON 2301 PRINCIPLES OF ECONOMICS (3)                     | ECON 2*** GENERAL 2000 LEVEL                            |       | 09/01/1994 |     | <input type="checkbox"/> |
| ECON 2301 PRINCIPLES OF MACROECONOMICS (3)                | ECON 2*** GENERAL 2000 LEVEL                            |       | 08/01/2007 |     | <input type="checkbox"/> |
| ECON 2302 PRINCIPLES OF MICROECONOMICS (3)                | ECON 2*** GENERAL 2000 LEVEL                            |       | 08/01/1994 |     | <input type="checkbox"/> |
| EDUC 1300 LEARNING FRAMEWORK (3)                          | EDCI 1*** GENERAL 1000 LEVEL                            |       | 08/01/1999 |     | <input type="checkbox"/> |
| ELPT 1311 BASIC ELECTRICAL THEORY (3)                     | EE 0*** NO TRANSFER ()                                  |       | 08/01/2006 |     | <input type="checkbox"/> |
| ELPT 1315 ELECTRICAL CALCULATIONS I (3)                   | EE 0*** NO TRANSFER ()                                  |       | 08/01/2000 |     | <input type="checkbox"/> |
| ELPT 1321 INTRODUCTION TO ELECTRICAL SAFETY AND TOOLS (3) | EE 0*** NO TRANSFER ()                                  |       | 08/01/2018 |     | <input type="checkbox"/> |
| ELPT 1325 NATIONAL ELECTRICAL CODE I (3)                  | EE 0*** NO TRANSFER ()                                  |       | 08/01/2005 |     | <input type="checkbox"/> |
| ELPT 1345 COMMERCIAL WIRING (3)                           | EE 0*** NO TRANSFER ()                                  |       | 08/01/2006 |     | <input type="checkbox"/> |
| ELPT 1372 COMMERCIAL FIXTURES AND CONTROLS (3)            | EE 0*** NO TRANSFER ()                                  |       | 08/01/2020 |     | <input type="checkbox"/> |
| ENGL 0310 FUNDAMENTALS OF GRAMMAR AND COMPOSITION II (3)  | ENGL 0*** ENGLISH COMPOSITION (DEVELOPMENTAL)           |       | 08/01/1994 |     | <input type="checkbox"/> |
| ENGL 1301 COMPOSITION I (3)                               | ENGL 1001 ENGLISH COMPOSITION (3)                       |       | 08/01/1993 |     | <input type="checkbox"/> |
| ENGL 1302 COMPOSITION II (3)                              | ENGL 2000 ENGLISH COMPOSITION (3)                       |       | 08/01/1993 |     | <input type="checkbox"/> |
| ENGL 2307 CREATIVE WRITING (3)                            | ENGL 2*** GENERAL 2000 LEVEL                            |       | 08/01/1994 |     | <input type="checkbox"/> |
| ENGL 2311 TECHNICAL & BUSINESS WRITING (3)                | ENGL 2002 BUSINESS WRITING (3)                          |       | 08/01/2009 |     | <input type="checkbox"/> |
| ENGL 2322 BRITISH LITERATURE I (3)                        | ENGL 2220 MAJOR BRITISH AUTHORS (3)                     |       | 08/01/1993 |     | <input type="checkbox"/> |
| ENGL 2323 BRITISH LITERATURE II (3)                       | ENGL 2123 STUDIES IN LITERARY TRADITIONS AND THEMES (3) | ✓     | 08/01/2015 |     | <input type="checkbox"/> |
| ENGL 2323 BRITISH LITERATURE II (3)                       | ENGL 2220 MAJOR BRITISH AUTHORS (3)                     | ✓     | 08/01/2015 |     | <input type="checkbox"/> |
| ENGL 2328 AMERICAN LITERATURE II (3)                      | ENGL 2123 STUDIES IN LITERARY TRADITIONS AND THEMES (3) |       | 08/01/2009 |     | <input type="checkbox"/> |
| ENGL 2332 SURVEY OF WORLD LITERATURE I (3)                | ENGL 2201 INTRODUCTION TO WORLD LITERARY TRADITIONS (3) |       | 09/01/1994 |     | <input type="checkbox"/> |
| ENGL 2333 WORLD LITERATURE II (3)                         | ENGL 2202 INTRODUCTION TO MODERN WORLD LITERATURE (3)   |       | 08/01/1994 |     | <input type="checkbox"/> |
| ENGL 2336 INTRODUCTION TO MULTICULTURAL LITERATURE (3)    | ENGL 2673 LITERATURE AND ETHNICITY (3)                  |       | 08/01/1993 |     | <input type="checkbox"/> |
| ENGL 2342 FORMS OF LITERATURE I (3)                       | ENGL 2025 FICTION (3)                                   |       | 08/01/1993 |     | <input type="checkbox"/> |
| ENGL 2343 FORMS OF LITERATURE II (3)                      | ENGL 2029 DRAMA (3)                                     |       | 08/01/1993 |     | <input type="checkbox"/> |
| ENGL 2353 WOMEN IN LITEENGL 2351 RATURE (3)               | ENGL 2593 GENDER AND LITERATURE (3)                     |       | 08/01/1994 |     | <input type="checkbox"/> |
| ENGR 1201 INTRODUCTION TO ENGINEERING (2)                 | CHE 1100 INTRODUCTION TO CHEMICAL ENGINEERING (1)       |       | 08/01/2008 |     | <input type="checkbox"/> |
| ENGR 1204 ENGINEERING GRAPHICS I (2)                      | CM 1*** GENERAL 1000 LEVEL                              |       | 08/01/2008 |     | <input type="checkbox"/> |
| ENGR 2301 ENGINEERING MECHANICS-STATICS (3)               | CE 2450 STATICS (3)                                     |       | 08/01/2009 |     | <input type="checkbox"/> |



## Dual Credit Costs: 3 hours courses

- \$65 per course plus additional fees per semester
  - HCC out-of-district students pay \$547 for same course
  - Public University charges approximately \$1,188 for same course

\*May be additional textbook fees

\* Additional fees for Labs (only held at HCC)



# Dual Credit Courses

**Disclaimer:** Course Prerequisites are not yet finalized. Please check the Course Catalog in Schoolinks for up to date information about course prerequisites. The following courses will be offered at SLHS with embedded teachers. \*\*Pending number of student requests\*\*



# Courses: Core (blue = SLHS embedded faculty)

| Course                                                                          | Prerequisite (SLHS Recommended/CCMR)                                                                                                                |
|---------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| English Composition: 1301/1302                                                  | TSI Requirement - RW                                                                                                                                |
| British Literature: 2322/2323                                                   | English Composition 1301/1302                                                                                                                       |
| US History                                                                      | TSI Requirement - RW                                                                                                                                |
| US Government                                                                   | TSI Requirement - RW<br>*must complete state and local components online to meet grad. requirements (Canvas course)                                 |
| Economics                                                                       | TSI Requirement - RWM                                                                                                                               |
| Anatomy & Physiology**                                                          | TSI Requirement - RWM and English 1301 or AP Lang<br>**lab is included at SLHS<br>SLHS Rec.-5th science. Can be concurrently enrolled in 4th credit |
| College Algebra (Fall) &<br>Calculus for Business & Social Sciences<br>(Spring) | TSI Requirement - M<br>SLHS Rec - 5th Math/Open to 12th graders who are interested in Discrete Math                                                 |

**Credit may or may not be accepted by private or out-of-state institutions. Students are responsible for determining whether their college will accept credit in transfer.**

# Raines Academy Dual Credit Courses (Seniors Only)

Course-16 Hours of College Credit and Real Estate  
Licensure exam. (1 year program)(3 class periods)

Fundamentals of Real Estate- 1 credit

Business Law for Real Estate - 1 credit

Practicum In Entrepreneurship - 2 credits

**After completion of the program, students will be eligible to take their Real Estate License exam. Students will earn a Level 1 Certification from HCC and participate in the HCC Graduation Ceremony.**



# Student Responsibilities & Expectations



# Student Expectations

In all matters related to the dual credit course, students are held to the standards, expectations, and regulations of HCC.

1. Academic standards
2. Attendance requirements
3. Grading procedures
4. Discipline procedures (including appeals).

# Student Expectations: Attendance Requirements

- HCC does not differentiate between unexcused and excused absences.
- Katy ISD field trips, UIL absences count as absences.
- **Students can be dropped for excessive absences (more than 6).**
- Students are responsible for make up work.
- Classes meet 5 days per week if taught by a Katy ISD teacher serving as embedded HCC faculty.

# Student Expectations: Grading Policies

- Progress reports and report card grades are NOT issued during the semester.
- Instructors will communicate with the student/parents about his/her course grades/absences.
- LOTE and CORE classes are exempt from UIL eligibility rules.
- Dual credit courses receive a weighted grade point of 4.5 for determining high school GPA.
- Katy ISD final exam exemptions are not available for HCC dual credit courses.

# Grade Scale Conversion

4.5 GPA Scale

| Course Average | HCC Grade | Katy ISD Conversion |
|----------------|-----------|---------------------|
| 90-100         | A         | 95                  |
| 80-89          | B         | 85                  |
| 70-79          | C         | 77                  |
| 60-69          | D         | 72                  |
| 0-59           | F         | 65                  |

# Student Expectations: Discipline Policies

- Katy ISD disciplinary infractions may impact dual credit attendance.
- Students may be administratively withdrawn for inappropriate behavior and attendance.

# Student Expectations: Scholastic Dishonesty

*Includes, but is not limited to cheating on a test, plagiarism, and collusion on an assignment.*

1. Possible consequence may include:
  - a. Receiving a grade of “0” or “F” on the assignment.
  - b. Failure in the course and/or recommendation for probation or dismissal from HCC.
2. 30-day appeal window
3. Katy ISD will honor the decision of the HCC appeals committee.

# FERPA

FERPA affords students in “attendance” at Houston Community College certain rights with respect to their educational records.

[FERPA Waiver Form](#)

FAQ - Can embedded teachers communicate with parents regarding grades in dual credit courses?

- Yes. We had the following statement evaluated by our legal team. HCC Vice Chancellor has also agreed that dual credit teachers (embedded and HCC faculty) **are required to** communicate with the ISDs regarding information about students. Parents may also be communicated with under these circumstances.

# SPED/504 Accommodation

An IEP or 504 plan does not automatically apply to college courses.

Students must meet with an ADA counselor each semester in order to receive accommodations at HCC.

**Dr. LaRonda Y. Ashford, Ed.D., LPC**

Tel. [713/718-5408](tel:7137185408)

Fax: 713/718-7990

[laronda.ashford@hccs.edu](mailto:laronda.ashford@hccs.edu)

Katy Campus - Counseling Office Rm 130.32 (First Floor)

22910 Colonial Parkway

Katy, Texas 77493



## High School Student Request to be Contacted by an HCC ADA Counselor

High School Students can request to be contacted by an HCC ADA Counselor (Americans with Disabilities Act).

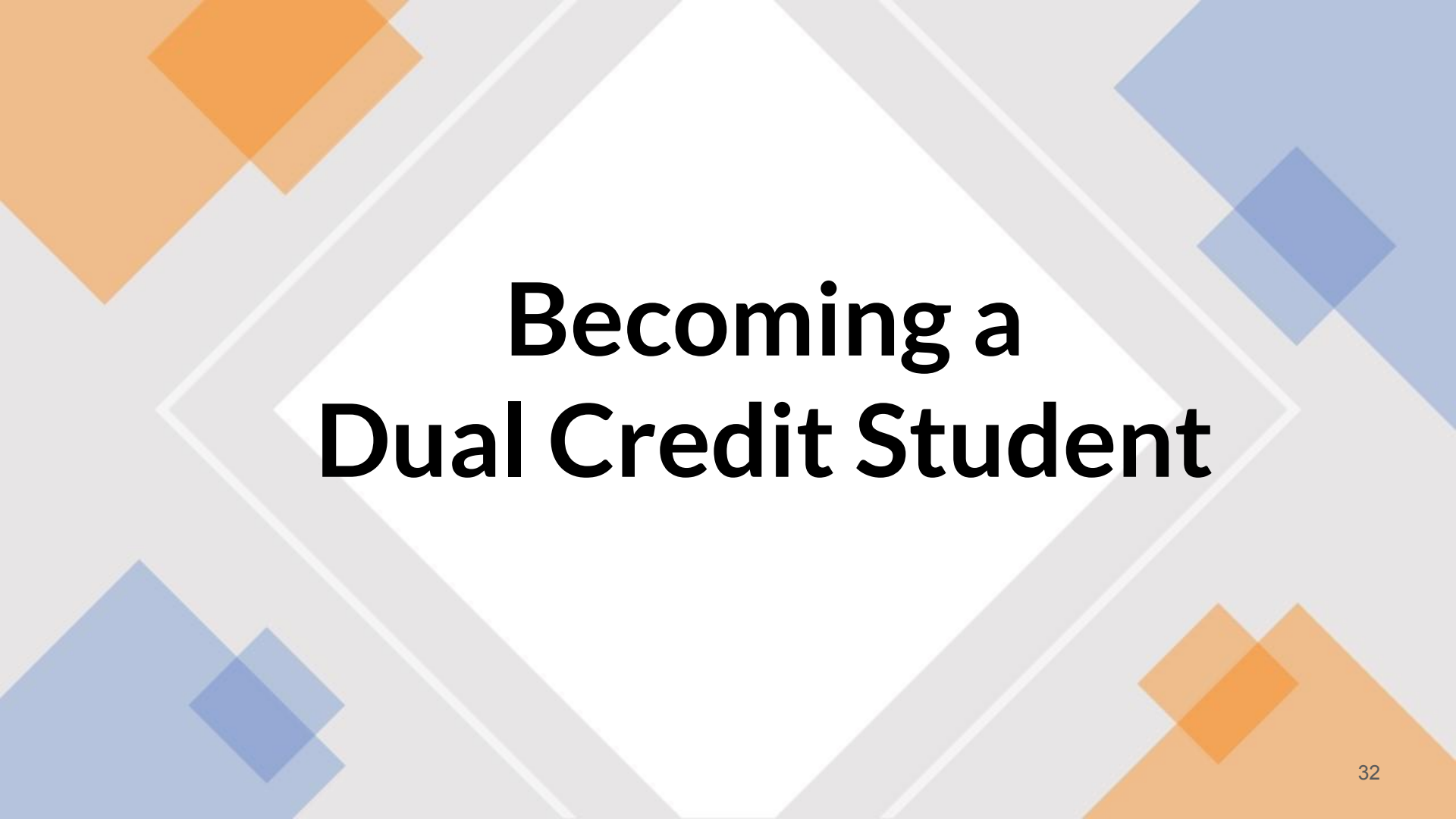
Before you complete this form, please note this is the request to be contacted by an HCC ADA counselor. Accommodations are not provided until you receive a letter of accommodation from your HCC counselor and the letter is provided to your faculty.

It may take 3-4 business days for an HCC ADA Counselor to contact you back. For additional information on HCC Accommodations, please visit: <https://www.hccs.edu/support-services/ability-services/>

In compliance with section 504 of the Rehabilitation Act and under the **Americans with Disabilities Act**, Ability Services at each college within the Houston Community College System is responsible for arranging reasonable accommodations for all qualified students with a documented disability. For additional information about our services, visit <https://www.hccs.edu/support-services/ability-services/#d.en.192659>

**If you are experiencing a mental health emergency, please call 9-1-1 for immediate assistance.**

If you or someone you know is experiencing suicidal thoughts, please call the National Suicide Prevention Lifeline at 1-800-273-8255 or Text "TALK" to 741741.



# Becoming a Dual Credit Student

# Becoming a Dual Credit Student

## NEW STUDENTS

1. Meet with the counselor during their English classes and complete course selection.
2. Counselors will review grades, attendance, tardies and advise students. If you are approved, your counselor will let you know which courses to add to the Interest Form. Courses must match.
3. **Apply through [applytexas.org](https://applytexas.org) (receive your HCC ID#)**
4. Fill out required HCC paperwork: [DUAL CREDIT RESIDENCY CHANGE FORM](#) and [TUITION WAIVER APPROVAL FORM \(digital\)](#).
5. Register to take the TSI assessment, if needed. **(START NOW)**
6. **Complete Dual Credit Interest Form**
7. Read your emails from HCC. Pay your bill on time at the start of the semester.
  - *Open Lab - January 28, 2026*

***Deadline: February 27th***

# Step 1: Apply through applytexas

## HOUSTON COMMUNITY COLLEGE

DUAL CREDIT APPLICATION

STEP 1: CREATE ACCOUNT & EDIT PROFILE

[WWW.APPLYTEXAS.ORG](http://WWW.APPLYTEXAS.ORG)

If you already have an HCC Student ID number, you do NOT need to reapply to HCC.

- Sign up at [www.ApplyTexas.org](http://www.ApplyTexas.org)
  - Select **Create Account** to get started:
    - Create a username, enter a **personal** email address, and create a password
    - Check personal email and verify account
    - Log in to continue
- Scroll down on the **Welcome** page to **Find the right application**
  - Are you a high school or middle school student? YES
  - Do you plan to apply to an undergraduate program, dual credit program, or both? DUAL CREDIT
  - Are you a US Citizen? ANSWER DEPENDS ON YOUR STATUS
    - If you answer 'no,' application will generate questions about home country, permanent residency and visas
- About You section
  - This first page tells you what you'll be asked and what documents you may need. Scroll down and click **Next**
  - Enter your full legal name (this needs to match your high school transcript)
  - Street address, city, country, state and zip code - Validate your address
    - Is your residential address different from your permanent address? NO
    - Is your mailing address different from your permanent address? NO
    - Use same email? YES
    - Enter your cell phone number
    - Click **Next**
  - Date and place of birth
    - Read carefully and answer all questions
    - If you have a Social Security Number, enter it. Ask Dr. Antoine or your [parent](#) if you don't know it.
    - Click **Next**
  - Military status - only those with a parent who served will answer anything other than N/A
  - Foster Care - answer based on your status
  - Language - only add if you fluently speak a language other than English and want to list it
- Household section
  - This first page tells you what you'll be asked and what documents you may need. Scroll down and click **Next**
  - Parents or Guardians
    - Add parent/guardian information - only questions with \* are required
    - Leave Gross income blank
    - Emergency Contact - Click **YES** so you don't have to reenter parent information
  - Texas Residency - answer questions and hit **Next**
  - Family Obligations - answer questions and hit **Next**
- Education and Testing section
  - This first page tells you what you'll be asked and what documents you may need. Scroll down and click **Next**
  - High School Info: Type in **Seven Lakes High School**
    - Your graduation date will be 05/20/202\_ (your grad year)
    - GED= NO
  - College History: NO to all three questions
    - Basis for admissions= DUAL CREDIT
    - Reason for attending classes at this college: EARN CREDITS FOR TRANSFER
  - Advanced certifications: click **NEXT**
  - Entrance Exams: click **NO** on both

## HOUSTON COMMUNITY COLLEGE

DUAL CREDIT APPLICATION

[WWW.APPLYTEXAS.ORG](http://WWW.APPLYTEXAS.ORG)

- Activities and Achievements section
  - This first page tells you what you'll be asked and what documents you may need. Scroll down and click **Next**
  - Each of these sections allows you to add information. You don't need it for dual credit, so just click **Next** on each one to move on

You've completed your profile! Now, you have to apply to HCC

- Click **Search for schools**
  - Type **Houston Community College**
  - Scroll until you see the option with **Dual-Credit\* Fall 2020** - Click **View Details**
  - Click **Start your application**
  - Scroll down and click **Next**
- **Major**
  - Scroll down to **Liberal Arts** and choose **Undecided**. Click **Next**
- **School-required questions**
  - Home Campus: **Katy**
  - Academic Level: **Freshman**
  - Online Learning: **No**
  - Scroll down through the questions without an \*
  - School District: **Katy**
  - Consent on Text **Messages** and Calls: **I consent**
  - How did you hear about **HCC?**: **High School Counselor**
  - Educational Goal: choose whichever one works best for you
  - Military Status: **No Military Service**
  - Veteran Benefits: **No**
  - Veteran Status: **No**
  - Scroll down to High School GPA: put your **unweighted** GPA
  - High School English: **Yes**
  - High School Math: **Yes**
- **Essays** - click **Next**
- **Review Application** - make sure all sections have a green checkmark
  - If not, fix it. If all green, click **Next**
  - Check all boxes and click **Next**
  - Check **I understand...** and click **Submit**

Congratulations! You have submitted your HCC application for Dual Credit!

You will get an email confirming your submission. CHECK YOUR EMAIL over the next few days. When you get your acceptance email, it will include your HCC ID (starting with a W) and your next steps. READ THIS EMAIL THOROUGHLY AND FOLLOW ALL INSTRUCTIONS. DO NOT DELETE THAT EMAIL!

### STEP 2:

After you receive that email, complete the Dual Credit paperwork: 1) **Dual Credit Waiver Approval Form** and 2) **Dual Credit Residency Change Form**.

- The **Dual Credit Waiver Approval** Form will be completed **electronically** using the QR code on the **Dual Credit Residency Change** form.
- The **Dual Credit Residency Change** form will be completed **manually** and uploaded using another QR code and turned **in** to the Counselor's Office.



# Becoming a Dual Credit Student

- **Returning Students**
- Meet with the counselor during their English classes and complete course selection.
- Counselors will review grades, attendance, tardies and advise students. If you are approved, your counselor will let you know which courses to add to the Interest Form. Courses must match.
- **Once courses are finalized with the counselor and entered into Schoolinks, these courses will be final.**
- **Additionally, if a course that is chosen does not make due to enrollment, one of the alternate courses listed during course selection will be chosen.**
- **Students will not be allowed to choose another dual credit course in its place due to dual credit timelines.**
- Complete the Dual Credit Interest Form.
- Register to take the TSI assessment, if needed.

■ ***Deadline: February 27th***



# Becoming a Dual Credit Student





## DUAL CREDIT CHECKLIST

### RETURNING STUDENTS

- have taken Dual Credit classes
- have a HCC ID#

.....

1. Meet with counselor during your English class and complete course selection. (Including dual Credit courses). If courses are approved, your counselors will let you know which courses to add to the Interest Form. Courses must match.
2. Make sure you meet TSI qualification.
3. Complete DC Interest Form using QR Code Below.
4. READ your emails from HCC. Pay your bill on time at the start of the semester.

**Dual Credit Interest Form**  
This is an intention form. Please fill out if you are planning to take Dual Credit classes. THIS IS NOT THE OFFICIAL DC REGISTRATION FORM.



**DEADLINE**  
**FEBRUARY 27**

### NEW STUDENTS

- have never taken Dual Credit classes
- does not have a HCC ID#
- dropped a dual credit course in the past

.....

1. Meet with counselor during your English class and complete course selection. (Including dual Credit courses). If courses are approved, your counselors will let you know which courses to add to the Interest Form. Courses must match.
2. Apply through Applytexas.org (receive your HCC ID#)
3. Fill out required HCC paperwork.

**HCC Forms**



DC Waiver      DC Residency Change

4. Make sure you meet TSI qualification.
5. Complete DC Interest Form using QR Code .
6. READ your emails from HCC. Pay your bill on time at the start of the semester.

\*Official Course requests will be completed with your counselor in Schoolinks.





# Becoming a Dual Credit Student

## Summer Dual Credit (at HCC)

1. Meet with Counselor for prior approval.
2. Register to take the TSI assessment, if needed.
3. Self- enroll and complete forms; register directly with HCC
4. Once course has been completed, you need to request the HCC transcript AND submit to Seven Lakes High School. *(Credit awarded will be based on SLHS criteria)*

***\*Additional information forthcoming!***





**Dual Credit Residency Change**  
Office of Student Records

**HCC**  
HOUSTON COMMUNITY COLLEGE  
HOUSTON, TEXAS

Step 1 – Do Apply Texas Application  
Step 2 – Receive HCC ID # from HCC email  
Step 3 – Fill out the first QR code – Dual Credit Waiver  
Student email will be your personal email address  
Dual Credit Liaison email to use on QR code is [DualCredit@HCCS@hccs.edu](mailto:DualCredit@HCCS@hccs.edu)  
Beginning semester is Fall 2025  
Ending semester is May of your graduation year  
Academic Program is Undecided  
Academic Degree is 9-14 credit hours (No TSI required)

Step 4 – Fill out this page  
Step 5 – Fill out this second QR code and upload this paper

   
Dual Credit Waiver      Dual Credit Residency Change

|                                                                                                                |                                                                                                                                    |                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
| <b>HCC- Katy Campus 22910</b><br>Colonial Pkwy<br>Katy, TX 77449<br>Ph.: (713) 718-5808<br>Fax: (713) 718-5446 | <b>HCC- Spring Branch Campus</b><br>1010 W. Sam Houston Pkwy N.<br>Houston, TX 77043<br>Ph.: (713) 718-5710<br>Fax: (713) 718-5630 | <b>HCC- Alief Campus 2811</b><br>Hayes Rd.<br>Houston, Texas 77082<br>Ph.: (713) 718-6918<br>Fax: (713) 718-8804 |
|----------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|

Student's Name: \_\_\_\_\_ HCC ID: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Don't forget city, state, zip)  
School District: Katy ISD High School: Seven Lakes High School  
High School Representative signature **REQUIRED**: \_\_\_\_\_

Home Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
Cellular Phone: \_\_\_\_\_

Course  
Names/Numbers: ☐ ENGL 1301 ☐ ENGL 1302 ☐ ENGL 2322 ☐ ENGL 2323 ☐ ECON 2301 ☐ BIOL 2301 ☐ BIOL 2302  
☐ HIST 1301 ☐ HIST 1302 ☐ GOVT 2305 ☐ PSYC 2301 ☐ Math 1314 ☐ Math 1325 ☐ Math 1316  
Other: ☐ RELE 1201 ☐ RELE 1211 ☐ RELE 2201 ☐ RELE 1381 ☐ RELE 1170  
Other: \_\_\_\_\_

Parent Printed Name: \_\_\_\_\_  
Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Student Printed Name: \_\_\_\_\_  
Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*This Section is to be completed by HCC Enrollment Services Staff:*

| DATE ENTERED | EFFECTIVE TERMS | INITIALS |
|--------------|-----------------|----------|
|              |                 |          |

# Example Forms: Residency Change Form





|                                                                                                                  |                                                                  |
|------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|
|  <b>HOUSTON<br/>CITY COLLEGE</b> | <b>Houston City College<br/>Dual Credit Waiver Approval Form</b> |
|------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|

|                      |                      |                                     |
|----------------------|----------------------|-------------------------------------|
| Last Name *          | First Name *         | HCC Student ID (9-Digit Only) (?) * |
| <input type="text"/> | <input type="text"/> | <input type="text"/>                |

|                                |
|--------------------------------|
| Name of High School/District * |
| <input type="text"/>           |

|                      |                      |
|----------------------|----------------------|
| HS Graduation Year * | Current Grade *      |
| <input type="text"/> | <input type="text"/> |

|                      |
|----------------------|
| Student E-mail *     |
| <input type="text"/> |

A copy of the submission will be sent to your e-mail for your record.

HS Counselor/Dual Credit Staff/Liaison E-mail \*

**DL\_DualCreditSLHS@katyisd.org**

A copy of the submission will be sent to your High School Counselor/Liaison to process your onboarding Dual Credit paperwork. Your High School Counselor will review and approve your participation in Dual Credit.

This form is valid for the duration of the student's participation in the Dual Credit/ECHS/PTECH/Homeschool High School Program. Student enrollment is contingent on the high schools' approval and roster submission.

|                      |                      |
|----------------------|----------------------|
| Beginning Semester * | Ending Semester *    |
| <input type="text"/> | <input type="text"/> |

|                      |                      |
|----------------------|----------------------|
| Academic Program *   | Academic Degree *    |
| <input type="text"/> | <input type="text"/> |

If you selected Undecided, please choose 0-14 Credit Hours in Academic Degree.

The Academic Program is subject to change based on course availability, student academic progression and interest. If a student decides to change their Academic Program, they must submit a new Dual Credit Waiver Approval Form.

The P-16 office should be notified immediately by the counselor/liaison if the student wishes to withdraw from the dual credit program as the form will no longer be valid. Students transferring to a new school must complete a new form.

Please refer to the [Houston City College Catalog](#) for the most recent information about course, program and degree requirements for all students. The catalog will provide guidance and background to all students enrolled at HCC, prospective students, and alumni to quickly locate and save details about our undergraduate courses and programs [credit bearing courses only].

#### Students and Parents please read the statements below:

- I acknowledge that the student is responsible for paying all costs (tuition, fees, textbooks, supplies, or instructional software) associated with taking dual credit course(s) unless otherwise stated by high school/district.
- I understand that the student must have written permission from the high school counselor before he/she can withdraw from a dual credit course.
- I understand that Academic Freedom allows faculty and students to pursue relevant course content that may be adult in nature.
- I understand that once the student is registered in a college course, he/she controls access to his or her educational records under the Family Educational Rights and Privacy Act (FERPA) and—unless an exception applies—I may not have access to my student's records without his/her written permission or proof that I claimed the student as a dependent on my most recent income tax return.
- I understand that a college level standard of conduct is required. It is my responsibility to comply with the admission policies, student code of conduct, policies, academic standards of HCC, and standards set forth in the course syllabus.
- An HCC Dual Credit advisor will be assigned to guide me through my college career.
- I acknowledge that I have read the [Student Commitment Statement](#) and understand that I can only succeed through hard work and will take the initiative in my education.
- I understand that Out-Of-district fees are assessed based on a student's home address. Students may be required to pay the fee, or the school district may assume responsibility.

\*

- ☐ I commit to take part of the HCC Commit to Complete Initiative and achieve the necessary steps to support my academic journey as a Dual Credit student.

**My signatures below acknowledges that I have read and understand the statements above. I grant my child permission to enroll in the Dual Credit Program at Houston Community College during the duration of their high school career.**

Student Signature/Firma de Estudiante \*

Sign

Date

Date will be captured on form submission

Parent/Guardian Signature/Firma de Padre \*

Sign

Date

Date will be captured on form submission

# Example Forms: (digital) DC Waiver Approval Form





#### Bacterial Meningitis Vaccination Verification Form

|                      |                      |                       |
|----------------------|----------------------|-----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/>  |
| Last Name            | First Name           | HCC Student ID Number |
| <input type="text"/> | <input type="text"/> | <input type="text"/>  |
| Date of Birth        | Daytime phone #      | Email address         |

- ☐ I am submitting meningitis immunization documentation as required
- ☐ I am submitting Medical Exemption affidavit or certificate (Signed statement by physician stating that the vaccine poses a significant risk to your health. Unless statement indicates permanent condition, the exemption statement is valid for only one year from the date signed by the physician)
- ☐ I am submitting an [Affidavit for Exemption from Immunization for Bacterial Meningitis for Reasons of Conscience](#).

#### VERIFICATION FORM & DOCUMENTATION MAY BE SUBMITTED:

- AT ANY CAMPUS
- BY EMAIL: Scan your documentation and attach it to an email sent to [vaccine@hccs.edu](mailto:vaccine@hccs.edu)
- BY FAX: 713/718-2882
- BY U.S. MAIL:

Houston Community College  
Admissions & Records,  
P.O. Box 667517  
Houston, Texas 77266-7517

I have read and understand the Bacterial Meningitis immunization requirement. I certify that the information I have provided is true and correct.

|                      |                      |
|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> |
| Student Signature    | Date                 |

## Example Forms:

# Meningitis Verification Form

The *Meningitis Verification Form* must be submitted if a student is taking a course on the HCC campus or if taking an online course with an HCC instructor.

**\*\*\*Intended for Dual Credit  
Face to Face classes at HCC\*\*\***





# Testing requirements





# TSI Requirements for Dual Credit Courses



| Assessment | Scores Needed:<br>Writing Bases Courses<br>(US History/ENGLISH/GOVT) | Scores Needed: Reading,<br>Writing and Math Based<br>Courses<br>(Economics)                               | Scores Needed:<br>Math          |
|------------|----------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|---------------------------------|
| ACT        | Score 40 English and Writing<br>(combined score)                     | Score 40 English and<br>Writing (combined Score)<br><br><b>AND</b><br><br>Score 22 in the Math<br>section | Score 22 in the<br>Math section |
| SAT        | Score 480                                                            | Score 480 English<br><br><b>AND</b><br><br>Score 530 Math                                                 | Score 530 Math                  |
| TSIA       | Score 945 <b>AND</b> Essay 5<br>(ELAR)                               | Score 945 <b>AND</b> Essay 5<br>(ELAR)<br><br><b>AND</b><br><br>Score 950 MATH                            | Score 950 MATH                  |





# SLHS TSI Assessment Schedule and Process



## Taking the TSI for the first time?

- \*Register for the TSI-all students need to register and take the TSIA 2.
- \*Complete the pre-assessment activity (**one time only**)
- \*Download the certificate of completion
- \*Register to retake if needed  
(**canvas course completion required before re-taking**)





# SLHS TSI Assessment Schedule and Process



## DATES:

January 16, 2026 7:15 - 10:15  
January 29, 2026 2:45 - 5:45  
February 5, 2026 7:15 - 10:15  
12, 2026 7:15 - 10:15  
February 19, 2026 7:15 - 10:15  
February 26, 2026 7:15 - 10:15  
March 19, 2026 7:15 - 10:15  
March 26, 2026 2:45 - 5:45  
April 10, 2026 7:15 - 10:15  
April 24, 2026 2:45 - 5:45  
May 1, 2026 7:15 - 10:15

February

Sign up in Schoolinks

1633

Lab

**\*\*Testing must be completed before February 27th.  
Sign up TODAY! Spots will likely fill up.**





# Register in SchoolLinks



STUDENT

Home

Home

Student

Explore

Plan

Engage

Career

College

Here's what's happening

Check out this Opportunity!  
**Navy Special Operations**  
Park Row, TX | 5-10 mi.

United States Navy

Check out this Opportunity!  
**Cinco Residential Easter Egg Hunt - April 4th**  
Park Row, TX | 0-5 mi.

Cinco Residential Property Association

Check out this Opportunity!  
**Homework Help Volunteer**  
Katy, TX | 5-10 mi.

Katy ISD

Check out this Scholarship!  
**Cat Lift Trucks Scholarship**  
Deadline: January 23, 2026

Mitsubishi Logisnext Americas

Exit Student Demo

To Do List

Events

Reminders

My Team

Survey/Forms

Shared Notes

15 Overdue To Dos (30+ Days)

February 2026

21st DC Summer School Registration Available Feb 3, 2026 Not Done

April 2026

1st Set up Personal Account for Alumni Access Not Done

May 2026

1st Senior Year End Activity Available Jan 31, 2026 Not Done

9th Complete FAFSA / TASFA Not Done

June 2026

1st Record College Acceptance Not Done

No More To Dos Coming Up This Year!





# SchoolLinks Events

Home

Student

Explore

Plan

Engage

Career

College

STUDENT  
Home

Here's what's happening

Check out this Opportunity!  
**Navy Special Operations**  
Park Row, TX | 5-10 mi.

United States Navy

Check out this Opportunity!  
**Cinco Residential Easter Egg Hunt - April 4th**  
Park Row, TX | 0-5 mi.

Cinco Residential Property Association

Check out this Opportunity!  
**Homework Help Volunteer**  
Katy, TX | 5-10 mi.

Katy ISD

Check out this Scholarship!  
**Cat Lift Trucks Scholarship**  
Deadline: January 23, 2026

Mitsubishi Logisnext Americas

Check out this Scholarship!  
**Friends of Katy Senior Scholarship**  
Deadline: February 27, 2026

Friends of Katy PTO

Exit Student Demo

To Do List

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Search for an event by name

Sat Jan 24, 8:00 am-4:30 pm CST

Other TSIA Bootcamp

New event

Wed Jan 28, 7:15 am-2:35 pm CST

Workshop Application Labs

New event

Wed Jan 28, 8:03 am-8:35 am CST

College rep visit University of Houston

University of Houston

New event

Thu Jan 29, 8:03 am-8:35 am CST

Workshop Application Labs

New event

Thu Jan 29, 2:45 pm-5:45 pm CST

Other TSIA

New event

February, 2026

Mon Feb 2, 8:03 am-8:35 am CST

Workshop Application Labs

New event

Wed Feb 4, 2:35 am-4:00 pm CST

Workshop Application Labs

New event

Wed Feb 4, 8:03 am-8:30 am CST

New event





## **\*\*IMPORTANT\*\***

Students will **NOT** be enrolled in a dual credit course until **ALL** paperwork has been uploaded to the respective QR code and TSI scores are met (if applicable).

Students who are not successful on TSIA- will need to meet with their counselor and sign a course waiver form. This will only be offered **AFTER** the TSIA has been attempted at least two times. Keep in mind that this is a requirement for an Abbreviated Day or IDR.





# Important Dates!

| Action                                                                                  | Fall and Spring Registration Deadlines                                                                                                                                                                                                                                                                                                                                                                                         | Summer School Deadline |
|-----------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| Apply via ApplyTexas.org for Admissions to HCC (New DC Students only)                   | Friday, February 20, 2026                                                                                                                                                                                                                                                                                                                                                                                                      | February 27, 2026      |
| Submit Dual Credit Pre-Registration Google Form                                         | Friday, February 27, 2026 (by 3 PM)                                                                                                                                                                                                                                                                                                                                                                                            |                        |
| Submit HCC paperwork: Residency Change and Waiver Approval forms. (New DC student only) | Friday, February 27, 2026                                                                                                                                                                                                                                                                                                                                                                                                      |                        |
| Take TSI Assessment, if needed                                                          | January 16, 2026, 7:15 - 10:15<br>January 29, 2026, 2:45 - 5:45<br>February 5, 2026, 7:15 - 10:15<br>February 12, 2026, 7:15 - 10:15<br>February 19, 2026, 7:15 - 10:15<br>February 26, 2026, 7:15 - 10:15<br>March 19, 2026, 7:15 - 10:15<br>March 26, 2026, 2:45 - 5:45<br>May 1, 2026, 7:15 - 10:15<br>April 10, 2026, 7:15 - 10:15<br>April 24, 2026, 2:45 - 5:45<br><br>Sign up in <a href="#">Schoolinks</a><br>Lab 1633 |                        |
| Provide Meningitis Documentation (for DC Summer Students)                               | Submit if a student is taking a course on the HCC campus or taking an online course with an HCC instructor.                                                                                                                                                                                                                                                                                                                    |                        |
| Register for classes                                                                    | Will occur on home campus                                                                                                                                                                                                                                                                                                                                                                                                      |                        |

***Students who do not meet this timeline will be placed in the Katy ISD academic equivalent course.***



# Canvas Course





- Home
- IgniteAI Search
- Announcements
- Modules
- Files
- People
- Assignments
- Discussions
- Grades
- Pages
- Outcomes
- Syllabus
- Rubrics
- Quizzes
- Collaborations
- Edpuzzle
- Course Analytics
- Canva for Education
- Discovery Education - LTI 1.3
- Lucid (Whiteboard)
- DBQ Online
- Microsoft Education
- Studio
- Portfolio

Collapse AllView ProgressPublish All + Module

▼ Dual Credit

|                                              |   |   |
|----------------------------------------------|---|---|
| Step 1 Dual Credit Apply Texas.pdf           | ✓ | ⋮ |
| Dual Credit On-Boarding Checklist.pdf        | ✓ | ⋮ |
| Dual Credit Waiver                           | ⊘ | ⋮ |
| Dual Credit Pre-Registration Form            | ⊘ | ⋮ |
| Schoolinks Events.pdf                        | ✓ | ⋮ |
| Dual Credit Checklist.pdf                    | ✓ | ⋮ |
| TSIA2 Placement Exemptions.pdf               | ✓ | ⋮ |
| Open Labs Spring 2026.pdf                    | ✓ | ⋮ |
| Preassessment Activity (PAA).png             | ✓ | ⋮ |
| TSIA2 Sample Questions_Prompts_Resources.png | ✓ | ⋮ |
| PAA_Practice for Accuplacer.png              | ✓ | ⋮ |
| HCC_How to Submit an Online Payment.pdf      | ✓ | ⋮ |
| TSIA Writing Practice Questions.pdf          | ✓ | ⋮ |



# Questions about Dual Credit?

| <b>Paperwork &amp; TSI Testing</b>                   | <b>General Questions</b>                  |
|------------------------------------------------------|-------------------------------------------|
| College & Career Facilitator<br>and Campus Counselor | Mrs. Carrie Caruso<br>Associate Principal |



# Thank you for coming!



Scan the QR Code for questions

