

SCHOOL BOARD POLICY REVIEW COMMITTEE MEETING AGENDA

**School Administration Building
School Board Room
January 28, 2026, 3:30 P.M.**

Public seating is available on a first-come, first-served basis. Members of the public will also be able to observe the Policy Review Committee Meeting through the link below:

<https://www.youtube.com/@VirginiaBeachSchools>

Any person seeking an accommodation to observe/listen to the Meeting should, prior to the day of the Meeting, contact the School Board Clerk at 263-1016 or by email

at Regina.Toneatto@vbschools.com.

Committee Members: Carolyn Weems, Chair, Mark Bohenstiel, Sharon Felton

I. Attendees: Cheryl Woodhouse, Kamala Lannetti, Laura Beth Mattson

II. Call to Order:

III. Election of the Committee Chair:

IV. Adoption of the Agenda:

V. Adopt Meeting Minutes December 18, 2025:

VI. Old Business:

- A. Policy 5-40 Student-led Assemblies
- B. Policy 5-54 Physical Restraint and Seclusion – students

VII. New Business:

- A. Policy 3-22 Tuition Fees
- B. Policy 3-97 Naloxone Administration in Response to a Suspected Opioid Overdose in a School Setting
- C. Policy 5-14 School Attendance Zones

VIII. Other Business:

- A. Policy 5-47 School sponsored Associations, Clubs and School Organizations
- B. 2025 Highlights and 2026 look ahead

IX. Next Meeting: February 25, 2026, 3:30 pm

X. Adjourn: p.m.

**SCHOOL BOARD
POLICY REVIEW COMMITTEE MEETING
MINUTES**

**School Administration Building
School Board Room
December 18, 2025, 3:30 P.M.**

This meeting was livestreamed on YouTube.

Committee Members: Carolyn Weems, Chair, Mark Bohenstiel, Sharon Felton

I. Attendees: Cheryl Woodhouse, Kamala Lannetti, Laura Beth Mattson, Matthew Delaney, Robert Jamison, Danielle Colucci, Leanne Turnbull

II. Call to Order: 3:35 pm

III. Adoption of the Agenda:

Motion to adopt the Agenda made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

IV. Adopt Meeting Minutes November 25, 2025:

Motion to adopt the November 25, 2025 Policy Review Committee Meeting Minutes made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

V. Old Business:

A. Policy 5-29 Awards for Achievement/Class Rank/Honor Designations

Ms. Lannetti provided background on the reason the policy was brought to the committee. Chair Weems summarized discussions with the Virginia Department of Education (VDOE) regarding the Virginia Administrative Code related to class rank notification and disclosure. The committee discussed ambiguity in the applicable regulation and the intent of the policy to provide class rank upon request only.

Ms. Felton referenced correspondence dated December 8, 2025, from Dr. Robertson, recommending implementation of Policy 5-29 as currently written and continuation of the practice of not including class rank on transcripts.

Following the discussion, the committee agreed to maintain the policy as written while awaiting potential clarification from VDOE or the Office of the Attorney General.

Motion to revoke the prior vote to amend Policy 5-29 and retain the policy as written made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

B. Policy 5-39 Student-led Demonstrations

Ms. Mattson reviewed revisions made since the prior meeting. Ms. Lannetti presented proposed definition changes, including clarification of third-party involvement and reaffirmation that demonstrations must be student-led. Extensive discussion followed regarding safety, administrative discretion, instructional time, appeal processes, and the use of an existing activity request form.

The committee conducted a section-by-section review of the policy, incorporating student feedback, clarifying language related to First Amendment rights, safety considerations, and administrative procedures. Consensus was reached on multiple edits, including requirements for principals to provide reasons when a request is denied.

Chair Weems recommended holding a vote on Policy 5-39 pending discussion of Policy 5-40 to ensure consistency between the two policies.

C. Policy 5-40 Student-led Assemblies

Policy 5-40 was brought back from the School Board for further review. The committee discussed overlap and redundancy between Policies 5-39 and 5-40. After discussion, the committee agreed that a separate policy was unnecessary and that all relevant provisions should be consolidated.

Motion to incorporate Policy 5-39 into Policy 5-40, consolidating the policies as amended was made by Ms. Felton. Second by Mr. Bohenstiel

Ayes: 3 Nays: 0

Ms. Lannetti noted that the prior vote on Policy 5-39 was formally withdrawn.

VI. **New Business:**

A. Policy 3-95 Public Charter Schools

Ms. Lannetti presented proposed changes reflecting changes to the Virginia Code and updated formatting.

Motion to send Policy 3-95, as amended, to the School Board on Information made by Ms. Felton. Second by Ms. Weems.

Ayes: 2 Nays: 0

Ms. Weems mentioned that Mr. Bohenstiel had to step out of the meeting.

B. Policy 5-49 Interscholastic Competition

Ms. Lannetti reviewed proposed changes regarding the appeals process.

(Mr. Bohenstiel returned to the meeting at 5:24 pm.)

Motion to send Policy 5-49 to the next School Board Meeting on Information made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

C. Policy 6-26 Evaluation of New and Existing Programs

Minor formatting changes were presented, including the removal of the reference to PPMS.

Motion to send Policy 6-26 to the next School Board Meeting on Information made by Ms. Felton. Second by Mr. Bohenstiel

Ayes: 3 Nays: 0

D. Policy 6-44 School Counseling

This policy is being presented to comply with the 5-year review requirement.

Motion to send Policy 6-44 to the next School Board meeting on Information made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

E. Policy 6-77 Literacy and Response to Intervention Screening and Services

This policy is being presented to comply with the 5-year review requirement.

Motion to send Policy 6-44 to the next School Board meeting on Information made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

VII. Other Business:

A. Regulation 3-64.2 Video Surveillance

Ms. Lannetti presented proposed revisions related to retention and review of surveillance footage. Clarification was requested regarding retention requirements until matters are resolved.

B. Policy 4-39 Employee Professional Development & Growth in Job Skills

The policy was discussed for informational purposes in connection with transportation and use of division vehicles. No changes were recommended.

Additional agenda items for future meetings include a review of school clubs. Ms. Lannetti also circulated information outlining PRC responsibilities. A recap document will be provided at the January meeting.

Ms. Mattson will provide a 2025 recap document at the next meeting.

VIII. Next Meeting: January 28, 2026, at 3:30 p.m.

IX. Adjourn: 5: 43 PM

Students

Student-led Demonstrations

A. Policy Statement

The School Board is committed to constructive exercise of student rights related to speech and assembly permitted by the First Amendment to the United States Constitution and applicable law. This Policy establishes consistent expectations and procedures for student demonstrations in a manner that is fair, equitable, and supportive of civil discourse, while maintaining safe and orderly school operations.

B. Purpose

The purpose of this Policy is to outline the rights, responsibilities, and procedures for students engaging in peaceful demonstrations on school property or during school-sponsored activities.

C. Definitions

1. Civil Discourse: Respectful exchange of ideas intended to promote understanding and constructive dialogue.
2. Demonstration: An organized assembly of students peacefully expressing a viewpoint or raising awareness of an issue such as vigils, rallies, marches, sit-ins, walk-ins, observances or similar collective action.
3. Disruptive Conduct: Conduct that materially interferes with school operations, endangers health or safety, infringes on the rights of others, or violates the Student Code of Conduct. Examples include interference with instruction, blocking access, threats or intimidation, and property damage.
4. Student Activism: Efforts by students to advocate for political, environmental, educational, social, or community change.
5. Student Organization: A student-run group recognized by the school.
6. Third Party: Any individual or organization not affiliated with Virginia Beach City Public Schools, parents or family members, employees, officers (including School Board Members) who are not assigned to the host school or who have not been assigned to assist with events at the host school or site of a demonstration.

D. Student Rights

Students have the right to:

1. Express opinions and beliefs respectfully.
2. Organize peaceful demonstrations with prior approval.
3. Engage in civil discourse and peaceful activism, as permitted under this Policy, the Code of Student Conduct, and applicable law, without retaliation.
4. Request administrative review if demonstration approval is denied.

E. Student Responsibilities

Students organizing or participating in demonstrations must:

1. Student demonstrations must be initiated and led by students.
2. Submit a request in advance.
3. Conduct themselves respectfully and peacefully.
4. Follow school rules and directions of staff.
5. Ensure participation is voluntary and non-coercive.
6. Avoid disrupting instruction or school operations.
7. Clean up any materials or items brought for the demonstration.

F. Request and Approval Process

1. Students must meet with the principal or designee to present:
 - a. Purpose and topic of demonstration
 - b. Date, time, and location
 - c. Anticipated number of participants
 - d. Staff sponsor, if applicable
 - a.e. Materials to be distributed (if any)
2. Meetings should be scheduled in advance, and demonstrations may not take place until administrative review is completed. This policy does not allow spontaneous demonstrations during instructional time.
3. Upon approval of a demonstration, the principal/designee will work collaboratively with student organizers to support student expression while ensuring:
 - a. Safety and supervision
 - b. Minimal disruption to instruction

- c. Appropriate time and location
- d. Communication with staff and students as needed
- e. The principal/designee reserves the right not to approve demonstrations that if it determines are not consistent with School Division Policies and Regulations and/or which may be disruptive

4. The principal/designee will provide an explanation why the demonstration is denied.

G. School Responsibilities

School administrators will:

- 1. Provide reasonable guidance regarding time, place, and manners.
- 2. Apply this policy equitably and consistently.
- 3. Communicate expectations to staff and students in advance.
- 4. Support opportunities for constructive civic learning connected to the event when applicable.
- 5. No school resources or employees/agents will be used to promote student-led demonstrations.

H. Third-Party Involvement

Third parties may not be involved in or attend student-led demonstrations.

I. Prohibited Conduct

Demonstrations may not:

- 1. Disrupt instruction or school operations.
- 2. Block access to school facilities or transportation.
- 3. Threaten, harass, or intimidate others.
- 4. Damage property.
- 5. Compel participation by others.
- 6. Interfere with the safety, privacy, or rights of individuals.

J. Consequences

Students who violate this policy or engage in disruptive conduct may be subject to discipline consistent with the Student Code of Conduct. Students shall not be disciplined solely for expressing political or social viewpoints in a lawful, non-disruptive manner.

K. Non-Endorsement

Approval of a demonstration does not constitute endorsement by the School Board, school administration, or staff of the content or viewpoints expressed.

L. Digital Expression (Optional) Media, Digital Expression, and Online Conduct

1. Respectful and Accurate Representation

Students are expected to represent themselves, their peers, and the school community responsibly in any digital or online communication related to a demonstration. This includes social-media posts, live streams, videos, or other online content.

2. Prohibition on Manipulated or Misleading Media

Students may not create, edit, or distribute images, audio, or video that misrepresent events, other students, or staff. Altering, fabricating, or selectively editing recordings in a manner that could harm, harass, or defame others, or that violates the Student Code of Conduct, is prohibited.

3. Use of Student Images and Information

Posting or sharing images, recordings, or identifying information of other students or staff without their consent is prohibited unless such images are already approved for release under the School Board's *Student Directory Information* policy (Policy 5-XX) and the annual media-release permissions on file. Students and staff must honor any parent or guardian opt-outs from media release.

4. Protection of Privacy

Students must not post, tag, or disclose personally identifiable information of peers or staff in violation of FERPA or division policy. This includes names, addresses, contact information, and identifiable photographs of individuals who have not provided consent.

5. Division and Media Use

The School Division may capture photographs or recordings of approved demonstrations for educational or public-information purposes consistent with directory-information and media-release authorizations. The Division will not release student images or information for commercial or marketing purposes.

6. Consequences

Digital or online conduct that violates this policy, the Student Code of Conduct, or privacy laws may result in disciplinary action and, where applicable, referral to law enforcement or civil remedies.

Digital communication related to demonstrations is expected to remain respectful and may not substantially disrupt school operations or infringe on the rights of others. Digital

expressions that materially disrupt learning may be addressed consistently with the Student Code of Conduct.

Adopted by the School Board: 2026

APPROVED AS TO
LEGAL SUFFICIENCY

Kamela H. Larrick

STUDENTS

Physical restraint and seclusion – students

A. Physical restraint and seclusion of students- when allowed

School Division personnel may implement physical restraint and seclusion of students only when an imminent risk of or an emergency arises and other interventions are, or would be, ineffective in the reasonable judgment of the School Division personnel implementing a physical restraint or seclusion, and only to:

1. Prevent a student from inflicting serious physical harm or injury to self or others.
2. Quell a disturbance.
3. Remove a student from the scene of a disturbance in which the student's behavior or damage to property threatens serious physical harm to injury to person. Unless the student's damage to property creates an imminent risk of serious physical harm or injury to the student or others, the damage of property itself does not indicate an imminent risk of serious physical harm or injury and shall not be the justification for the restraint or seclusion of a student.
4. Defend self or others from serious physical harm or injury to person.
5. Obtain possession of controlled substances or paraphernalia that are upon the person of the student or within the student's control.
6. Obtain possession of; weapons, or other dangerous objects that are upon the person of the student or within the student's control.

B. Discontinuance of physical restraint and seclusion

Physical restraint and seclusion shall be discontinued as soon as the imminent risk and/or the need presented by the emergency situation has dissipated.

C. Less restrictive intervention not required in emergency situations

Nothing in this Policy shall be construed to require School Division personnel to attempt to implement a less restrictive intervention before using physical restraint or seclusion, where, in the reasonable judgment of the School Division personnel, ~~where there is an imminent risk of or an emergency situation,~~ and a less restrictive intervention would be ineffective.

The School Board encourages the use of positive behavioral interventions and supports to reduce and prevent the need for the use of physical restraint and seclusion.

D. Procedures regarding the use of physical restraint and seclusion

The Superintendent or designee is responsible for developing procedures to address the requirements of the Virginia Board of Education regulations regarding physical restraint and seclusion in public schools. Such procedures shall include but not necessarily be limited to notification of parents of a student whom physical restraint or seclusion has been used, documentation of such use, and continuous monitoring of such use.

E. Annual review

This Policy will be reviewed annually and updated as needed.

Legal Reference:

Code of Virginia § 22.1-78, as amended. Bylaws and regulations

Code of Virginia § 22.1-279.1:1, as amended. The use of seclusion and restraint in public schools; Board of Education regulations.

Virginia Board of Education Regulations, 8VAC20-750-10, as amended. Regulations Governing the use of Seclusion and Restraint in Public Elementary and Secondary Schools in Virginia.

Adopted by School Board: November 2025

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lennetti

BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

Tuition Fees

The School Board will charge tuition fees for certain nonresident students allowed to enroll in the School Division.

A. Nonresident, Nonemployee's Student Tuition

The Superintendent shall recommend to the School Board the tuition fees to be charged ~~for~~ nonresident, nonemployees' students based on the per capita cost. The School Board shall then fix and determine the amount of tuition fees to be charged. No tuition charges fixed by the School Board shall exceed the total per capita cost of education, exclusive of capital outlay and debt service, for elementary or secondary pupils and the actual, additional costs of special education or gifted and talented program provided ~~to~~ the pupil.

B. Nonresident, Employees' Students

Non-resident full-time VBCPS employees, ~~to include SECEP employees~~, working in Virginia Beach City Public Schools, will be allowed to enroll their child(ren) tuition free. Enrollment will be contingent on meeting requirements outlined in Regulation 5-10.1 and Policy 5-14.

- ~~1. If a non-resident full-time VBCPS employee is no longer employed with VBCPS or is no longer a full-time employee for VBCPS, a non-resident student of such employee may be allowed to continue enrollment in VBCPS without tuition through the end of the current nine-week period.~~
- ~~2. At the school principal's sole discretion, the student may remain enrolled with VBCPS through the end of the school year. However, tuition must be paid for the remainder of the school year or any portion thereof that the student attends. Continued enrollment is conditioned on good behavior, regular good attendance, good academic progress, the provision of transportation by the student's family, and payment of tuition.~~
- ~~3. Students allowed to continue enrollment in VBCPS after their non-resident parent ceases employment will not be eligible to continue in VBCPS once their extension is concluded unless the student meets another category under Regulation 5-10.1.~~

C. Additional fees may be charged depending upon the services required.

Legal Reference

Code of Virginia § 22.1-5, as amended. Regulations concerning admission of certain persons to schools; tuition charges.

Code of Virginia § 22.1-101.1, as amended. Increase of funds when certain nonresident pupils attend schools; how increase computed and paid; billing of out-of-state placing agencies or persons.

Code of Virginia § 22.1-255, as amended. Nonresident children.

Related Links

School Board [Regulation 5-10.1](#)

School Board [Policy 5-14](#)

Adopted by School Board: February 16, 1993

Amended by School Board: April 4, 2000

Amended by School Board: February 4, 2014

Amended by School Board: May 22, 2018

Amended by School Board: January 11, 2022

Amended by School Board: August 23, 2022

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Naloxone Administration in Response to a Suspected Opioid Overdose in a School Setting

A. Purpose

Opioid overdoses and deaths are an epidemic nationally and in the Commonwealth of Virginia. Recent changes in the law have made access to and administration of opioid reversing medications more practical for staff in school settings to obtain and administer. The purpose of this Policy is to establish procedures, training and access to supplies for providing emergency medical care to an individual experiencing symptom of, or reasonably believed to be suffering from, a possible opioid overdose, including the administration of opioid-reversal medications.

B. Definitions

1. *Opioids*- are substances that contain opium or opium derivatives that are legally prescribed for paid relief or treatment of an opioid use disorder. They may come in a variety of forms and may also be manufactured and sold illegally for non-prescription use.
2. *Opioid overdose*- means an occurrence when a toxic amount of an opioid, including when mixed with other substances, overwhelms the body's ability to process it. Opioid overdose can result in life-threatening symptoms, including respiratory depression.
3. *Opioid reversal medications (e.g., naloxone, or similar medication)*- work temporarily to counteract the toxic effects of opioid overdose. Naloxone is considered safe to administer even in symptoms are not due to an opioid overdose, or if an individual is unconscious. Naloxone is most often administered via a single-use intranasal spray but can also be administered via injectable routes. This Policy anticipates that other opioid reversal medications or treatments may be developed and approved in the future and the term opioid reversal medication should be interpreted to include approved developments.
4. *School setting*- will include all ~~middle and high~~ school facilities, buildings and grounds, vehicles owned, leased, or operated by the School Board and the School Division while on middle and high school grounds, those locations when and where the School Board or the School Division are conducting school sponsored events. When school facilities, buildings, grounds or vehicles are rented or lent to outside groups or when school or business are not in session, this Policy is not in effect.

C. Authorization to stock and training to administer opioid reversing medications

All ~~middle and high~~ schools in the School Division are authorized to stock and maintain a minimum of four (4) doses of Naloxone or other opioid reversing medication. Only authorized school staff or contractors are authorized to have or administer Naloxone or other opioid reversing medication in the school setting. The Department of School Leadership, Office of Health Services will be responsible for developing the procedures and/or protocols to implement this Policy.

The school nurse and clinic assistant will be trained as well as building administrators (principals, assistant principals, or designees as determined by the principal or building administrator) on

1. obtaining, storage, and replacement of opioid reversing medications
2. identification of individuals who are experiencing actual or suspected opioid overdoses in the school setting
3. administering of opioid reversing medications and other aid to such individuals
4. procedures for obtaining emergency and/health services for such individual
5. the procedure for notifying the emergency contact for an adult student or the parent/legal guardian/emergency contact for a minor student who has been administered an opioid reversing medication
6. the procedure for notifying the emergency contact or other individual for a staff member or authorized contractor or volunteer
7. the identification of at least three staff members at each school site who are trained to administer opioid reversing medications and the scheduling of at least one of those individuals to provide coverage at the school setting during school, business or school sponsored event hours take place in the school setting
8. Other training and procedures determined necessary

D. Intent of provision of opioid reversing medication or assistance and conditions

The School Board does not condone the use of unauthorized opioids or the misuse of authorized opioids in the school setting. The authorization to stock and administer opioid reversing medication is solely provided for the purpose of addressing life threatening opioid overdose until such time as emergency and/or medical assistance can be obtained. Nothing in this Policy or its supporting procedures/protocols should be interpreted to guarantee that the administration of opioid reversing medication or assistance will be effective or will not cause further harm to the individual receiving the medication/assistance. Nothing in this Policy guarantees that the School Division

will have sufficient supplies and trained individuals to meet all incidents of opioid overdose in the school setting.

The following conditions will also apply:

1. No person who has been administered opioid reversing medication or assistance in the school setting will be allowed to return to the school setting until authorized to do so by the principal or designee.
2. Discipline may be imposed for violations of the Code of Student Conduct or related to the opioid overdose or suspected overdose.
3. Law enforcement may be contacted and provided with necessary information to address the health or safety concerns.
4. Costs related to the obtaining of emergency and/or medical treatment due to the overdose or the administration of opioid reversing medication/assistance will be the responsibility of the adult or the parent/legal guardian of the minor individual who received such services.
5. No person other than authorized school staff, authorized School Division contractors or law enforcement/emergency services personnel may possess or administer opioid medication in the school setting.
6. All opioid overdoses or suspected overdoses as well as the administration of opioid reversing medications/assistance in the school setting will be reported to principal/designee as soon as possible for the purposes of ensuring the health and safety of the school setting.
7. Authorized school staff or School Division contractors who administer opioid medication or assistance reasonably in accordance with this Policy and/or its supporting procedures/protocols will be defended by the School Board in accordance with its risk management programs and as required by law.

Legal Reference

Code of Virginia § 8.01-225, as amended. Professional use by practitioners.

Code of Virginia § 54.1-3408, as amended. Persons rendering emergency care, obstetrical services exempt from liability.

VBCPS Health Services Manual, as amended.

Virginia Department of Education School Health Guidelines: Best Practices on Naloxone Possession and Administration in Response to a Suspected Opioid Overdose in the School Setting, as amended.

Virginia Department of Education Naloxene Administrative Procedures, as amended.

Adopted by School Board: August 8, 2023

STUDENTS

School Attendance Zones

A. Generally

Upon the recommendation of the Superintendent, the School Board shall designate school attendance zones.

The School Board recognizes that only through effective long-range planning for enrollment can the School Division be adequately prepared to meet the needs of its current and future student population. In order to assure such planning, the School Board establishes procedures which require annual review and recommendations from the Building Utilization Committee regarding enrollment trends and their impact on School Division facilities and which will assure adequate opportunity for community reaction prior to any redistricting decision by the School Board.

B. Projections

The School Division Demographer, under the supervision of the Superintendent, shall:

1. Produce by December 1 of each year, annual updates on the 5-year enrollment projections for the School Division which take into consideration the following:
 - a. School registration figures;
 - b. Review of forthcoming changes in planning and zoning;
 - c. Review of current and planned community land development and housing projects; and
 - d. Latest available birth data.
2. Coordinate enrollment data, facilities planning, transportation impact and formation of recommendations for review by the Superintendent and the School Board.

C. Process - Building Utilization Committee Action

1. Building Utilization Committee

The Building Utilization Committee, (hereinafter "BUC"), as a standing committee of the School Board, shall consist of three representatives of the School Board. The Council of Civic Organizations and the PTA Council shall also be invited to name one member each to serve as members of the BUC. Appropriate staff members will be assigned by the Superintendent.

2. Review of Projections

Between December 1 and March 15 of each year, the BUC shall analyze the updated 5-year enrollment projections to determine the impact, if any, of changes in enrollment projections on optimal building utilization and report to the School Board any recommendations. The BUC shall consider a plan for redistricting when building utilization at any school building differs from the optimum building utilization level by exceeding the level by ten (10) percent or by falling below the level by ten (10) percent.

3. Formulation of Redistricting Recommendations

The BUC may receive, at the onset of its discussions, a proposed redistricting plan developed by the Superintendent or designee, which may include a recommendation for no action, to provide a basis from which to move forward in making recommendations. Any such plan that involves redrawing boundaries may be considered by the BUC in light of the factors set forth below. While each of the factors must be considered and discussed, it may be impractical to reconcile each factor in the recommendations which will ultimately be presented to the School Board.

- a. Optimal utilization of space:
- b. The desire to keep areas commonly known as subdivisions or neighborhoods together;
- c. The need to develop long term solutions that support limiting redistricting of individual students to one time at each level (i.e. once at elementary, once at middle and once at high school), except in cases of student change in residence;
- d. Construction considerations (documented new subdivision construction and scheduled school renovation/construction projects);
- e. The desire to reduce or eliminate the number of middle and high schools with divided feeder patterns if at all possible;
- f. Transportation considerations (non-transportation zones, hazards, redirection of the number of students riding a bus and reducing the length of bus rides);
- g. The costs associated with the various options considered;
- h. The impact of enrollment changes upon course offerings/subject offerings, equipment needs, building modifications, etc.; and
- i. The desire is to redistrict as few schools and students as possible.

4. Reporting

- a. No redistricting recommendations

The BUC shall prepare a final report each year. The report will be presented by the BUC Chair or designee to the School Board for information at a meeting no later than the second School Board meeting in March.

b. Redistricting recommendations

If the BUC recommends redistricting, the preliminary presentation to the School Board will take place no later than the first meeting in January.

5. Community Input

In years when redistricting adjustments are recommended, the proposed plan shall be presented to the community after a preliminary presentation to the School Board. Site locations for community meetings should include area(s) affected by the proposed plan (e.g. a possible single boundary change affecting three schools could be handled by one meeting). At such meetings, members of the community will have an opportunity to review the plan, to comment on its merit and make suggestions for its improvement.

The BUC shall consider public comment prior to presentation of the proposed redistricting plan to the School Board. The final report shall include the advantages and disadvantages of the plan.

D. Process - School Board Action

Prior to taking action on the BUC's proposed redistricting plan, the School Board must hold a public hearing not less than ten days after reasonable notice to the public in a newspaper of general circulation if the redistricting of school boundaries affects fifteen percent or more of the pupils in the average daily membership in the affected school.

Such public hearing may be held on the same day as the School Board meeting at which action on the plan is taken as long as the hearing is held before action is taken.

E. Definitions

1. Optimum Building Utilization: the division-wide building utilization, considering optimum capacity, for the average two-year historical growth or decline in membership from September 30 to March 31.
2. Building Utilization: the actual percentage use of optimum program capacity, factoring in the number of first seats by grade level.
3. Optimum Capacity: 90% of the program capacity of the school building reported, used for planning purposes due to fluctuations in class sizes throughout the school year.
4. Program Capacity: the maximum capacity of the school building for a particular school year and particular student population, taking into account the number of first seats in the building (without counting portables currently on site) updated annually.

5. First seat: an instructional space within a school building in which students receive core and primary instruction. Self-contained special education classrooms are also considered to be first seats.

F. Attendance Zone Criteria

The Superintendent or designee shall ensure that students attend the schools that serve the attendance zone of their home residence as established by the School Board. The Superintendent or designee shall develop procedures to verify that students attend their assigned attendance zones. A student needing an exception to attendance zones in order to attend a school may request an out-of-zone transfer. Criteria for out-zone transfers may be found under School Board Regulation 5-14.1. Students meeting the following criteria will be allowed to attend out-of-zone.

1. An individual student may apply for an out-of-zone transfer in the instance where redistricting decisions affect an individual student more than one time at a school level (i.e. at the elementary school level at the middle school level or at the high school level;
2. Upon the establishment of new attendance zones by the School Board, rising fifth, eighth and twelfth graders shall be permitted to continue in their previously assigned schools if they provide their own transportation to that school, and such enrollment will be exempt from the school's Optimum Building Utilization requirement by ten (10) percent or more.
3. Children of school-based employees, ~~including SECEP Employees~~ working in VBCPS schools, but excluding those individuals who only receive a supplement, will be allowed to attend the school to which such parent or guardian reports or is their primary assignment, or is within the feeder pattern of such assignment, pending the approval of the School Principal and such enrollment will be exempt from the school's optimum building utilization by ten (10) percent or more requirement. Non-resident full-time employees, ~~to include SECEP employees~~ working in Virginia Beach City Public Schools, will be allowed to enroll their child(ren). Enrollment will be contingent on meeting requirements outlined in Regulation 5-10.1 and Policy 3-22.

Legal Reference

Code of Virginia, §22.1-79, as amended. Powers and Duties.

Code of Virginia, §22.1-3.3, as amended. Transfer of students under certain circumstances.

Related Links

School Board [Policy 3-22](#)

School Board [Regulation 5-10.1](#)

School Board [Regulation 5-14.1](#)

Adopted by School Board: October 21, 1969
Amended by School Board: October 15, 1974
Amended by School Board: August 21, 1990
Amended by School Board: July 16, 1991
Amended by School Board: June 15, 1993 (Effective August 14, 1993)
Amended by School Board: October 20, 1998
Amended by School Board: August 17, 1999
Amended by School Board: June 5, 2001
Amended by School Board: August 6, 2002
Amended by School Board: November 19, 2002
Amended by School Board: September 16, 2003
Amended by School Board: September 21, 2010
Scrivener's Amendments: November 7, 2012
Scrivener's Amendments: January 24, 2014
Amended by School Board: May 16, 2017
Amended by School Board: March 26, 2019
Amended by School Board: August 23, 2022
Amended by School Board: November 9, 2022

STUDENTS

School sponsored Associations, Clubs and School Organizations

A. Generally

The School Board encourages and permits principals to establish school-sponsored associations, clubs and organizations for students that will supplement the school's goals and objectives. The Superintendent or designee is authorized to develop regulations, guidelines and procedures regarding such groups.

B. School-Sponsored

The following conditions apply to school-sponsored associations, clubs or organizations will:

1. have the written approval of the principal or designee;
2. be sponsored by a faculty member;
3. have a constitution and statement of objectives approved by the principal and on file in the school office;
4. agree to comply with all applicable law, policy and regulation;
5. handle all of its funds through the student activity fund;
6. have a membership open to qualified students;
7. assess only reasonable dues/fees from student members, approved in advance by the principal or designee;
8. not be a secret society or club, sorority or fraternity whose membership depends upon the permission of the group rather than the free choice of the qualified student or the compliance with specified criteria and
9. other good and just conditions appropriate to the situation.

Adopted by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: April 30, 2019

Amended by School Board: June 10, 2024

School Board Policy Review Committee 2025 Highlights

73 policies reviewed

51 policies needed to be reviewed to meet the 5-year requirement

Plus 19 policies, 2 Bylaws, and 1 Appendix reviewed that were not on the 5 year review list

Reviewed in 2025

1. Appendix B School Board Standing Rules
2. Bylaw 1-36 Open Meetings and Closed Meetings
3. Bylaw 1-38 Regular Meetings, Time and Place, Order of Business, Recessed Meetings, and Work/Session/Public Hearing, and Retreats and Abridged
4. Policy 2-57 Staff Members as Consultants Outside the School Division
5. Policy 3-8 Small, Women-owned, Service Disabled Veterans and Minority-Owned Business Participation in School Division Procurements
6. Policy 3-12 Capital Improvement Program (CIP)
7. Policy 3-14 School Board Funds
8. Policy 3-15 Local Funds
9. Policy 3-16 Local Funds: Virginia Beach Education Foundation, Inc.
10. Policy 3-17 State Funds
11. Policy 3-18 Federal Funds
12. Policy 3-19 Certain Special Revenue Funds
13. Policy 3-20 Fines and Fees/Generally
14. Policy 3-23 Sale/Exchange/Lease/Disposal of Property
15. Policy 3-24 Gifts, Grants and Bequests of Property
16. Policy 3-25 Trust Funds
17. Policy 3-26 Investments
18. Policy 3-27 Borrowing
19. Policy 3-30 Purchasing and Procurement of Goods and Services
20. Policy 3-31 Cooperative Procurement
21. Policy 3-32 Emergency/Small/Sole Source Purchases
22. Policy 3-33 Requisitions/Purchase Orders
23. Policy 3-35 Competitive Sealed Bidding/Awards
24. Policy 3-36 Receiving/Paying for Goods and Services
25. Policy 3-37 Vendors/Contractors/Sales Representatives
26. Policy 3-38 Competitive Negotiations/Awards/Small Professional Service Contracts
27. Policy 3-39 Competitive Negotiations/Awards: Procurement of Professional Architectural and Engineering Services
28. Policy 3-40 Design-Build Contract Procurement
29. Regulation 3-40.1 Design- Build and Construction Management Delivery Methods
30. Policy 3-42 Financial Record Keeping of Individual School Funds
31. Regulation 3-64.2 Video Surveillance
32. Policy 3-67 Environmentally Sustainable Practices
33. Policy 3-74 New Construction/Additions/Alterations: Naming of Schools or Parts Thereof, Commemorative Displays
34. Policy 3-82 Transportation of Students with disabilities attending special education programs

35. Policy 3-89 General Contract Execution Policy
36. Policy 3-95 Public Charter Schools
37. Policy 4-2 Employee Conduct
38. Policy 4-3 Grievances and Grievance Procedures: Teachers
39. Policy 4-4 Equal Opportunity, Non-discrimination and Anti-Harassment and Compliance Officers
40. Policy 4-12 Assignment, Reassignment and Transfer
41. Regulation 4-12.1 Teacher Assignment and Transfer
42. Policy 4-15 Personnel Records
43. Policy 4-39 Employee Professional Development & Growth in Job Skills
44. Policy 4-57 Licensed Personnel: Contracts
45. Policy 4-91 Observation Students, Practicum Students, Student Teachers, and Interns
46. Policy 5-4 Educational Equity
47. Policy 5-10 Admissions Requirements
48. Policy 5-18 Attendance Records
49. Policy 5-29 Awards for Achievement/Class Rank/Honor Designations
50. Policy 5-31 Scholastic Records
51. Policy 5-40 Student-led Assemblies/Demonstrations
52. Regulation 5-40.1 Demonstrations
53. Policy 5-43 Threats
54. Policy 5-44 Sexual Harassment, sexual violence, and inappropriate sexual conduct prohibited- students
55. Policy 5-49 Interscholastic Competition
56. Policy 5-54 Restraint and Seclusion
57. Regulation 5-52.1 Cellular Phones and Personal Electronic Communication Devices- Limitations on Use
58. Policy 5-62 Student- Athletes-Sudden Cardiac Arrest Prevention Awareness
59. Policy 5-66 Student Directory Information
60. Policy 5-76 Homeless Children and Youth
61. Policy 6-10 Guest Speakers
62. Policy 6-26 Evaluation of New and Existing Programs
63. Policy 6-28 Driver Education
64. Policy 6-33 Special Education
65. Policy 6-36 Internet Safety Policy
66. Policy 6-39 Mathematics
67. Policy 6-41 Digital Literacy and Internet Safety Policy
68. Policy 6-44 School Counseling
69. Policy 6-63 Copyrighted Materials
70. Policy 6-62 Computer System
71. Policy 6-72 Student Evaluation and Grading

- 72. Policy 6-73 Testing and Assessment
- 73. Policy 6-77 Literacy and Response to Intervention Screening and Services
- 74. Policy 7-2 Notification of School Board Meetings
- 75. Policy 7-13 Appeals of School Board Decisions
- 76. Policy 7-21 Citizens' Advisory Committees
- 77. Policy 7-44 Awards to Students
- 78. Policy 7-51 Use of School Board Equipment
- 79. Policy 7-52 Use of School Board Equipment: Use of School Buses
- 80. Policy 7-58 Relations with Governmental Agencies
- 81. Policy 7-59 Relations with Employment/Career Agencies: Employment Counseling and Placement Services

Bylaws and Policies that need to be addressed in 2026

- 1) **1-36** **Open Meetings and Closed Meetings** (This needs to be approved by SB annually before July 1)
- 2) **1-37** **Annual Organizational Meeting**
- 3) **Appendix C** **School Board Standing Committee Procedures**
- 4) **2-59** **Outside Legal Counsel**
- 5) **3-1** **Criteria**
- 6) **3-2** **Ethics in Public Contracting**
- 7) **3-55** **Buildings, Facilities, Grounds, Vehicles and Equipment-Generally**
- 8) **3-56** **Safety Program**
- 9) **3-60** **Safety: Testing, Maintenance, reporting – Radon, Mold, Lead, etc**
- 10) **3-64** **Security of Buildings and Grounds**
- 11) **3-72** **Safety: Water Management Program to Prevent Legionella Growth**
- 12) **4-6** **Healthy Work Environment**
- 13) **4-17** **Suspension From Work or Administrative Leave**
- 14) **4-18** **Dismissal or Placement on Probation**
- 15) **4-32** **Employee Associations**
- 16) **4-36** **Payroll Deductions**
- 17) **4-39** **Employee Professional Development & Growth in Job Skills**
- 18) **5-25** **Student Placement**
- 19) **5-26** **Course Load**
- 20) **5-27** **Promotion, Retention and Acceleration**
- 21) **5-28** **Reporting to Parents**
- 22) **5-30** **Graduation Requirements/Diplomas/Certificates**
- 23) **5-38** **Freedom of Speech and Expression - Students**
- 24) **5-41** **Student Dress and Grooming Codes**
- 25) **5-46** **Student Government/City-Wide Student Cooperative Associations**
- 26) **5-69** **Fees/Materials/Deposits/Reimbursements**
- 27) **6-3** **Accreditation**
- 28) **6-6** **Kindergarten Program**
- 29) **6-7** **Access to Programs**
- 30) **6-9** **Religion in Curriculum**
- 31) **6-31** **Gifted Programs**
- 32) **6-41** **Digital Literacy**
- 33) **6-77** **Literacy and Response to Intervention Screening and Services**
- 34) **7-16** **Expressive Activities**
- 35) **7-17** **Visitors to School Board facilities and events**
- 36) **7-53** **Community Use of Facilities: Application and Approval for Use**
- 37) **7-54** **Rules and Conditions for Use of Facilities**