



**EAGLE MOUNTAIN
SAGINAW ISD**

Fostering a Culture of Excellence

Level III Parent/Student Complaint Grievance Appeal Notice

To file an appeal of a Level II decision in accordance with Board Policy FNG (LOCAL), please fill out this form completely and submit via email to Grievance@ems-isd.net, or by hand or standard mail delivery to the Director of Policy and Information Management, 1600 Mustang Rock Road, Fort Worth, TX 76179. All formal complaints/grievances will be heard in accordance with FNG (LEGAL and LOCAL).

DATE OF FILING: _____

PARENT NAME: _____

STUDENT NAME: _____ GRADE LEVEL: _____

ADDRESS: _____

PHONE NUMBER: _____ EMAIL ADDRESS: _____

CAMPUS: _____ CAMPUS PRINCIPAL: _____

NAME OF REPRESENTATIVE (if applicable): _____

NAME OF LEGAL FIRM: _____

ADDRESS: _____

PHONE: _____ EMAIL ADDRESS: _____

- 1. List the date of Level II Conference Meeting.**
- 2. State the Name of the Level II Hearing Officer.**
- 3. List the date of the Level II written response/decision letter.**

[illegible]

If yes, the Board will consider your request, however you may not have a legal right under the Texas Open Meetings Act to require a meeting in Open Session.

- The Level I Complaint/Grievance and submitted documentation
- The Level I Response/Decision
- The Level II Complaint/Grievance and submitted documentation
- The Level II Response/Decision

www.emsisd.com