
PLAINVIEW-OLD BETHPAGE CENTRAL SCHOOL DISTRICT

106 Washington Avenue, Plainview, New York 11803



Office of Business and Finance

MEMORANDUM

To: All Employees
From: Carol Portugal - Benefits
Date: January 2026
Subject: Update on Form 1095-C Availability

Overview:

This notice is to inform you of an important update regarding IRS Form 1095-C, which details the health insurance coverage offered to employees. Due to a new law passed in January 2025, Applicable Large Employers (ALEs) are no longer required to automatically furnish Form 1095-C to employees unless specifically requested.

What This Means for You:

- If you need a copy of your Form 1095-C for your records or tax filing, you must request it from Carol Portugal by no later than January 26, 2026.
- Employers are still required to file Form 1095-C with the IRS, but individual copies will only be provided upon request.
- This change does not impact your health coverage; it only affects how the form is distributed.

How to Request Your Form 1095-C:

If you would like to receive a copy of your Form 1095-C, please send an email to Carol Portugal at cportugal@pobschools.org and include your full name, your position when you worked for the district, your cell phone number and your full address. Send your email no later than January 26, 2026. Requests made after this date may not be processed in time for tax filing deadlines.

Next Steps:

- If you do not require Form 1095-C, no action is needed.
- If you have any questions about this change or how it affects you, please reach out to Carol Portugal.

We appreciate your attention to this update and are here to assist you with any concerns.

Best regards,
Carol Portugal
Benefits Administrator
Plainview-Old Bethpage Central School District