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October 15, 2025

TO: All Principals

Signatures on File

FROM: Dr. Fabian H. Cone
Chief Academic Officer

VIA: Dr. Angela R. Fulton
Deputy Superintendent



SUBJECT: **LIBRARY MEDIA – 2025-2026 COLLECTION DEVELOPMENT PLAN**

All schools are required by **Florida Statute 1006.28** to post their Library Media Collection Development Plan on the media center website. This ensures transparency and compliance with District and State standards. Schools without a certified media specialist should have an instructional designee collaborate with the media clerk when developing the plan. The timeline ensures stakeholders are informed and the plan is published online.

OCTOBER	Prepare or revise the plan and submit it for principal approval
NOVEMBER	SAC presentation and approval
DECEMBER	Post to the school media center website by Friday, December 12, 2025

Schools without a Collection Development Plan for the 2025-2026 academic year must complete a self-paced, 16-hour online course, which will be available starting **Monday, October 13, 2025**. Virtual office hours are available on **Monday, October 20, 2025**, and **Thursday, November 6, 2025**, from **4:00 PM to 6:00 PM** for questions. Register in **Learning Across Broward (LAB), section # 83141**.

The District provides support to help schools ensure that all library media materials meet established standards and selection criteria. The Innovative Learning/Library Media Department ensures that school staff are fully informed and equipped to comply with Florida Statutes.

For additional information, please contact **Celia Taylor, Curriculum Supervisor, Library Media, Innovative Learning Department** at 754-321-1867 or via email at celia.taylor@browardschools.com.

ARF/FHC/SNW:mb

c: Cabinet
Regional Directors