

MOONACHIE BOARD OF EDUCATION  
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

December 9, 2025

Call to order by Board President Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro  
Edmond Monti  
Matthew Vaccaro  
Radley Macalintal

Members Absent: Candace Tarabocchia

Also Present: Jaclyn Morghese, Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

- Acceptance of Minutes of November 11, 2025, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Acceptance of Correspondence

- NJ Department of Education 2026 Literacy Initiative for Families and Thriving Comp discretionary grant program final approval letter – Attachment 1.2

Motion: Radley Macalintal

Seconded: Matthew Vaccaro

Action taken 4 Ayes. 1 Absent. Motion Approved.

- Superintendent’s Report

Motion:

Seconded:

Action taken:

Mr. Knipper announced the Students of the Month and wished everyone a happy holiday season. Mr. David Vaccaro congratulated the students of the month and also thanked their parents for being involved in their academic success.

- **Students of the Month**

<u>December</u>	<u>Grade</u>
Genel Ruiz	ESL
Nina Meza Mangual	Technology
Karen Tenecela	Middle School Social Studies
Gabriella Galindo	Middle School ELA
Alejandro Urgilez	Middle School Math
Ryan Olivares	5th
Tayra Cutz Camaja	4th
Zohaib Ahmad	3rd
Aideline Renza Ruiz	2nd
Arlet Hernandez Rojas	1st
Kylie Andrade	Kindergarten
Vienna Annetta	Pre-Kindergarten

- **Submission of HIB Cases – November 2025**

<u>Investigations</u>	<u>Confirmed Cases</u>	<u>Inconclusive Cases</u>
0	0	0

- **Accountability Profile/ DFG Presentation**

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Matthew Vaccaro

Seconded: Radley Macalintal

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for December 2025 for a total of \$714,234.93 – Attachment 2.1
2. Resolved to approve the Check Register for the month of October and Unposted Checks 2025 for \$684,104.13 - Attachment 2.2
3. Resolved to approve the Payroll Check Register for November 15, 2025 for \$126,962.72 with gross wages of \$218,408.89 – Attachment 2.3
4. Resolved to approve the Payroll Check Register for November 30, 2025 for \$123,124.93 with gross wages of \$212,312.23 – Attachment 2.4
5. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for December 2025 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
6. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for December 2025 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.
7. Resolved to approve the renewal of Teaching Strategies Gold Bundle with the use of the PEA grant funds – Attachment 2.7
8. Resolved to approve the Consultant Services Agreement between the Moonachie Board of Education and Brown & Brown Insurance Services Inc. effective January 1, 2026 – Attachment 2.8
9. Resolved to accept the Title III Consortium grant award of the Elementary and Secondary Education Act (ESEA) application for the 2025-2026 school year in the following amounts:

Title III Moonachie	\$3,505
Title III Wood Ridge	\$6,963
Title III Rochelle Park	\$5,134
Total Allocation	\$15,602

10. Resolved to accept the Bergen County Youth Services Commission Confidence Closet grant award of \$3,395.00, pending final approval by the Bergen County Board of County Commissioners– Attachment 2.10

11. Resolved to accept the Treasurer's Report for month ending October 2025 – Attachment 2.11
12. Resolved to Report of Secretary to the Moonachie Board of Education for month ending October 2025 – Attachment 2.12
13. Resolved to approve the Monthly Transfer Report and budgetary line-item transfers for month ending October 2025 – Attachment 2.13
14. Resolved to approve check #1222 from the Milk & Lunch account to Carlstadt-East Rutherford in the amount of \$20,239.10 for October 2025 Meals.
15. Resolved to approve the BrainPop schoolwide subscription service renewal quotation of \$4,500.00 – Attachment 2.15
16. Resolved to accept the Treasurer's Report for month ending November 2025 – Attachment 2.16
17. Resolved to Report of Secretary to the Moonachie Board of Education for month ending November 2025 – Attachment 2.17
18. Resolved to approve the Monthly Transfer Report and budgetary line-item transfers for month ending November 2025 – Attachment 2.18

3. Policy                      None.

Motion:

Seconded:

Action taken:

4. Personnel

Motion:                      Matthew Vaccaro

Seconded:                  Radley Macalintal

Action taken:              4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve Fabiola Gonzalez Tapia as Part-Time Classroom Aide at an hourly rate of \$18.63 for the 2025-2026 school year.
2. Resolved to approve the request for leave under the Family Medical Leave Act for employee #4481 effective November 13, 2025 through approximately December 15, 2025, with the ability to use available sick and personal leave time off.
3. Resolved to approve the request for an unpaid Leave of Absence for Dixie Fealey effective January 5, 2026 through April 1, 2026. – Attachment 4.3
4. Resolved to approve Memorandum of Agreement with employee #4481 – Attachment 4.4 to follow

5. Curriculum

Motion:                      Radley Macalintal

Seconded:                  Matthew Vaccaro

Action taken:              4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve the following workshops and field trips:

<b>Destination</b>	<b>Date</b>	<b>Cost</b>
Montclair State University 2025 NJASP Conference ~ Yahnique Dawson	December 12, 2025	\$200.00
Veteran Preschool Instructional Coach Meeting Trenton, NJ ~ Allison Maccarrone	January 16, 2026	Travel Costs Only

6. Facilities None.

Motion:

Seconded:

Action taken:

7. Old Business None.

Motion:

Seconded:

Action taken:

8. New Business None.

Motion:

Seconded:

Action taken:

9. Information Items

1. Average monthly attendance from 11/01/25– 11/30/25 - Attachment 9.1

2. Monthly Report of Attendance Officer for month ending November 2025  
-Attachment 9.2

10. Discussion Items None.

11. Public Comments

Open: 6:44 p.m.

Closed: 6:47 p.m.

Mr. Greg Keelen congratulated the 2<sup>nd</sup> grade teaching staff and students for their experiences and academic success.

12. Adjournment at 6:48 p.m.

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Motion Approved.

Respectfully Submitted,

*Laurel Spadavecchia*

Laurel Spadavecchia, Board Secretary