

**Christine Duncan Heritage Academy
 Financial Packet as of 08/31/2025
 For September 17th Finance Committee/Governing Council**

BARs

BAR#	Fund#	Fund Name	Amount	Reason
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None at this time.

PCT	To	From	Fund Name	Amount	Reason
#1	24153	11000	Title III	\$ 1,782.00	FY22-23 Adjustment
#1	27149	11000	Pre-K	\$ 1,685.42	FY25 RfR adjustment
#1	28211	11000	NM DOH	\$ 13,115.82	FY23 RfR Adj

Financial Analysis Overview

FY26 Aug 31st Cash Liquidity

Aug 31st Statement Ending Balance	\$	616,041.80	**
Operational Cash Ending Balance			
Average Monthly Expenditures	\$	<u>512,478.00</u>	
Total Cash Liquidity		<u>1.20</u>	
Operational Cash Liquidity		<u>0.00</u>	

** Account still being reconciled

FY26 Operational Budget Projections as of 9/12/25

FY26 Operational Budget	\$	9,850,417.96
Minus: Budgeted Cash Carryover	\$	1,015,885.59
FY26 Operational Zero/Yearly Budget	\$	<u>8,834,532.37</u>
FY26 Ops Expenditures and Encumbrances	\$	<u>8,902,107.22</u>
FY26 Projected Ops Surplus (Deficit)	\$	(67,574.85)
FY26 Projected Total Ops Budget	\$	<u>948,310.74</u>
FY26 % Available Budget		<u>11%</u>

Supplemental Reports

July 31st Back Reconciliation and voucher reports
 July 31st Bank Statement

Internal considerations on projected budget		
40D SEG growth	\$	143,535.00
Teacher Resident	\$	140,000.00
Expenditures over other funds	\$	(278,421.00)
Overencumbered POs	\$	78,000.00
Potential Surplus(Deficit)	\$	15,539.15

Christine Duncan's Heritage Academy

District/Charter

PED # **001-118**

Submit a copy to the File Transfer Site in the relevant fiscal year folder and then Permanent Cash Transfer.

Please also notify your assigned Budget Analyst.

The approval/disapproval will be uploaded to the File Transfer Site in the same Permanent Cash Transfer folder .

for a permanent transfer of cash for the following reason:

For various funds to correct prior year fund balances.

other:

<i>ADD ROWS IF ADDITIONAL TRANSFERS NEEDED</i>			PED ONLY - Program Manager		
From Fund #	To Fund #	Amount	Approve	Deny	Initials
11000	24153	\$1,782.00			
11000	27149	\$1,685.42			
11000	28211	\$13,115.62			

Compliance with Section 10-15-1, NMSA, 1978 Compilation:

Cash Transfer(s) authorized at a scheduled Board of Education meeting open to the public on:

09/17/2025

Date of Local Board Approval

Cash control ledger balance (bank balance) reflects sufficient cash balance to transfer from?

Justification for each transfer is included

Superintendent/Charter Representative Signature

Date

Permanent Cash Transfer Form
Fiscal Year 2026

District/Charter

Christine Duncan's Heritage Academy

PED # 001-118

To: District/Charter

0

You are hereby authorized to make the requested cash transfer(s).

Approved by:

Secretary of Department of Finance *(for Debt Service Funds Only)*

Date

Senior Manager, School Budget Bureau

Date

Christine Duncan Heritage Academy

Bank Account Reconciliation Report (Bank Reconciliation)

Accounting Cycle: FY25-26; Bank: Wells Fargo Main - Main Back Account; Bank Account: *****4409 - Main; Statement Date: 07/31/2025; Include Unposted Transactions: No; Created On: 9/5/2025 12:41:58 PM

Last Reconciled		Beginning Balance		Statement Date		Ending Balance	
6/30/2025		\$1,913,074.51		07/31/2025		\$858,049.32	
Date	Source Document	Item Number	Description	Deposit	Withdrawal		
2/7/2025	51	15705	Giovanni Villarreal		\$59.00		
5/2/2025	64	15869	Herrera School Buses and Coaches, Inc.		\$1,401.68		
5/9/2025	65	15895	Oriental Trading		\$32.28		
5/30/2025	72	15931	Pack Your Maxx LLC		\$261.87		
6/12/2025	79	15959	Magdalena Quintana		\$300.00		
6/27/2025	83	15977	Alpine Protection LLC		\$1,658.00		
6/27/2025	83	15978	AM Language Solutions LLC		\$269.08		
6/27/2025	83	15979	Bilingual Multicultural Services, Inc.		\$30,700.03		
6/27/2025	83	15981	City of Albuquerque		\$25.00		
6/27/2025	83	15982	Cooperative Educational Services		\$118.06		
6/27/2025	83	15983	Dual Language Education of NM		\$3,376.00		
6/27/2025	83	15984	Unite Private Networks		\$87.03		
6/27/2025	83	15985	Herrera School Buses and Coaches, Inc.		\$3,200.00		
6/27/2025	83	15986	Hilda Rivera		\$105.46		
6/27/2025	83	15988	Jesus A Moncada		\$251.75		
6/27/2025	83	15989	JMP Academy of Professional Development		\$538.13		
6/27/2025	83	15990	Litzia Gonzalez-Rios		\$105.47		
6/27/2025	83	15991	Procurify		\$6,500.00		
6/27/2025	83	15993	Public Charter Schools of New Mexico		\$6,650.00		
6/27/2025	PVM25-136	15994	NM Child Support Enforcement Agency		\$657.66		
6/27/2025	PVM25-137	15995	Guglielmo & Associates		\$1,009.26		
6/30/2025	87	15997	City of Albuquerque		\$270.00		
6/30/2025	87	15998	AJF Enterprises Inc		\$1,489.08		
6/30/2025	87	15999	Alma De La Garza		\$59.00		
6/30/2025	87	16001	American Waste Removal, Inc		\$232.37		
6/30/2025	87	16002	Association of Charter School Education Services		\$168,588.82		
6/30/2025	87	16004	Ben E Keith Foods		\$84.98		
6/30/2025	87	16005	Charter School Nursing Services Inc.		\$1,130.06		
6/30/2025	87	16006	Cooperative Educational Services		\$4,325.87		
6/30/2025	87	16007	PNM		\$9,023.55		
6/30/2025	87	16008	Sayra Brambila		\$198.87		
6/30/2025	87	16009	Western States Fire Protection Co.		\$594.09		
6/30/2025	89	16011	Ariana Salas		\$87.30		
6/30/2025	89	16014	Grecia Salas-Rivera		\$59.00		
6/30/2025	89	16015	Isabel J Loya Morga		\$59.00		
6/30/2025	89	16016	Julio Meza		\$120.00		
6/30/2025	89	16017	Karen Z Gamboa		\$123.24		
6/30/2025	89	16018	Mayra Moncada		\$382.54		
6/30/2025	89	16019	Paola J Castillo		\$59.00		
6/30/2025	89	16020	Sofia Hernandez Zapien		\$59.00		
6/30/2025	89	16021	Valentina Londono		\$87.23		
7/1/2025	07-01	07-01	State USDA April 2025	\$8,385.23			
7/1/2025	26-0701-1	999130	Pre Paid Legal Services Inc		\$418.78		
7/2/2025	26-0702-1		Direct Deposit		\$158,760.03		
7/8/2025	26-0708-1		Internal Revenue Service		\$52,383.06		
7/9/2025	26-0709-1		NM Retiree Health Care Authority		\$26,584.22		
7/9/2025	26-0709-2		NM Public Schools Insurance Authority		\$33,569.40		
7/14/2025	07-14	07-14	T-Shirts;Gear Up	\$7,074.39			
7/15/2025	07-15	07-15	NM Grown and Enhancement FY25	\$12,267.78			
7/16/2025	07-16	07-16	T-Shirts	\$420.00			
7/16/2025	26-0716-1		NM Educational Retirement Board		\$255,649.60		
7/17/2025	07-17	07-17	Sandoval HB33;SB9	\$134.83			
7/17/2025	26-0717-1		Direct Deposit		\$164,434.79		
7/18/2025	PR25-27		Cano, Lorena Suleima		\$0.00		
7/18/2025	PR25-27		Gutierrez, Yamilette		\$0.00		
7/18/2025	PR25-27		Ortega, Juan		\$0.00		
7/18/2025	PR25-27		Rodriguez, Yoana		\$0.00		
7/18/2025	PR25-27		Molero Romero, Jonathan		\$0.00		
7/18/2025	PR25-27		Villarreal, Giovanni Y		\$0.00		
7/18/2025	PR25-27		Jimenez, Alejandro		\$0.00		
7/21/2025	07-21	07-21	Bernalillo HB-33; SB-9	\$9,030.35			
7/22/2025	07-22	07-22	APS;Instructional Donation	\$134,998.27			
7/22/2025	26-0722-1		Internal Revenue Service		\$54,008.02		
7/23/2025	07-23	07-23	T-Shirt Sales; Gear Up June 2025	\$10,538.63			
7/24/2025	07-24	07-24	SEG July 2025	\$736,211.04			
7/25/2025	07-25	07-25	T-Shirts;Instructional Donation	\$185.00			
7/25/2025	90	16030	Christine Duncan's Heritage Academy Governing Council		\$367.38		
7/25/2025	90	16030	Casey Benavidez		\$1,626.29		

7/25/2025	90	16032	Hilda Rivera		\$255.56
7/25/2025	90	16035	Jesus A Moncada		\$677.76
7/25/2025	90	16037	Radio La Tremenda		\$599.00
7/25/2025	90	16039	Theresa Bustos		\$427.68
7/25/2025	90	16041	Valentina Londono		\$239.91
7/25/2025	90	16043	Vilma Alvarez		\$833.68
7/28/2025	07-28	07-28	Activity:Instructional Donation	\$455.00	
7/28/2025	26-0728-1		NM Taxation & Revenue Department		\$14,321.49
7/28/2025	95		Saylor Family Trust		\$100,303.08
7/28/2025	95		NMPSIA Risk		\$132,585.00
7/28/2025	95	999131	Diverse Development LLC		\$505,644.67
7/28/2025	95	999132	Hector Marquez		\$8,438.75
7/28/2025	95	999133	MTZ Consulting Services LLC		\$36,364.91
7/28/2025	95	999134	New Mexico Bank & Trust		\$29,695.30
7/28/2025	95	999135	Pitney Bowes		\$92.11
7/28/2025	95	999136	PNM		\$2,835.00
7/29/2025	07-29	07-29	Sunshine;T-Shirts;Instructional Donation; USDA	\$24,627.78	
7/30/2025	07-30	07-30	Sunshine;T-Shirts;Instructional Donation	\$210.00	
7/31/2025	07-31	07-31	Medicaid	\$19,587.42	
7/31/2025	26-0731-1		Direct Deposit		\$193,696.68
Sub Total				\$964,125.72	\$2,019,150.91

Christine Duncan Heritage Academy

Bank Account Reconciliation Report (Outstanding)

Accounting Cycle: FY25-26; Bank: Wells Fargo Main - Main Back Account; Bank Account: *****4409 - Main; Statement Date: 07/31/2025; Include Unposted Transactions: No; Created On: 9/5/2025 12:41:58 PM

Last Reconciled		Beginning Balance	Statement Date		
6/30/2025		(\$266,938.21)	07/31/2025		
Date	Source Document	Item Number	Description	Deposit	Withdrawal
7/23/2024	15	15351	April Kron		\$105.66
9/20/2024	25	15486	Pack Your Maxx LLC		\$524.28
2/7/2025	51	15707	Josefina Chavez		\$59.00
2/7/2025	51	15738	Zia Promotional Products		\$413.00
2/18/2025	54	15751	Unite Private Networks		\$870.35
4/7/2025	60	15814	Comcast		\$2.50
4/7/2025	60	15827	School Nurse Supply, Inc.		\$61.00
5/2/2025	64	15859	Association of Bilingual Education New Mexico		\$200.00
5/15/2025	70	15902	AJF Enterprises Inc		\$1,477.80
5/15/2025	70	15907	Comcast		\$136.69
5/30/2025	72	15935	Roberto Muro		\$14.96
6/12/2025	79	15954	CustomInk		\$481.00
6/12/2025	79	15969	Staples		\$8,100.00
6/24/2025	82	15975	Star Sales Distributing Inc		\$6,227.00
6/27/2025	83	15980	Brisa Tiscareno		\$59.00
6/30/2025	85	15996	Amazon		\$1,516.30
6/30/2025	87	16000	Alpine Protection LLC		\$562.89
6/30/2025	87	16003	Beal School Bus Company		\$1,044.00
6/30/2025	89	16010	Ana Contreras		\$59.00
6/30/2025	89	16012	Carlos Caraveo		\$59.00
6/30/2025	89	16013	Fatima Sandoval		\$419.22
6/30/2025	89	16022	Yajaira Herrera Arguelles		\$88.80
6/30/2025	89	16023	Yaneth L Hernandez		\$59.00
6/30/2025	89	16024	Yolanda Esquivel Marquez		\$59.00
7/25/2025	90	16025	AJF Enterprises Inc		\$947.60
7/25/2025	90	16026	Alpine Protection LLC		\$399.90
7/25/2025	90	16027	Amaro's Carpet Cleaning		\$4,536.39
7/25/2025	90	16028	American Waste Removal, Inc		\$232.37
7/25/2025	90	16031	Comcast		\$438.02
7/25/2025	90	16033	Koala Tee Screenprinting		\$1,183.20
7/25/2025	90	16034	Jessica Carrillo		\$647.34
7/25/2025	90	16036	Julie Weeks		\$486.46
7/25/2025	90	16038	Rising Sun Technologies		\$5,832.00
7/25/2025	90	16040	Upkeep Mechanical		\$412.37
7/25/2025	90	16042	Verizon Wireless		\$136.14
7/25/2025	90	16044	Yajaira Herrera		\$217.67
Sub Total					\$38,068.91

Christine Duncan Heritage Academy

Bank Account Reconciliation Report (GL Reconciliation)

Accounting Cycle: FY25-26; Bank: Wells Fargo Main - Main Back Account; Bank Account: *****4409 - Main; Statement Date: 07/31/2025; Include Unposted

Transactions: No; Created On: 9/5/2025 12:41:58 PM

	Bank Reconciliation	+	Outstanding	=	Expected GL	-	Actual GL	1	=	Difference
Beginning Balance	\$1,913,074.51	+	(\$266,938.21)	=	\$1,646,136.30	-	\$0.00	=		\$1,646,136.30
Deposits/Debits	\$964,125.72	+	\$0.00	=	\$964,125.72	-	\$2,664,184.92	=		(\$1,700,059.20)
Withdrawals/Credits	(\$2,019,150.91)	+	\$228,869.30	=	(\$1,790,281.61)	-	(\$1,844,204.51)	=		\$53,922.90
Sub Total	\$858,049.32		(\$38,068.91)		\$819,980.41		\$819,980.41			\$0.00

Commercial Checking Acct Public Funds

Account number: *****4409 ■ July 1, 2025 - July 31, 2025 ■ Page 1 of 3



CHRISTINE DUNCAN'S HERITAGE ACADEMY
1900 ATRISCO DR NW
ALBUQUERQUE NM 87120-1146

Questions?

Call your Customer Service Officer or Client Services
1-800-AT WELLS (1-800-289-3557)
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: [wellsfargo.com](https://www.wellsfargo.com)

Write: Wells Fargo Bank, N.A. (585)
NEW Mexico Wholesale
PO Box 63020
San Francisco, CA 94163

Account summary

Commercial Checking Acct Public Funds

Account number	Beginning balance	Total credits	Total debits	Ending balance
*****4409	\$1,913,074.51	\$964,688.61	-\$2,019,713.80	\$858,049.32

Credits

Deposits

Effective date	Posted date	Amount	Transaction detail
07/25	07/28	562.89	Reversal of Check Posted 7-25-25 Refer to Maker Our Ref: 7-25-25 00000000
		\$562.89	Total deposits

Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	07/01	8,385.23	State of NEW Mex Vndr Pymt Nmap0002317553 USDA April 2025-State USDA April 2025-State
	07/14	135.00	Post Verify Deposit
	07/14	6,939.39	State of NEW Mex Vndr Pymt Nmap0002328501 CD.Rfr.2025.05 CD.Rfr.2025.05
	07/15	12,267.78	State of NM Earlychild Nmap0002330467 Christine Duncan Herit
	07/16	420.00	Post Verify Deposit
	07/17	45.15	Sandoval County ACH Paymen 1710497 June 2025 Dist APS Sb-9
	07/17	89.68	Sandoval County ACH Paymen 1710196 June 2025 Dist APS Hb-33
	07/21	9,030.35	Bernalillo Count Distr_Pymt Christine Duncans Heri
	07/22	45,953.64	State of NEW Mex Vndr Pymt Nmap0002336806 USDA May 2025 USDA May 2025
	07/22	89,044.63	Post Verify Deposit
	07/23	15.00	Post Verify Deposit
	07/23	10,523.63	State of NEW Mex Vndr Pymt Nmap0002338304 CD.Rfr.2025.06 CD.Rfr.2025.06
	07/24	736,211.04	APS Payments Christine Dncn Christine Duncan Ha Cs
	07/25	185.00	Post Verify Deposit
	07/28	455.00	Post Verify Deposit
	07/29	70.00	Post Verify Deposit



Electronic deposits/bank credits (continued)

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	07/29	2,427.60	State of NEW Mex Vndr Pymt Nmap0002343525 USDA June 2025-State USDA June 2025-State
	07/29	7,769.96	State of NEW Mex Vndr Pymt Nmap0002343142 USDA May 2025-State USDA May 2025-State
	07/29	14,360.22	State of NEW Mex Vndr Pymt Nmap0002344577 USDA June 2025 USDA June 2025
	07/30	210.00	Post Verify Deposit
	07/31	6,057.46	Southwest Region Cash Disb 0 Medicaid Reimbursement\
	07/31	6,492.02	Southwest Region Cash Disb 0 Medicaid Reimbursement\
	07/31	7,037.94	Southwest Region Cash Disb 0 Medicaid Reimbursement\
		\$964,125.72	Total electronic deposits/bank credits
		\$964,688.61	Total credits

Debits

Electronic debits/bank debits

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	07/01	192.44	Legalshield Grp Paymt 250502240148716 Christine Duncan Herit
	07/01	226.34	Legalshield Grp Paymt 250502250148716 Christine Duncan Herit
	07/02	158,760.03	ACH Prep Origintn - Christine Duncan - File 7878782339 Coid 1205009183
	07/02	2.49 <	Business to Business ACH Debit - Appfolio, Inc. F Web Pmts 070225 Tpk095 Christine Duncan's Her
	07/02	92.11 <	Business to Business ACH Debit - Pitney Bowes Direct Deb 250701 Pbnonleasing Blank Blank
	07/02	50,000.00 <	Business to Business ACH Debit - Saylor Family Tr Web Pmts 070225 90Jv4D Christine Duncan's Her
	07/03	2.49 <	Business to Business ACH Debit - Appfolio, Inc. F Web Pmts 070325 Rzmf95 Christine Duncan's Her
	07/03	50,298.10 <	Business to Business ACH Debit - Saylor Family Tr Web Pmts 070325 Vzsl5D Christine Duncan's Her
	07/07	167,948.81	ACH Prep Origintn - Christine Duncan - File 7878782339 Coid 1205009183
	07/08	52,383.06 <	Business to Business ACH Debit - IRS Usatxpymt 070825 270558970144610 Christine Duncans Heri
	07/09	26,584.22	ACH Prep Origintn - Christine Duncan - File 7878782339 Coid 1205009183
	07/09	33,569.40	ACH Prep Origintn - Christine Duncan - File 7878782339 Coid 1205009183
	07/15	44,803.66	ACH Prep Origintn - Christine Duncan - File 7878782339 Coid 1205009183
	07/16	29,695.30	VISA Payment 429824xxxx8347 BI Acct Heritage Acade
	07/16	255,649.60 <	Business to Business ACH Debit - Nmerb Web Pay 250715 02353 Christine Duncan Herit
	07/17	47,227.18	ACH Prep Origintn - Christine Duncan - File 7878782339 Coid 1205009183
	07/17	117,207.61	ACH Prep Origintn - Christine Duncan - File 7878782339 Coid 1205009183
	07/18	337,695.86	ACH Prep Origintn - Christine Duncan - File 7878782339 Coid 1205009183
	07/22	54,008.02 <	Business to Business ACH Debit - IRS Usatxpymt 072225 270560305509305 Christine Duncans Heri
	07/28	132,585.00	ACH Prep Origintn - Christine Duncan - File 7878782339 Coid 1205009183
	07/28	1,020.00	PNM Web_Pay Jul 25 16251043072525 Wells Fargo Bank
	07/28	1,815.00	PNM Web_Pay Jul 25 16251025072525 Wells Fargo Bank



Electronic debits/bank debits (continued)

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	07/28	14,321.49 <	Business to Business ACH Debit - Tax_Rev_Wwt_Ecks Trd Pmnt 250725 28775808 Christine Duncan Herit
	07/31	193,696.68	ACH Prep Origintn - Christine Duncan - File 7878782339 Coid 1205009183
		\$1,769,784.89	Total electronic debits/bank debits

< *Business to Business ACH: If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.*

Checks paid

<i>Number</i>	<i>Amount</i>	<i>Date</i>	<i>Number</i>	<i>Amount</i>	<i>Date</i>	<i>Number</i>	<i>Amount</i>	<i>Date</i>
1600	562.89	07/25	15990	105.47	07/02	16014*	59.00	07/30
15705*	59.00	07/31	15991	6,500.00	07/15	16015	59.00	07/31
15869*	1,401.68	07/24	15993*	6,650.00	07/17	16016	120.00	07/28
15895*	32.28	07/07	15994	657.66	07/02	16017	123.24	07/31
15931*	261.87	07/01	15995	1,009.26	07/02	16018	382.54	07/28
15959*	300.00	07/02	15997*	270.00	07/15	16019	59.00	07/25
15977*	1,658.00	07/03	15998	1,489.08	07/14	16020	59.00	07/25
15978	269.08	07/17	15999	59.00	07/14	16021	87.23	07/25
15979	30,700.03	07/03	16001*	232.37	07/10	16029*	367.38	07/30
15981*	25.00	07/03	16002	168,588.82	07/22	16030	1,626.29	07/28
15982	118.06	07/02	16004*	84.98	07/11	16032*	255.56	07/29
15983	3,376.00	07/09	16005	1,130.06	07/11	16035*	677.76	07/30
15984	87.03	07/03	16006	4,325.87	07/10	16037*	599.00	07/25
15985	3,200.00	07/03	16007	9,023.55	07/21	16039*	427.68	07/30
15986	105.46	07/07	16008	198.87	07/09	16041*	239.91	07/28
15988*	251.75	07/01	16009	594.09	07/11	16043*	833.68	07/28
15989	538.13	07/08	16011*	87.30	07/31			
		\$249,928.91	Total checks paid					

* *Gap in check sequence.*

\$2,019,713.80 Total debits

Daily ledger balance summary

<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>
06/30	1,913,074.51	07/11	1,332,408.01	07/23	427,735.50
07/01	1,920,527.34	07/14	1,337,934.32	07/24	1,162,544.86
07/02	1,709,482.26	07/15	1,298,628.44	07/25	1,161,362.74
07/03	1,623,511.61	07/16	1,013,703.54	07/28	1,009,436.72
07/07	1,455,425.06	07/17	842,484.50	07/29	1,033,808.94
07/08	1,402,503.87	07/18	504,788.64	07/30	1,032,487.12
07/09	1,338,775.38	07/21	504,795.44	07/31	858,049.32
07/10	1,334,217.14	07/22	417,196.87		
Average daily ledger balance		\$1,148,101.60			