
Regulation: Student Withdrawal from School/Dropouts

The District is dedicated to preventing dropouts and assisting all students in earning a high school diploma. When a student is identified by the staff as a risk for dropping out of school, the following procedure is to be implemented:

1. The student and the school director (or designee) will meet for the purpose of discussing the reason(s) for leaving school and the student's plans for the future.
2. The school director (or designee) and the student's teachers will meet to discuss the student's present scholastic standing.
3. The student, a parent, guardian, or legal custodian, the counselor, and the school director (or designee) will review all pertinent information and give their recommendations to prevent the student from dropping out.

If, after the above procedure has been followed, the student remains firm on his/her intention to leave school, a final meeting will be scheduled between the student and the school director (or designee) to discuss those educational and occupational alternatives available to the student. The discussion will include, but not be necessarily limited to, the following options available to the student:

- equivalency diploma;
- adult education classes;
- correspondence courses;
- skill training programs; and,
- work-study programs.

After a student has been deemed a dropout for 10 consecutive school days, an attempt shall be made by the school director (or designee) to meet with the student and the student's parent(s)/legal guardian(s)/custodian(s) for a re-evaluation of the student's decision to leave school. The school director (or designee) shall offer the student an opportunity to return to school as a student in good standing, as long as the student makes up missed scholastic assignments.

After a student has been deemed a dropout for 15 school days, the school director (or designee) shall send written notice to the student's parent(s)/legal

guardian(s)/custodian(s). At a minimum, the written notice shall include notification of the student's dropout status and an explanation of the educational alternatives available to assist the student in re-engaging in school. Such written notice shall be sent even if the student is not subject to the compulsory attendance laws, i.e., those students 17 years of age or older. The written notice may also include, but not be limited to, an encouragement that the student return to school; an explanation of the long-term ramifications of dropping out of school; and the availability of services for at-risk students, such as counseling services, drug or alcohol addiction treatment programs, and family preservation services. The written notice shall be sent within five (5) school days after the student has been deemed a dropout for 15 school days.

Approved August 27, 2019.