

# CONTRACTOR BIDDING GUIDE

Union City Community Schools

## BIDDING SCHEDULE

### HS/MS Additions & Renovations:

- Out to bid | 3/4/2026
- Pre-bid meeting | 3/10/2026 at 3:45 - 5:00 p.m. will meet at HS main entrance
- Pre-bid RFIs due | 3/17/2026 at 5:00 p.m.
- Bids due 3/26/2026 at 2:00 p.m.

### Elementary Addition & Renovations:

- Dates TBD, tentatively Winter 2026

### Athletic Improvements:

- Dates TBD, tentatively Winter 2026

## CHRISTMAN BIDDING PROCEDURES

- Bids will need to be submitted via BuildingConnected.com. Each contractor will need to be registered with BuildingConnected prior to submitting bids.
- All bidders must be qualified with Christman to receive a contract. Subcontractor prequalification helps make the contracting process faster and more efficient. We encourage bidders to complete prequalification in advance at [www.christmanco.com/subcontractors](http://www.christmanco.com/subcontractors).



#### NEW SUBCONTRACTOR PARTNERS

##### Become a registered bidder

Before getting prequalified, you must first set up an account in our Sub Service Center. The prequalification form will then be available in the service center. Don't have all the documents on hand? No problem. Get started, save your progress and return when you have it all.

Create my account



#### CURRENT SUBCONTRACTOR PARTNERS

##### Update information

You can update your information by logging into our Sub Service Center. Subcontractors are required to update some of their details annually or as needed based on expiration dates.

Update my information



#### SUBCONTRACTORS

##### Questions on prequalification?

Whether you're a current partner or looking to become a new one, we're here to answer your questions. If you have any questions about getting prequalified, please reach out to the region in which you operate, and we'll be sure to get back with you.

Contact my region

## CHRISTMAN CONTACTS:

### For project specific questions:

- Andrew Dobbs, [andrew.dobbs@christmanco.com](mailto:andrew.dobbs@christmanco.com), 517-230-5953

### For contractor qualification questions:

- Jason Lovett, [jason.lovett@christmanco.com](mailto:jason.lovett@christmanco.com), 517-449-1914