INTERLOCAL AGREEMENT
Region 4 Education Service Center

Contracting Parties

Highline School District	17-401
School District or Public Entity	County-District Number
Region 4 Education Service Center	101 - 950
	County-District Number

This agreement is effective 1/06/2011 and shall be automatically renewed unless either party gives sixty (60) days prior written notice of non-renewal. This agreement may be terminated with or without cause by either party upon (60) days prior written notice, or may also be terminated for cause at anytime upon written notice stating the reason for and effective date of such terminations and after giving the affected party a thirty (30) day period to cure any breach.

Statement of Services to be Performed:

Authority for such services is granted under Government Code, Title 7, Chapter 791 Interlocal Cooperation Contracts, Subchapter B and Subchapter C, and Local Government Code, Title 8, Chapter 271, Subchapter F, Section 271.101 and Section 271.102. The purpose of this cooperative is to obtain substantial savings for member school districts and public entities through volume purchasing.

Role of the Purchasing Cooperative

1. Provide for the organizational and administrative structure of the program.
2. Provide staff time necessary for efficient operation of the program.
3. Receive quantity requests from entities and prepare appropriate tally of quantities.
4. Initiate and implement activities related to the bidding and vendors selection process.
5. Provide members with procedures for ordering, delivery, and billing.

Role of the Member School District or Public Entity:

1. Commitment to participate in the program as indicated by an authorized signature in the appropriate space below.
2. Designate a contact person for the cooperative.
3. Commit to purchase products and services that become part of the official products and services list when it is in the best interest of the member entity.
4. Prepare purchase orders issued to the appropriate vendor from the official award list provided by the Purchasing Cooperative.
5. Accept shipments of products ordered from vendors in accordance with standard purchasing procedures.
6. Pay vendors in a timely manner for all goods and services received.

Authorization:

Region 4 Education Service Center and The Cooperative Purchasing Network (TCPN) executed a contract to provide cooperative purchasing opportunities to school districts and public entities.

Please send a signed Interlocal Agreement to Region 4 ESC, Attn: TCPN, 7145 W. Tidwell, Houston, TX 77092-2096.

School District or Public Entity	**Region 4 Education Service Center**
By Bang Parkinson Authorized Signature	By Authorized Signature
Coordinator of Accounting and Purchasing Title	Deputy Director, Financial Services/CFO Title
1/05/2011 Date	 Date
Bang Parkinson Contact Person	Jason Wickel - Director-TCPN Contact Person
Coordinator of Accounting and Purchasing Title of Contact	(713)-744-6356 Telephone Number
15675 Ambaum Blvd SW Street Address	jwickel@tcpn.org E-mail Address
Burien WA 98166 City, State Zip	
206 277-5949 - 206 433-2356 Contact's Telephone Number	
parkinbt@hsd401.org E-mail Address	