

Santa Fe South Schools, Inc.
Governance Regular Board Meeting Minutes
Monday, November 17, 2025

Place of Meeting
Santa Fe South Central Office
Conference Room
7000 Crossroads Blvd. Suite 4000
Oklahoma City, OK 73149

Agenda was posted on the doors of the Administration Office and Website.
Administration Doors 11/13/2025 4:10pm, Website 11/14/2025 11:3 am

Meeting was called to order at 6:01pm by Michael Brooks Jimenez. Roll called, and quorum announced.

Board Members Present: Michael Brooks-Jimenez, Dr. Ed Frick, Tyler Green, Ericka Flores, Renee Robertson (after board approval)

Members Absent: Susan Agel, Vicky Primeaux

Guest Present: Liz Largent, Cynthia Gary, Regina Switzer, Daniel Piazza, Michael Widell

Staff Present: Chris Brewster, Maritza Santiago, Angie Serna, Larry McFarlin

Agenda 1. Discussion and approval or disapproval of Board Member reinstatement – Ericka Flores

- Motion to approve the reinstatement of Board Member, Ericka Flores was made by Dr. Ed Frick and seconded by Tyler Green.

Motion Passed: 3-0

Dr. Ed Frick
Michael Brooks-Jimenez
Tyler Green

Agenda 2. Discussion and approval or disapproval of prospective Board Member – Renee Porter

- Motion to approve Renee Porter as a new member of the Board was made by Ericka Flores and seconded by Dr. Ed Frick.

Motion Passed: 4-0

Dr. Ed Frick
Michael Brooks-Jimenez
Tyler Green
Ericka Flores

Consent Agenda:

The following items concern reports and items of routine matters and will be approved as a single agenda item. Board members may request to remove any item on the consent agenda for further discussion.

1. Approval or disapproval of October 20, 2025, Regular Meeting Minutes
2. Approval or disapproval of Fund 11 (General Fund) Vendors and Encumbrance Amounts – October 1, 2025 - October 31, 2025

3. Approval or disapproval of Fund 60 (Activity Fund) Vendors and Encumbrance Amounts – October 1, 2025 - October 31, 2025
 4. Approval or disapproval of Fund 21 (Building Fund) Vendors and Encumbrance Amounts – October 1, 2025 - October 31, 2025
 5. Approval or disapproval of Fund 81 (Gift Fund) Vendors and Encumbrance Amounts – October 1, 2025 - October 31, 2025
 6. Approval or disapproval of Fund 11 (General Fund) Vendor Fund Payments – October 1, 2025 - October 31, 2025
 7. Approval or disapproval of Fund 60 (Activity Fund) Vendor Fund Payments – October 1, 2025 - October 31, 2025
 8. Approval or disapproval of Fund 21 (Building Fund) Vendor Fund Payments – October 1, 2025 - October 31, 2025
 9. Approval or disapproval of Fund 81 (Gift Fund) Vendor Fund Payments – October 1, 2025 - October 31, 2025
- Motion to approve the Consent Agenda Items was made by Ericka Flores and seconded by Dr. Ed Frick.

Motion Passed: 5-0

Dr. Ed Frick
Michael Brooks-Jimenez
Tyler Green
Ericka Flores
Renee Porter

Financial Reports:

Maritza Santiago, our Director of Finance, provided a brief overview of the financial report. Mentioned we are waiting on our claims to be reimbursed to help with the cash flow.

- Motion to approve the financial report for September 2025 was made by Renee Porter and seconded by Tyler Green.

Motion Passed: 5-0

Dr. Ed Frick
Michael Brooks-Jimenez
Tyler Green
Ericka Flores
Renee Porter

Agenda Items:

Agenda 3. Discussion and approval or disapproval of the Student Activity Fund Transfers.

- Motion to approve the Student Activity Fund Transfers was made by Renee Porter and seconded by Dr. Ed Frick.

Motion Passed: 5-0

Dr. Ed Frick
Michael Brooks-Jimenez
Tyler Green
Ericka Flores
Renee Porter

Agenda 4. Discussion of Charter Contract Authorizer

Superintendent Chris Brewster updated the Board on the authorizer renewal considerations he shared with Oklahoma City Community College (OCCC), since our current contract ends on June 30, 2025. He went over OCCC's responses, and the Board and OCCC representatives discussed the authorizer fee. Board members then gave Superintendent Brewster feedback on the renewal considerations for him to take back to OCCC for further discussion.

No action was taken.

Agenda 5. Discussion and approval or disapproval of the Virtual Instructional Plan

- Motion to approve the Virtual Instructional Plan was made by Ericka Flores and seconded by Dr. Ed Frick.

Motion Passed: 5-0

Dr. Ed Frick
Michael Brooks-Jimenez
Tyler Green
Ericka Flores
Renee Porter

Agenda 6. Discussion and approval or disapproval of the Employee New Hire Report from October 8, 2025 - November 5, 2025

- Lay Coach
 - Paraprofessional - ELL
 - Lay Coach
 - Paraprofessional - Sped
 - Paraprofessional - Sped
 - MS Reading Teacher
 - Paraprofessional - Sped
 - Paraprofessional - Sped
 - Paraprofessional - Sped
- Motion to approve the Employee New Hire Report from October 8, 2025 - November 5, 2025 was made by Ericka Flores and seconded by Renee Porter.

Motion Passed: 5-0

Dr. Ed Frick
Michael Brooks-Jimenez
Tyler Green
Ericka Flores
Renee Porter

Agenda 7. Discussion and approval or disapproval of Employee Resignation/Termination Report from October 8, 2025 - November 5, 2025.

- MS READING TEACHER
- COUNSELOR - ELEMENTARY SCHOOL
- MAINTENANCE - LEAD
- TEACHING FELLOW

- MS MATH TEACHER
 - MS SCIENCE TEACHER
- Motion to approve the Employee Resignation/Termination Report from October 8, 2025 - November 5, 2025 was made by Ericka Flores and seconded by Dr. Ed Frick.

Motion Passed: 5-0

Dr. Ed Frick
 Michael Brooks-Jimenez
 Tyler Green
 Ericka Flores
 Renee Porter

Superintendent's Report/ Discussion Items

- **SFS volunteer chaplain**
- **SFS Dev Corp Acquisition**
 - Oakcrest, the permanent location for El Camino beginning in 2026-27
 - KLS proposal
- **Budget outlook for 2026-27**
 - Budget approval tentatively set for February 2026 Board meeting
 - Reduction in proportionate expenditure for payroll expenses as well as non-payroll costs
- **Growth for 2026-27**
 - Fill existing seats
 - Expand Trinity by growth to next grade (each year until PK-5)
 - Expand El Camino by one additional grade span and one grade (grow vertically until PK-5)
 - Total of 300-500 new to SFS students
- **OCCC - 2025-2026**
 - SFS Paid Tuition, Fees, and Books \$443,000.00
 - SFS Paid Rent for FACE Center \$361,474.00
 - SFS Paid Authorizer Fee \$635,288.00
 - Total paid to OCCC 2025-26 \$1,169,762.00
 - Proposed Admin fee for 2026-2031 \$804,000.00 MOL (Calculated at 2% of State Aid) This is a contract in excess of \$4,000,000.00
- **OCCC Contract offer for authorization**
 - Requested 10 year, offered 5
 - Requested a maximum of 1% admin fee (\$400,000.00 annually). OCCC offered 2% (\$800,000)
 - Requested consideration of rental/ownership discussion of FACE Center, but no response yet.
 - Proposed a 1 year contract extension of current contract. Have not received an answer at this point.
 - Desire is to get a contract to operate, ideally with a partner who is mission driven for South OKC community

- Reduce costs as much as possible, with as much value for both SFS and OCCC. Both parties held financial harmless, and delivering mutual benefit to both parties.

Adjournment

- Motion to adjourn the regular meeting at 7:59pm was made by Renee Porter and seconded by Ericka Flores.

Motion Passed: 5-0

Dr. Ed Frick

Michael Brooks-Jimenez

Tyler Green

Ericka Flores

Renee Porter