

EDUATIONAL **S**ERVICES **C**OMMISSION OF **N**EW **J**ERSEY

Nadia Romano
Superintendent

1660 Stelton Road
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Timothy Havlusch
*Business Administrator/
Board Secretary*

Kaitlin Jones
*Assistant Superintendent for
Learning/Educational Services*



Matthew J. Scanlon Ed.D
*Assistant Superintendent of
Operations, Security & Technology*

DATE: January 23, 2026

TIME: 9:30 A.M.

**PLACE: ESCNJ Professional Conference Center
1690 Stelton Road
Piscataway, NJ 08854**

A G E N D A

1. **Opening Statement/Notice of Meeting: Opening Statement/Notice of Meeting: The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board Secretary has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board of the County Superintendent's office on August 29, 2025 and notice as provided to the Home News & Tribune on August 29, 2025.**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Executive Session - Purposes of Legal & Matters relating to Negotiations**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits a public body to exclude the public from that portion of a meeting at which the public body discusses certain matters as set forth therein; and

WHEREAS, the Board of Directors of the Educational Services Commission of New Jersey (ESC NJ) seeks to enter Executive Session for the purpose of discussing matters related to attorney client privilege, potential litigation and negotiations;

NOW, THEREFORE, BE IT RESOLVED, that the Board will enter into Executive Session for the aforementioned purpose(s); and

BE IT FURTHER RESOLVED, that the matters discussed in Executive Session will be made public when confidentiality is no longer required and action pursuant to said discussion, if any, will be taken in public session.

5. **Presentation:**
 - a. FFA Visit/Walkthrough
 - b. FY25 [Audit Presentation](#)
6. **Superintendent's Report**
7. **Committee Reports:**
 - a. Personnel
 - b. Finance
 - c. Curriculum
 - d. Facilities
 - e. Policy
 - f. Negotiations
8. **Minutes:**

Motion to approve the December 19, 2025 Minutes- Regular Session ([Enclosure A](#))
Motion to approve the December 19, 2025 Minutes- Executive Session ([Enclosure A1](#))
9. **Representative Assembly:**

- Representation to the ESCNJ Representative Assembly

Dr. Meredith Riddle (Kean University Liaison)

WHEREAS, the Educational Services Commission of New Jersey welcomes and appreciates the cooperation and input of public institutions that are not formal Members districts; and

WHEREAS, Kean University is an important partner to the Educational Services Commission of New Jersey.

NOW, THEREFORE, BE IT RESOLVED that Meredith Riddle, Ed.D., be recognized and appointed as the Kean University Liaison to the Representative Assembly of the Educational Services Commission of New Jersey; and

BE IT FURTHER RESOLVED that Dr. Riddle serve in such capacity from December 1, 2025, to December 31, 2026.

10. **Commission Business:**
 - A. **Personnel:** ([Enclosure B](#))
 - B. **Finance:**
 1. Board Secretary's Monthly Certification ([Enclosure C](#))
 2. Bill List ([Enclosure D](#))
 3. Secretary's Report ([Enclosure E](#))
 4. Treasurer's Report ([November 2025](#))
 5. Cooperative Transportation Adjustments for FY 26 ([Enclosure F](#))
 6. Professional Day Expenses ([Enclosure G](#))

7. Grants, Gifts and Donations ([Enclosure H](#))
8. Professional Conference Center Event Calendar for February 2026 ([Enclosure I](#))
9. Bid Extensions ([Enclosure J](#))
10. Approve the 2025 Annual Comprehensive Financial Report ([Enclosure K](#)) and the Auditors' Management Report on Administrative Findings ([Enclosure K1](#))
11. Approve the award of the Kitchen Equipment Maintenance & Repair – Time & Material Bid #ESCNJ 25/26-53 to Service Plus, Inc., 178 Route 206 North, Flanders, NJ 07836 for the bid term 1/23/26 through 1/22/27 serving North and Central NJ, with extensions as permitted by NJ law. ([Enclosure L](#))
12. Approve the award of the Glass and Glazing Services – Time & Material Bid #ESCNJ 25/26-52 to D & E Window and Doors, LLC, 25 Cokesbury Road, Suite 1, Lebanon, NJ 08833 for the bid term 1/23/26 through 1/22/28, with extensions as permitted by NJ law. ([Enclosure M](#))
13. Approve the award of the Security Guard Services Bid #ESCNJ 25/26-51 to Hinton Investigations, Inc., 236 Lafayette Avenue, Passaic, NJ 07055 for the bid term 1/23/26 through 1/22/27, with extensions as permitted by NJ law. ([Enclosure N](#))
14. Approve the Memorandum of Understanding Between Middlesex College and Educational Services Commission of New Jersey ([Enclosure O](#))
15. WHEREAS, the Board of Directors of The Educational Services Commission of New Jersey has the authority to disqualify a bidder for prior negative experience pursuant to N.J.S.A. 18A:39-11.3; and

WHEREAS, Ramzy Trans Inc. has demonstrated a disregard for New Jersey Statutes and the Educational Services Commission of New Jersey bid specifications; and

WHEREAS, such actions constitute grounds for disqualification under N.J.S.A. 18A:39-11.3(b)(2), which applies when a bidder defaulted on a transportation contract thereby requiring the use of another contractor to complete the work.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of The Educational Services Commission of New Jersey hereby disqualifies Ramzy Trans Inc. from submitting bids or quotes for pupil transportation services for a defined period of three years; and

BE IT FURTHER RESOLVED, that the disqualification period shall run from January 1, 2026 through January 1, 2029; and

BE IT FURTHER RESOLVED, that during this period Ramzy Trans Inc. shall be prohibited from bidding or quoting on any transportation routes, trips, or athletic runs administered by the Commission; and

BE IT FURTHER RESOLVED, that this disqualification shall extend to any company in which Ramzy Trans Inc. or its owners hold an ownership interest, as permitted by law; and

BE IT FURTHER RESOLVED, that Ramzy Trans Inc. shall be responsible for any additional costs incurred by the Commission to cover routes impacted by its default or nonperformance, as permitted by contract and law.

BE IT FURTHER RESOLVED, that notice of this action shall be provided to Ramzy Trans Inc. and made available to Commission member districts in accordance with applicable requirements.

C. Curriculum: No Action Items

D. Facilities: No Action Items

E. Policy: Policies 3000 & 4000 for Second Reading:

- [PDF Policy 3125 Employment of Teaching Staff Member.pdf](#)
- [PDF Policy 3134 Assignment of Extra Duties.pdf](#)
- [PDF Policy 3144.3 Suspension.pdf](#)
- [PDF Policy 3146 - Conduct of Reduction in Force.pdf](#)
- [PDF Policy 3152 Withholding an Increment.pdf](#)
- [PDF Policy 3161 Examination for Cause.pdf](#)
- [PDF Policy 3212 Attendance.pdf](#)
- [PDF Policy 3217 Use of Corporal Punishment.pdf](#)
- [PDF Policy 3230 Outside Activities.pdf](#)
- [PDF Policy 3282 Use of Social Networking Sites.pdf](#)
- [PDF Policy 3324 - Right of Privacy.pdf](#)
- [PDF Policy 3340 - Grievance.pdf](#)
- [PDF Policy 3351 - Healthy Workplace Environment.pdf](#)
- [PDF Policy 3370 - Teaching Staff Member Tenure.pdf](#)
- [PDF Policy 3372 - Teaching Staff Member Tenure Acquisition.pdf](#)
- [PDF Policy 3373 - Tenure Upon Transfer or Promotion.pdf](#)
- [PDF Policy 3374 - Tenure Upon Transfer to an Underperforming School.pdf](#)
- [PDF Policy 4124 - Employment Contract.pdf](#)
- [PDF Policy 4152 - Withholding an Increment.pdf](#)
- [PDF Policy 4161 - Examination for Cause.pdf](#)
- [PDF Policy 4212 - Attendance.pdf](#)
- [PDF Policy 4217 - Use of Corporal Punishment.pdf](#)
- [PDF Policy 4230 - Outside Activities.pdf](#)
- [PDF Policy 4282 - Use of Social Networking Sites.pdf](#)
- [PDF Policy 4324 - Right of Privacy.pdf](#)
- [PDF Policy 4340 - Grievance.pdf](#)
- [PDF Policy 4351 - Healthy Workplace Environment.pdf](#)

Regulations 3000 & 4000 for Second Reading:

- [PDF Regulation 3212 - Attendance.pdf](#)
- [PDF Regulation 3232 - Tutoring Services.pdf](#)
- [PDF Regulation 3270 - Lesson Plans and Plan Books.pdf](#)
- [PDF Regulation 3362 - Sexual Harassment of Teaching Staff Members Complaint Procedure.pdf](#)
- [PDF Regulation 4212 - Attendance.pdf](#)
- [PDF Regulation 4218 - Use Possession or Distribution of Substances.pdf](#)
- [PDF Regulation 4352 - Sexual Harassment of Support Staff Members Complaint Procedure.pdf](#)

F. Negotiations: No Action Items

G. Student Services:

Accept the enrollment or termination of pupils for FY26 at:

- . **Academy Learning Center:**
Tuition Students FY 26 ([Enclosure Q](#))

- . **Bright Beginnings Learning Center:**
Tuition Students FY 26 ([Enclosure R](#))

- . **Center for Lifelong Learning:**
Tuition Students FY 26 ([Enclosure S](#))

- . **Future Foundations Academy:**
Tuition Students FY 26 & ESY 25/26 ([Enclosure T](#))

- . **NuView Academy:**
Tuition Students FY 26 ([Enclosure U](#))

- . **Pathways to Adult Living:**
Tuition Students FY 26 ([Enclosure V](#))

- . **Piscataway Regional Day School:**
Tuition Students FY 26 ([Enclosure W](#))

Roll Call

11. Public Comments:

12. Next Meeting – Board of Directors Meeting – Friday, February 20, 2026 at the Professional Conference Center, 1690 Stelton Road, Piscataway, NJ 08854

13. Motion to Adjourn

Roll Call