

**WHITESBORO CENTRAL SCHOOL DISTRICT**

**NOTICE OF ANTICIPATED VACANCY**

**POSITION:** 1:1 Teacher Aide

**LOCATION:** Whitesboro High School

**HOURS:** 7:00 a.m. – 2:20 p.m.

**LENGTH OF EMPLOYMENT:** 10 month/year position

**STARTING DATE:** ASAP

**GRADE & STEP SALARY:** Salary commensurate with experience.

**MINIMUM QUALIFICATIONS:** Graduation from High School or possession of a high school equivalency diploma and knowledge in particular field where specialized duties are involved. Regular work attendance required. Past performance on job must be satisfactory or above.

**PRINCIPAL DUTIES:** Works with individuals or small groups in classes to support student in a high school setting; supervise and assist student in study hall, corridor, lunchroom and other areas; assists in routine classroom housekeeping chores; may assist teachers in the correction of various test papers, recording of grades, may be assigned to take notes for students as needed, gather books, and aid them with other school-related activities; any other duties as needed by building principal.

**APPLY TO:** Terra Stone  
Assistant Director of Personnel  
(315) 266-3319 / [tstone@wboro.org](mailto:tstone@wboro.org)

**DATED:** January 23, 2026