



# KINGSWAY REGIONAL SCHOOL DISTRICT

## Regular Meeting of the Board of Education

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Date: December 18, 2025  
Time: 6:30 p.m.  
Location: High School Cafeteria West  
201 Kings Highway  
Woolwich Township, NJ 08085

### **A. Open Meeting**

#### Roll Call

Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

Meeting called to order at 6:30 PM

Sunshine Notice

Pledge of Allegiance

### **B. Student Recognition**

#### **Recognition: 1. Spotlight Students**

Middle School	
K Team	Shea Wadleigh
I Team	Colin Barski
N Team	Brooklyn Bell
G Team	Savannah Robostello
S Team	Cole Sperduto
W Team	Michaiah Obiri-Yeboah
A Team	Charlotte McNeill Jennifer Hardy
Y Team	Thomas Sedon

High School	
9th Grade	Liam Hedglin
10th Grade	Thomas Parcels
11th Grade	Kailah Ward
12th Grade	Isabella Archer

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**Recognition: 2. Seniors of the Month**

Seniors of the Month of December:

- Karsen Taylor
- Courtney Weatherby

**C. Staff Recognition**

**Recognition: 1. New Staff Recognition**

Name	Position	Location
William Mitman	Bus Driver	District

**Recognition: 2. Spotlight Teacher of the Month**

Spotlight Teacher for the Month of December

- Heather Haines Horan - HS Teacher of English/Language Arts, Special Education

**D. Student Representative Report**

**Information: 1. Monthly Student Representative Report**

**E. Presentations**

**F. Public Participation**

**Procedural: 1. Public Comment**

None

**G. Approval of Minutes**

**Action: 1. Minutes**

Motion by Kelly Bonapfel, second by Nicholas Rosato.

Resolved, that the Kingsway Regional School District Board of Education approve the minutes of the following meeting(s):

November 13, 2025 Work Meeting Minutes

November 13, 2025 Executive Session Minutes

November 20, 2025 Regular Meeting Minutes

November 20, 2025 Executive Session Minutes

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, BOE Members BOE, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

**H. Correspondence**

**Information: 1. Correspondence**

- Correspondence from Albert & Sandra Banks
- Correspondence from Janice Schell

**I. Superintendent Discussion Items**

**Discussion: 1. Discussion Items**

- Transition of School Business Administrator



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**J. Executive Session**

**Action: 1. Executive Session In**

**Action: 2. Executive Session Out**

**K. Approval of Action Items**

**Action (Consent): 1. Approval of Action Items**

Motion by Jaclyn Dopke, second by Nicholas Rosato.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the following consent agenda item(s): L1-5, M1-13, N1-2, O1-11.

**L. Personnel**

**Action (Consent): 1. Resignations, Retirements and Terminations**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the resignation, retirements, and terminations, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Years of Service	Effective Date
Regina Foody	Teacher of English	Middle School	Retirement	24 years	07/01/2026
Kathleen Richards	General Cafeteria Worker	High School	Resignation	1 year 1 month	01/07/2026

**Action (Consent): 2. Employment - Schedule "B", Staff Workers, Unpaid Volunteers**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the Schedule "B" appointments, event staff workers, and unpaid volunteers, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Compensation	Effective Date(s)
Justin Brown	Head Coach - Track - Girls	High School	Appointment	\$7,652	03/01/2026-06/30/2026
Nicholas Rothwein	Assistant Coach - Track - Boys	High School	Appointment	\$4,975	03/01/2026-06/30/2026
Alexis McCann	Teacher of Special Education	Middle School	AAP Tutor	\$42.94/hour (Funded via Title I)	12/19/2025-06/30/2026
Lauren Mecholsky	Teacher of English	Middle School	AAP Tutor	\$42.94/hour (Funded via Title I)	12/19/2025-06/30/2026
Jennifer Ochipinti	Teacher of Special Education	Middle School	AAP Tutor	\$42.94/hour (Funded via Title I)	12/19/2025-06/30/2026
Takiyah Dumas	Teacher of English	Middle School	AAP Tutor	\$42.94/hour (Funded via Title I)	12/19/2025-06/30/2026
Laura Campbell	LDTIC	Middle School	AAP Tutor	\$42.94/hour (Funded via Title I)	12/19/2025-06/30/2026
Cheryl Adels	Teacher of Special Education	Middle School	AAP Tutor	\$42.94/hour (Funded via Title I)	12/19/2025-06/30/2026
Shanna Hoffman	School Social Worker	Middle School	AAP Tutor	\$42.94/hour (Funded via Title I)	12/19/2025-06/30/2026



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Name	Position	Location	Reason	Compensation	Effective Date(s)
Julianne Spitalieri	Teacher of English	High School	AAP	\$42.94/hour (Funded via Title I)	12/19/2025- 06/30/2026
Jennifer Skelly	Teacher of Special Education	Middle School	Teaming Subcommittee	\$42.94/hour (up to 3 hours)	12/01/2025- 01/31/2026 (Ratify & Affirm)
Jaime Lloyd	Teacher of English	Middle School	Teaming Subcommittee	\$42.94/hour (up to 3 hours)	12/01/2025- 01/31/2026 (Ratify & Affirm)
Shanyn Enzman	Teacher of Mathematics	Middle School	Teaming Subcommittee	\$42.94/hour (up to 3 hours)	12/01/2025- 01/31/2026 (Ratify & Affirm)
Lauren Mecholsky	Teacher of English	Middle School	SciP Committee	\$42.94/hour	12/19/2025- 06/30/2026
Victoria Miller	School Counselor	High School	Academy Information Session	\$42.94/hour (up to 1 hour)	12/02/2025 (Ratify & Affirm)
Mairin Schramm	School Counselor	High School	Academy Information Session	\$42.94/hour (up to 1 hour)	12/02/2025 (Ratify & Affirm)
Andrew Lewis	Indoor Percussion Volunteer	High School	Appointment	N/A	12/19/2025- 06/30/2026
Kenneth Lacovara	Indoor Percussion Volunteer	High School	Appointment	N/A	12/19/2025- 06/30/2026
Brian Blaszczyk	Event Worker	High School	Appointment	\$17.41/hour	12/19/2025- 06/30/2026
Krista Diodati	Teacher of Mathematics	High School	SciP Committee	\$42.94/hour	01/05/2026- 06/30/2026
Alexandra Taylor-Ritter	Teacher of Science	High School	SciP Committee	\$42.94/hour	01/05/2026- 06/30/2026
Kimberly Rotter	Teacher of English	High School	SciP Committee	\$42.94/hour	01/05/2026- 06/30/2026
Katy Kelly	Teacher of World Language	High School	SciP Committee	\$42.94/hour	01/05/2026- 06/30/2026
Katharine Turpin	Teacher of English	High School	SciP Committee	\$42.94/hour	01/05/2026- 06/30/2026
Vincent Doud	Instructional Technology Coach	High School	SciP Committee	\$42.94/hour	01/05/2026- 06/30/2026
Jennifer Poff	Indoor Color Guard Volunteer	High School	Appointment	N/A	12/19/2025- 06/30/2026

**Action (Consent): 3. Practicum, Student Teachers, Visitation, and Internships**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the Practicum, Student Teachers, Visitation and Internships, as recommended by the Superintendent of Schools:



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Student Name	Institution	Placement Type	School/Grade	Cooperating Mentor	Dates of Placement
Thomas Short	Rowan University	Student Teaching: Health & Physical Education	Grades 9-12	Brent Dodulik	01/20/2026-03/13/2026 10/26/2026-12/17/2026

**Action (Consent): 4. Leaves of Absence**

Resolved that the Kingsway Regional School District Board of Education approve the leaves of absence(s), as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Effective Date(s)
Lana Lowry	Teacher of Health & P.E.	High School	Intermittent Family	Intermittent leave with pay 01/02/2026-06/30/2026
Joseph Bittmann	Teacher of Social Studies	Middle School	Medical	Leave with pay 12/08/2025-12/19/2025
Kristin Pepe	Teacher of Art	High School	Intermittent Medical	Intermittent leave without pay 12/03/2025-6/30/2026

**Action (Consent): 5. Change of Status (Name change, rescind position, corrections, transfers, guide movement)**

Resolved that the Kingsway Regional School District Board of Education approve the changes in status, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Compensation	Effective Date(s)
Nicholas Rothwein	Head Coach - Lacrosse - Girls	High School	Rescind Appointment	N/A	12/08/2025
Kathryn Ward	Head Coach - Softball	High School	Rescind Appointment	N/A	12/08/2025
Holly Fisher	School Counselor	High School	Step/Level Move	MA+15/Step 9; \$70,992 Prorated	02/01/2026-06/30/2026

**M. Finance**

**Action (Consent): 1. Payment of Claims**

Resolved that the Kingsway Regional School District Board of Education certified the list of claims as set forth on the bill list dated 12/10/2025 for goods received and services rendered by approved for payment in the amount of \$841.41.

Resolved that the Kingsway Regional School District Board of Education certified list of claims as set forth on the bill list dated 12/15/2025 for goods received and services rendered by approved for payment in the amount of \$1,535,935.51.

**Action (Consent): 2. Board Secretary's Certification**

Pursuant to N.J.A.C. 6:23-22.12(c)3, the Board Secretary hereby certifies that as of November 30, 2025 the total of encumbrances and expenditures for each line item account do not exceed the line item appropriation established by the Board of Education.



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**Action (Consent): 3. Receipt and Acceptance of Board Secretary's Monthly Report**

Resolved that the Kingsway Regional School District Board of Education accept as filed the Business Administrator/Board Secretary's financial report as of October 31, 2025, and;

Be it further resolved that pursuant to N.J.A.C 6A:23-2.11(c)4 no major account or fund has been over expended as of October 31, 2025 based upon the Board Secretary's certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Action (Consent): 4. Receipt and Acceptance of Student Activity and Athletic Account Financial Reports**

Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional Middle School Student Activities financial report for the period ending November 30, 2025.

Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional High School Student Activities financial report for the period ending November 30, 2025.

Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional School District Athletic Account financial report for the period ending November 30, 2025.

**Action (Consent): 5. Transportation agreement with UCESC**

WHEREAS the Kingsway Regional Board of Education (hereinafter referred to as "the Board") desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS the UNION COUNTY EDUCATIONAL SERVICES COMMISSION, (hereinafter referred to as the "UCESC") offers coordinated transportation services; and WHEREAS the UCESC will organize and schedule transportation routes to achieve the maximum cost effectiveness; and

WHEREAS the Board and the UCESC will hereinafter be referred to collectively as "the Parties."

NOW THEREFORE, it is agreed that in consideration of prorated contract costs, plus an administration fee of four percent (4%), as presented to the Kingsway Regional Board of Education, and as calculated by the billing formula adopted by the UCESC, the UCESC will provide the following services:

1. UCESC's Services:

A. Transportation for designated Board students each day while school or classes attended by designated students are in session;

B. Monthly billing and invoices to the Board;

C. Computer print-outs of student lists for all routes coordinated by the UCESC:

D. Providing all information to the Board necessary for the accurate submission of the District Report of Transported Resident Students;



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- E. Providing all necessary interactions and communications between the sending district, receiving district, and the respective transportation coordinators;
  - F. Constant and timely review and, if required, revision of routes,
  - G. Transportation of student as soon as possible after receipt of a formal written request by the Board;
  - H. A bid analysis upon the request of the Board;
  - I. Timely submissions of contracts, contract renewals, or contract addenda to the county office for approval.
2. Billing Formula: The formula adopted by the UCESC for the calculation of billings shall be based on the route cost(s) divided by the number of students allocated to each participating school district. The total amount charged to each school district will be adjusted based on the actual cost of transportation. Any balance which may be due back to the Board based on this formula will be reimbursed, without interest, by the end of June.
3. The Board's Responsibilities: In addition to the payment as described above, the Board will provide the UCESC with the following:
- A. Requests for transportation on forms to be provided by the UCESC, and completed in full and signed by an individual authorized to do so by the Board;
  - B. Forms which contain all necessary and relevant information, including, but not limited to, medical information, the individual student's condition, and transportation needs for all students transported by the UCESC;
  - C. A written withdrawal from any transportation, signed by an individual authorized to do so by the Board;
  - D. Strict adherence to the established payment schedule.
4. Additional Costs: All additional costs generated by unique requests, including but not limited to mid-day runs and early dismissals will be borne by the Board making such request.
5. Changes: The Board understands and agrees that, as a condition of the herein Agreement, any change in the number of students being transported on each route, or changes in mileage during the course of the year will necessitate a reapportionment and adjustment of costs.
6. No Responsibility for Student Use of Services: The parties agree that the UCESC has no responsibility for assuming a pupil's use of arranged transportation or attendance on an established route. Once assigned to a route, the monthly billing for the pupil's reserved seat will continue until the UCESC is otherwise notified, in writing by the Board, to delete the pupil from the assigned route. If a student is put on hold, the district will continue to incur the daily cost of services until UCESC receives written termination or the district comes to a resolution and services are resumed. The UCESC will not place a student on hold without notifying the district Business Administrator and Special Services first.



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7. Term of Agreement: This Agreement and the obligations and requirements thereunder shall be in effect from July 1, 2025 through June 30, 2026. The UCESC shall have no obligation to provide transportation services beyond the term of this Agreement.

8. Termination: This agreement as to any specific student cannot be terminated by the Board except for one of the following reasons:

A. A change in a student's school placement;

B. The relocation of a student's residence to another district;

C. Student receives home instruction and/or illness. (Note that in this circumstance, immediate reinstatement is not guaranteed).

D. Any other situation which is beyond the control of the Board. Note that finding a cheaper rate away from the UCESC after a route has been awarded, is not an acceptable reason for termination.

9. Breach of Agreement/Attorneys' Fees. In the event that either Party brings an action to enforce the terms of this Agreement or as a result of a breach of the Agreement by any party, each party bears their own burden of proof as to a breach and damages. In addition to any remedies available at law or in equity, the non-breaching Party may request that the Court award reasonable attorneys' fees and costs incurred in connection with that enforcement or breach action against the breaching party.

10. Enforceability and Severability. The Parties agree and acknowledge that each of the provisions of this Agreement is reasonable and should be fully enforceable, and the Parties waive any right to argue, assert, or allege any claim to the contrary. However, if any provision of this Agreement is determined by a Court of competent jurisdiction to be unenforceable because it is overbroad or unreasonable, the Parties agree that such provision(s) may be modified and enforced to the maximum extent permissible. If any provision of this Agreement is held to be invalid and cannot be modified so as to make it enforceable, then such provision shall be deemed to be severed from the Agreement, and the remaining provisions shall remain in full force and effect.

11. Waiver of Breach. A waiver by any Party of a breach of any of the provisions of this Agreement shall not operate or be construed as a waiver of any other provision of this Agreement or of any subsequent breach of the same or any other provisions of this Agreement. The understandings and representations of the Parties set forth in this Agreement shall survive any breach of this Agreement and be enforceable by any nonbreaching Party.

12. Entire Agreement. This Agreement constitutes the sole and complete agreement among the Parties with respect to the settlement of the Action. Neither Party is relying upon any representation, understanding, undertaking or agreement, whether oral or in writing, not set forth in this Agreement.

13. Drafting and Negotiation by Counsel. The drafting and negotiation of this Agreement have been participated in by each of the Parties and their respective counsel and, for all purposes, this Agreement shall be deemed to have been drafted jointly by each of the Parties. No ambiguity shall be resolved against any Party based upon authorship. The Parties hereby acknowledge that they have been represented by counsel



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throughout the settlement of the above-referenced matter, throughout the negotiation of this Agreement, and at the execution of this Agreement, and have read and consulted with counsel regarding this Agreement.

14. Headings. The headings contained in this Agreement are for convenience and reference purposes only and shall not be deemed to be a part of the Agreement or to offer the meaning or interpretation of this Agreement.

15. Counterparts. This Agreement may be executed in counterparts, including by fax, each of which shall be deemed an original and all of which shall constitute one and the same instrument.

16. Authority. The signatories hereto warrant and represent that they are legally authorized and empowered to enter into this Agreement on behalf of the Parties.

17. Governing Law; Jurisdiction. This Agreement shall be construed under, subject to, and governed by the laws of the State of New Jersey, without regard to conflict of law principles. The parties choose the Superior Court of New Jersey, Union County, as their forum for resolving any dispute concerning this Agreement. The parties further agree that this Agreement shall not be filed with any court except in an action to enforce or challenge its terms.

18. Further Assurances. The Parties hereto agree to perform such other and further acts or things and to execute and deliver such other and further documents necessary and appropriate to effectuate the terms and objectives hereof.

19. Approval by County Superintendent: It is understood by the parties hereto that this Agreement shall be without force and effect until it is approved by the County Superintendent of School of the County of Union, and any additional County Superintendent, if applicable.

**Action (Consent): 6. Bergen County Cooperative Pricing Agreement**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the County of Bergen, hereinafter referred to as the "Lead Agency " has offered voluntary participation in the New Jersey Cooperative Purchasing Alliance # CK04- a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on December 18, 2025 the governing body of the Kingsway Regional School District, County of Gloucester, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and service;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Kingsway Regional School District

AUTHORITY



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Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Interim Business Administrator, Robert Delengowski is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

**CONTRACTING UNIT**

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

**EFFECTIVE DATE**

This resolution shall take effect immediately upon passage.

**Action (Consent): 7. Monmouth-Ocean Cooperative Pricing Agreement**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Monmouth-Ocean Educational Services Commission (MOESC), hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on December 18, 2025 the governing body of the Kingsway Regional School District, County of Gloucester, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and service;

NOW, THEREFORE BE IT RESOLVED as follows:

**TITLE**

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Monmouth-Ocean Educational Services Commission (MOESC),

**AUTHORITY**

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Interim Business Administrator, Robert Delengowski is hereby authorized to enter into a Cooperative Pricing Agreement with Monmouth-Ocean Educational Services Commission (MOESC), the Lead Agency.

**CONTRACTING UNIT**

The Lead Agency shall comply with the *Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

**EFFECTIVE DATE**

This resolution shall take effect immediately upon passage.

**Action (Consent): 8. Interlocal Services for IT Management Services with the Township of Harrison**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve an interlocal services agreement with the Township of Harrison for Information Technology Management Services beginning December 31, 2025 through January 1, 2031.



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**Action (Consent): 9. Receiving Tuition Agreements for Students from Pennsauken School District**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve a tuition agreement with Pennsauken School District for a 10th Grade McKinney-Vento Student, SID 6484493240 , for the 2025-2026 School Year at a cost of \$13,880.00 and transportation costs of \$31,237.20.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve a tuition agreement with Lindenwold School District for a 11th Grade McKinney-Vento Student, SID 7997598929, for the 2025-2026 School Year at a cost of \$13,880.00 and transportation costs of \$31,237.20.

**Action (Consent): 10. Authorization for Submission of Other Capital Projects**

WHEREAS, the Kingsway Regional Board of Education (the "Board") has identified the need for certain capital improvements to district facilities, which are necessary to maintain and improve the learning environment for students; and

WHEREAS, the Board has determined that these improvements constitute "Other Capital Projects" as defined by the New Jersey Department of Education ("NJDOE"), meaning that the projects will not require state funding; and

WHEREAS, pursuant to N.J.A.C. 6A:26-3.1 et seq., all capital projects must be submitted to the NJDOE for review and approval prior to implementation; and

WHEREAS, the Board has determined that it is in the best interest of the district to proceed with the submission of these Other Capital Projects for NJDOE approval without seeking State funding;  
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Kingsway Regional, County of Gloucester, State of New Jersey, as follows:

1. Approval of Submission: The Board hereby authorizes the submission of the following Other Capital Projects to the NJDOE for review and approval:
  - Classroom Renovations High School 400 wing including, but not limited to finishes, ceilings, lights, windows, furniture, unit ventilator replacement
2. Funding Commitment: The Board confirms that no State funding is being requested for these projects, and that all costs will be funded through local sources, including but not limited to capital reserve funds, general fund appropriations, or other legally available funds.
3. Authorization for Submission: The Board authorizes the Superintendent, Business Administrator, and other appropriate district personnel to take all necessary steps to prepare and submit the required applications, documentation, and supporting materials to the NJDOE for review and approval.
4. Architectural and Engineering Services: The Board further authorizes the district's architectural and engineering professionals to prepare all necessary plans, specifications, and related documents in compliance with NJDOE requirements.

**Action (Consent): 11. Statement of Assurance for the Health and Safety Checklist**



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BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the Statement of Assurance for the Health and Safety Checklist for the 2025-2026 School Year.

**Action (Consent): 12. FY2025 Annual Comprehensive Financial Report (ACFR)**

Whereas the Kingsway Board of Education in accordance with NJSA 18A:23-1 must have a certified external audit of the district’s accounts and financial transactions; and

Whereas the Kingsway Board of Education received the audit performed by Holt McNally & Associates, and discussed said audit at its public meeting to be held on January 22, 2026; after review and discussion, accept the audit now; and

Review of the one finding:

A	B	C	D	E	F
ACFR/AMR Finding #	Finding (Condition)	Recommendation	Method of Implementation	Person Responsible for Implementation	Implementation Date
Finding No.2025-001	In accordance with N.J.A.C.6A:26-4.9(a)(3), a District should not approve expenditures without certifying the availability of funds.	The District should only expend funds after availability of such funds has been approved.	The District will take care to ensure that Capital Reserve funds will not be used until after July 1 <sup>st</sup> for the subsequent budget year’s project.	School Business Administrator	July 1, 2026

Synopsis of audit was made available; and

Be it resolved that After review and discussion, The Kingsway Board of Education accepts the Audit and Corrective Action plan for the fiscal year ending June 30, 2025.

**Action (Consent): 13. Transportation Jointure with Logan Township School District**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve a To-From Transportation Jointure with Logan Township School District beginning December 16, 2025 through June 30, 2026 in the amount of \$17,661.90.

**N. Curriculum & Instruction**

**Action (Consent): 1. Professional Development - Staff Attendance at Trainings, Seminars, Conventions, and Conferences**

Resolved that the Kingsway Regional School District Board of Education approve the staff attendance at trainings, seminars, conventions, and conferences be approved, as recommended by the Superintendent of Schools:



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Title of Program	Location	Date(s)	Attendees	Educational Purpose	Cost to District
GCPA, FERPA, and Confidentiality & Appropriate Info Sharing	Sewell, NJ	12/19/2025	Mike Schiff, Christine Minot, Tori Miller, Mairin Schramm	To manage sensitive information responsibly, legally, and in a way that strengthens trust in the school community	\$0
Building Thinking Classrooms	Franklinville, NJ	1/9/2026	Shanyn Enzman	To actively collaborate with colleagues to refine instructional practices	\$0
NJ Positive Behavior Support in Schools	West Windsor, NJ	3/27/2026	Mike Schiff, Emily Virga	To strengthen the ability to make informed recommendations and support a more effective implementation	\$52.64
Gloucester County Teacher Leader Summit	Glassboro, NJ	1/14/2026	Morgan Moore, Amanda Ottinger	To engage in professional learning	\$0 \$0

**Action (Consent): 2. Professional Learning Opportunities**

Resolved that the Kingsway Regional School District Board of Education approve the Professional Learning Opportunities be approved, as recommended by the Superintendent of Schools:

Title of Professional Learning Opportunity	Location	Date(s)	Facilitator(s)	Description
Building Interactions and Relationships	High School Student Center	1/15/2026	Nicole Servais	This session is anchored around activities that promote purposeful interactions that build classroom community and support the whole student.

**O. General Administration**

**Action (Consent): 1. Enrollment Report**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the enrollment report as of November 26, 2025 as follows:

Grade Level	Ending Enrollment November 26, 2025		June 2025 Totals	
	General	Out-of-District	General	Out-of-District
7	454	1	447	4
8	459	3	486	6
Middle School	913	4	933	10



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Grade Level	Ending Enrollment November 26, 2025		June 2025 Totals	
	General	Out-of-District	General	Out-of-District
9	518	6	472	4
10	485	4	457	8
11	451	10	513	6
12	523	29	508	32
High School	1977	49	1950	50
District Enrollment	2,943		2,943	

**Action (Consent): 2. Emergency Drills**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the emergency drills report as follows:

School	Date	Start Time	End Time	Drill
HS	11/18/2025	9:20 AM	9:24 AM	Hold Drill
HS	11/25/2025	1:12 PM	1:19 PM	Fire Drill
MS	11/17/2025	8:39 AM	8:45 AM	Hold Drill
MS	11/20/2025	1:16 PM	1:22 PM	Fire Drill

**Action (Consent): 3. Student Discipline, Violence/Vandalism, HIB**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the Harassment, Intimidation and Bullying report for the month ending November 30, 2025, as submitted by the Superintendent of Schools.

Infraction/Referrals/Reports	No. of Incidents November 2025		2025-2026 Total To-Date		2024-2025 Totals June 2025	
	(HS)	(MS)	(HS)	(MS)	(HS)	(MS)
Detentions-Lunch	32	4	83	34	2184	88
Detentions-Before/After School	6	27	21	86	166	312
Detentions-Extended Day	5	6	7	18	43	68
In School Suspension (ISS)	0	0	4	0	-	-
Out of School Suspension (OSS)	19	10	62	25	148	61
Violence, Vandalism, Substance Abuse	8	4	26	7	71	19
Confirmed Harassment, Intimidation, or Bullying	1	3	2	3	19	3
Dating Violence	0	0	0	0	1	0



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**Action (Consent): 4. HIB - Completed Investigation Reports**

BE IT RESOLVED, that Kingsway Regional School District Board of Education accept the Harassment, Intimidation and Bullying report(s) as submitted by the Superintendent of Schools:

Case Number	Date of Initial Report	Date of Report to Superintendent	Result of Investigation
HS-3	11/21/2025	12/08/2025	Does Not Meet Definition
HS-4	11/26/2025	12/03/2025	Not Investigated
MS-4	11/18/2025	11/25/2025	Violation of Policy
MS-5	11/25/25	11/25/25	Not Investigated
MS-6	12/4/2025	12/11/2025	Does Not Meet Definition
MS-7	12/2/2025	12/11/2025	Does Not Meet Definition
MS-8	12/08/25	12/10/25	Not Investigated

**Action (Consent): 5. HIB Self-Assessment**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the 2024-2025 HIB Self-Assessments, as recommended by the Superintendent of Schools.

- Kingsway Regional High School
- Kingsway Regional Middle School

**Action (Consent): 6. Education Field Trips and Assemblies**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the educational field trips and assemblies, as recommended by the Superintendent of Schools:

School	Type of Trip	Group/Class/Activity/Team	Event/Destination	Date(s)	# of Students	# of Chaperones	Cost to Student	Budgetary Costs	Student Activity Account - Fundraising - and/or Booster Cost
HS	Field Trip	STEP Program	Unified Walk and Christmas celebration; Salem Tech Special Services, Salem, NJ	12/17/2025	30	11	\$0.00	\$643.50 Bus Cost	\$0.00
HS	Class Trip	Mock Trial	Round 1 Mock Trial Competition; Gloucester County Criminal Justice Complex, Woodbury, NJ	1/21/2026	12	1	\$0.00	\$365.30 Bus Cost	\$0.00
HS	Class Trip	Computer Science Club	Robotics Competition; Howell High School, Farmingdale, NJ	1/24/2026	~25	2	\$0.00	\$0.00	\$1,174.90 Bus Cost
HS	Class Trip	Mock Trial	Round 5 Mock Trial Competition; Gloucester County Criminal Justice Complex, Woodbury, NJ	1/28/2026	12	1	\$0.00	\$365.30 Bus Cost	\$0.00



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School	Type of Trip	Group/Class/Activity/Team	Event/Destination	Date(s)	# of Students	# of Chaperones	Cost to Student	Budgetary Costs	Student Activity Account - Fundraising - and/or Booster Cost
HS	Class Trip	Mock Trial	Round Two Mock Trial Competition; Gloucester County Criminal Justice Complex, Woodbury, NJ	2/4/2026	12	1	\$0.00	\$365.30 Bus Cost	\$0.00
MS	Field Trip	STEP Program	Community-Based Instruction; ShopRite of Center Square Plaza, Swedesboro, NJ	2/12/2026	8	7	\$0.00	\$136.50 Bus Cost \$200.00 Allowance	\$0.00
HS	Class Trip	Select Jazz Ensemble	Perform/Compete in Jazz Festival; Cherokee High School, Marlton, NJ	2/20/2026	22	1	\$0.00	\$636.20 Bus Cost \$200.00 Admission Fee	\$0.00
HS	Class Trip	Computer Science Club	Robotics Competition; North Burlington County Middle School, Columbus, NJ	2/21/2026	~25	2	\$0.00	\$0.00	\$819.90 Bus Cost
HS	Field Trip	Business Leadership Academy-Freshmen	Visit Wawa Headquarters, Aston, PA	2/25/2026	50	3	Lunch	\$481.50 Bus Cost	\$0.00
MS	Field Trip	STEP Program	Community-Based Instruction; ShopRite of Center Square Plaza, Swedesboro, NJ	2/26/2026	8	7	\$0.00	\$358.80 Bus Cost \$20.00/pp Meals	\$0.00
HS	Class Trip	Select Jazz Ensemble	Perform/Compete in Jazz Festival; Overbrook High School, Pine Hill, NJ	2/27/2026	22	1	\$0.00	\$657.00 Bus Cost \$175.00 Admission Fee	\$0.00
HS	Class Trip	Select Jazz Ensemble	Perform/Compete in NJAJE Prelims Competition; Sterling High School, Somerdale, NJ	3/6/2026	22	1	\$0.00	\$637.50 Bus Cost	\$0.00
HS	Class Trip	Select Jazz Ensemble	Perform/Compete in Jazz Festival; Pennsville High School, Pennsville, NJ	4/10/2026	22	1	\$0.00	\$585.00 Bus Cost \$100.00 Admission Fee	\$0.00
HS	Class Trip	Select Jazz Ensemble	Perform/Compete in Jazz Festival; Pitman High School, Pitman, NJ	4/24/2026	22	1	\$0.00	\$539.50 Bus Cost \$100.00 Admission Fee	\$0.00



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School	Type of Trip	Group/Class/Activity/Team	Event/Destination	Date(s)	# of Students	# of Chaperones	Cost to Student	Budgetary Costs	Student Activity Account - Fundraising - and/or Booster Cost
HS	Class Trip	Select Jazz Ensemble	Perform/Compete in NJAJE State Jazz Finals; JP Stevens High School, Edison, NJ	4/25/2026	22	1	\$0.00	\$1,217.40 Bus Cost \$250.00 Admission Fee	\$0.00
MS	Field Trip	STEP Program	Community-Based Instruction; ShopRite of Center Square Plaza, Swedesboro, NJ	5/6/2026	8	7	\$0.00	\$136.50 Bus Cost \$250.00 Allowance	\$0.00

**Action (Consent): 7. Fundraiser(s)**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the fundraiser(s), as recommended by the Superintendent of Schools:

School	Program/Group	Purpose	Product/Service	Start Date	End Date
HS	Girls Basketball	To raise funds for Team Banquet and Senior Gifts	Host Clinic for Youth Basketball	1/3/2026	1/3/2026
HS	Instrumental Music Department	To raise funds for band trips	Cherrydale Winter/Spring Catalog Sales	1/16/2026	1/30/2026
HS	Unified Club	To raise funds for Senior Night	Sale of Gertrude Hawk Chocolates	1/22/2026	2/5/2026
MS	MS Musical	To raise funds for costumes, lav mics, and set pieces	Dine & Donate at The Juice Pod, Logan Twp, NJ	2/11/2026	2/11/2026

**Action (Consent): 8. Out of District Placement**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the Out of District Placements, as recommended by the Superintendent of Schools:

Name	Location	Tuition	Dates
#28756	Union County Educational Services Commission	\$ 64,613.00	7/1/2025-6/30/2025

**Action (Consent): 9. Research Project(s)**

Resolved that the Kingsway Regional School District Board of Education approve the research project(s), as recommended by the Superintendent of Schools:



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School	Applicant	Purpose	Date(s)	# of Students	# of Teachers/Chaperones	Cost to the BOE
High School	Stephanie Pino	Master Thesis: Understanding & Addressing Chronic Absenteeism Factors, interventions & outcomes connecting chronically absent students with early and targeted interventions	11/10/2025 - 5/1/2026	0	*120	0

**Action (Consent): 10. CER Summer Camp Parent Handbook**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the Parent Handbook for the 2026 CER Summer Camp program.

**Action (Consent): 11. Policy Adoption - Second Reading**

WHEREAS, the Kingsway Regional School District Board of Education is committed to maintaining up-to-date policies that reflect current legal requirements, best practices, and district needs; and

WHEREAS, in accordance with Board bylaws and standard procedure, a second reading of the proposed policy is required prior to final adoption;

NOW, THEREFORE,

BE IT RESOLVED, that the Kingsway Regional School District Board of Education hereby approves the second reading of the following policies:

Policy and/or Regulation Number	Policy and/or Regulation Named
P2530 and R2530	Resource Materials (Revised)
P2535 and R2535	Library Materials (M) (New)
R5440	Honoring Student Achievement
P9130 and R9130	Public Complaints

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

**P. Old Business**

**Q. New Business**

**R. Adjournment**

**Action: 1. Motion to Adjourn**

Resolved that the Kingsway Regional School District Board of Education adjourn the meeting at 7:20 pm.

Motion by Jaclyn Dopke, second by Marilyn O'Rourke-Young.



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Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

Respectfully Submitted,

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Robert Delengowski  
Interim School Business Administrator



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