

January 2026

Good Afternoon Seniors & Parents/Guardians of Seniors

My name is Mrs. Alice Nelson. I am the scholarship coordinator for Newburyport High School as well as the Administrative Assistant to Principal Andy Wulf. I have been at Newburyport High School since February of 2020.

You will receive many emails from me in regards to important scholarship information, reminders, and advice. I will always put in the subject line of any email I send regarding NHS Local scholarships: "IMPORTANT SCHOLARSHIP INFORMATION". If you will not be applying to scholarships, please feel free to delete those emails with IMPORTANT SCHOLARSHIP INFORMATION in the subject line before opening and we apologize in advance for the amount of emails regarding scholarships.

For those applying - please take the time to read each email closely as there is always important information in the emails!

Always feel free to email or call with any questions during this process and students can feel free to also stop by my desk in the front office of the high school with any questions or if you need help in the SchoolLinks platform, which all of the scholarships are available in. You will find once you get started it is not as intimidating as it first appears. Though it may be time consuming, overall applying for scholarships is a simple process. The best advice I can give at this time and will say 1000 times before the end of the scholarship season is:

"ALWAYS FOLLOW THE DIRECTIONS OF THE SCHOLARSHIP APPLICATION YOU ARE WORKING ON! THEY ARE ALL DIFFERENT AND DO NOT MISS THE DEADLINE!"

I contacted all of our local scholarship sponsors (there are over 100) prior to the holiday break in regards to renewing and updating their scholarships for this year and then activated each one in SchoolLinks as I heard back. I am still waiting to hear from approximately 20. Once a scholarship is active, you can start viewing them and applying. To find the NHS Local Scholarships in SchoolLinks, they will all be under the provider "NHS-LOCAL" or "NHS-MULTI" and then the scholarship name. I hope to have all the scholarships activated by mid-February.

As I get information on Regional Scholarship opportunities, I will activate them in SchoolLinks, email you the information, and put a flyer on the bulletin board in the hallway outside the Library doors. Keep looking on SchoolLinks for updates.

Although it is your responsibility to keep up with deadlines, as the due dates get closer, once a week I will email a reminder to you with the list of the next week's upcoming deadline's for NHS

local scholarships. Once the due date expires, SchooLinks will automatically deactivate that scholarship and you will no longer be able to view them or apply.

Once the **The Annual Local Scholarship Booklet** is complete, it will be emailed to you in a PDF format around **the beginning of March**. The booklet will also be available in the scholarship section on the high school website at that time. We also keep a few copies in the library and each guidance counselor will have one. I have to wait until every sponsor has replied to my email request for updating & renewing before I can distribute the Local Scholarship Booklet to you. Unfortunately, it takes until March to complete this task.

I have put some links below & one attachment with some very important documents that I will send home with every email. Please take the time to look them over and reach out if there are any questions.

1. [Detailed information and instructions](#) on the scholarship process that you should hold on to and reference as you need it. It will come in handy throughout the scholarship season.
2. The “General Scholarship Application” (attached) which is a generic application form that many of the sponsors prefer to use. This also will be put on the NHS website in the near future. On the information & instruction sheet attached, please read to understand how to use this or stop by my desk for further explanation in the future.
3. The “[NHS MULTI Scholarship Application](#)” is one application that you can use for the 16 Multi Scholarships NHS Offers. This will also be available on the NHS website in the future.
4. [NHS Multi Scholarship information sheet](#) is a listing of the 16 scholarships with descriptions we offer. All 16 of these can be put on the one NHS Multi Scholarship Application described above by circling the corresponding number. This also will be found on the NHS website in the near future.
5. The overview on [how to utilize School Links](#) for scholarships

As always, do not hesitate to contact me with any questions, concerns, or input you may have.

Warmly,

Mrs. Alice Nelson

Administrative Assistant & Scholarship Coordinator

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