Address Change Request

This Google form is to request an address change if you are a parent or guardian. Please keep in mind that all requests will be zone-verified before any updates are made.

To help with this process, please have the following information available:

- **OLR Confirmation Number** - This would be the application number you received when you completed your student's enrollment. It can be found in your parent portal or in the confirmation email sent from CCSD.
- **Proof of Residency** - This must be a gas, power, or water bill. Lease agreements are accepted if signed within the last 30 days. Any bill or lease agreement submitted must display the parent/guardian's name and be for the current month. *Phone or cable bills are not accepted.*
- **Parent/Guardian valid ID** - Names must match proof of residency.
    - Note: *Phone or cable bills are not accepted.*.

If you do not have the above-required documentation because you are living with someone. Please fill out the Shared Housing form.