AGENDA
Leavitt Middle School
School Organizational Team Meeting
In Person in Library or via Google Meet: https://meet.google.com/csv-ykbx-avn
January 18, 2024
4:45 pm – 5:45 pm

School Organizational Team Members:

Monica Venturino, Member
Robert Vadovic, Vice Chair
Lana Roper, Principal
Amanda Stephens, Community Member
Brandon Shepherd, Member
Reagan Hughes, Student Member
Sarah Hudson, Member
Ashley Horton, Member
Jeremy Herman, Chair

This meeting agenda is publicly available on the school website at leavittms.net

Speakers wishing to speak during the public comment period for this meeting, or submit comments in writing, please complete the ***LMS Public Comment Form*****.**

It is asked that speakers be respectful to each other, Team members, the principal and school district staff.

1.0 Welcome and Roll Call

Welcome Amanda community member

2.0 Old Items
2.1 Review and approval of December 2, 2023 SOT meeting minutes

3.0 New Items
3.1 Budget discussion
- Projected students 1,448 (6th- 480, 7th-481, 8th-487)
- Budget Proposal- $8,765,607.74- Discussed breakdown of budget.
- Training for licensed staff- RCS, Kagan,PBL
- Staffing- Enrichment room SpEd/ELL
- Added staffing for less prep buys to avoid overworking teachers. Allow for teachers to dive into new curriculums.
- Would like to fly additional positions in August with carryover funds

3.2 Staffing updates
- Assistant Principals: Chris Albano, SSO, and Stephanie Gould, AP at Rancho
- OSIIs: Diana Gonzalez (replacing banking), Diana Salazar (SSO), Karli Hughes (attendance), Vanessa Prior (front office once a replacement is trained)
- Custodian: Cristina (started Wednesday)
- Aides: Brandie Lacy and Lizbet Cruz
- CSM: Cenia Gomez
- Band Aide: Still open

3.3 Review of Code of Conduct

- SOT to review Code of Conduct and brainstorm any changes/updates

3.4 School Performance Plan status check

- Intended Outcome- At Risk
- Time during PLC's and SDD for training and learning of new curriculum
- New materials provided have not been fully utilized by teachers; teachers need more professional development to integrate the TIER 1.
- Science department 6/8 classrooms utilizing Amplify materials/Math department not utilizing Carnegie. HMH personnel have been on site, thinkCerca has been on site- Provide teachers with more time and continued training. Make teachers comfortable with using the materials.
- Absenteeism- Continue to run absence reports and reach out to students that are chronically absent. Formulate positive attendance plan for students who come to school regularly

4.0 General Discussion

4.1 Items for future agendas

4.2 Color Run fundraiser in spring

- Fundraising idea- organized by Jeremy Herman
- Hold it during the school day
- Involve students in the planning- Stuco/NJHS
- Brainstorming on how sessions would be decided- By house/grade level/hallway
- Possible Dates- Mid-Late April

5.0 Information

5.1 Next meetings (subject to change): 2/1/24, 3/7/24, 4/4/24, 5/2/24

- Move February Meeting to 02/08/2024

6.0 Public Comment Period