School Organizational Team Meeting Minutes
Leavitt Middle School
October 5, 2023

School Organizational Team Members Present:

Monica Venturino, Member
Robert Vadovic, Vice Chair
Brandon Shepherd, Member
Sarah Hudson, Member
Ashley Horton, Member
Jeremy Herman, Chair

Also Present:

Nancy McPartlin, Assistant Principal
Reese Bethel, Assistant Principal

Meeting called to order at 4:45 pm

1.0 Welcome and Roll Call

2.0 Old Items

2.1 Review and approval of September 7, 2023 SOT meeting minutes

2.2 SOT Updates

- Voting for Chair and Vice Chair
  - Nomination for chair (self or other; principal and student cannot be elected)
    - Election of chair
      - Nomination was Bob and Jeremy. After a vote: Jeremy Herman was selected
  - Nomination for chair (self or other; principal and student cannot be elected)
    - Election of vice chair
      - Robert Vadovic was voted as vice chair
  - Elect/ask someone to take minutes to ensure all information is recorded
    - Every agenda topic needs to be captured in the minutes
      - Ashley Horton was voted to record the minutes
  - If the chair is not at a meeting, vice chair leads
- Creating Norms
  - Discussing and deciding norms
    - Majority rule
    - On the 6th meeting you are off the SOT
    - Resepct, curiosity, opinion
  - Creating agendas
    - Jeremy Herman
      - All members can help to create agenda items and Chair finalizes
      - Minuters: shared drive, online and in the next weeks agenda
  - Posting agendas on Leavitt website

        - Ashley Horton will share it with Shelloe Hustead
    - Meeting dates, times, public comment forum
        - Create new permanent Google meet meeting
        - 1st Thursday of the month @ 4:45 pm

2.3 Uploading agenda and notes: hustes@nv.ccsd.net (school SBT)

3.0 New Items

3.1 Acting principal updates

-Position is open until 10/6

-Working on getting a retired Admin to be on campus

3.2 School budget updates

-1.3 million is still available, 200,000 carry over to run the building, preps are being sold to reduce class sizes, Counselor, OSII, CSM, IA for SPED, Custodian, AP

4.0 General Discussion

4.1 Items for future agendas

-Jeremy Herman will create the document and share it with SOT

4.2 Discussion and request for future meetings

-SOT will be part of choosing the next principal

5.0 Information

5.1 Next meetings (subject to change): 10/5/23, 11/2/23, 12/7/23, 1/4/24, 2/1/24, 3/7/24, 4/4/24, 5/2/24

6.0 Public Comment Period

-No public comment

Move to adjourn: Robert Vadovic, Member
Second: Reese Bethel