School Organizational Team Meeting Minutes
Leavitt Middle School
9/7/2023

Members Present:

Jeremy Herman, Vice Chair
Lara O'Neal, Member
Randy Schucker, Member
Duane Bickmore, Principal

1.0 Welcome and Roll Call

2.0 Old Items

2.1 Review and approval of August 3, 2023 SOT Meeting Minutes

- Minutes reviewed and approved

2.2 Uploading of the agenda and notes: hustes@nv.ccsd.net (school SBT)

3.0 New Items

3.1 Principal updates

- We received an additional $3M in our budget, most of which will go toward salaries
- Law says we can only carryover 5%
- Can't hire teachers because there aren't many available
- Money can carry over for two years
- Spending 8% on admin ($1,000 stipend)
- $6.1M for licensed staff (includes $500K for prep buys)
- Support staff 13% of budget
- Service agreements (utilities) about 4% of budget
- We have one AP, whose full-time job is dealing with bullying; we need another AP so we can offer restorative justice; Bickmore suggests:
    - One additional AP
    - One additional counselor
    - One additional instructional aid (IA)
    - One additional campus security monitor (CSM); we need a female CSM
    - One additional office secretary (OSII)
    - One additional night custodian/landscaper
    - New classroom furniture (upwards of $600K)
    - Painting outside and inside areas, which are past due
- Have to spend $1.4M over the next two years or we lose it
- Motion to pass budget, seconded, passed

- 1,460 students this year

3.2 Data: SPP (School Performance Plan)

- Will discuss in future meetings

3.3 School budget updates

- See above “Principal updates”

4.0 General Discussion

4.1 Agenda Planning: Items for Future Agendas

- Postponed until next meeting, after election of new SOT

4.2 Discussion and Request for Future Meeting

- Postponed until next meeting, after election of new SOT

5.0 Information

5.1 Next Meetings (subject to change): 10/5/23, 11/2/23, 1/4/24, 12/7/24, 2/1/24, 3/7/24, 4/4/24, 5/2/24

6.0 Public Comment Period (2 minutes maximum allotted per person)

Meeting ended at 5:14 pm