



RIALTO
UNIFIED SCHOOL DISTRICT
BRIDGING FUTURES THROUGH INNOVATION



Facilitron

Online Facility Use Management System



Overview

- Web Based Access
- Streamlines facility use management
 - Internal uses
 - External permits
- Verification
 - Liability Insurance
 - Non-Profit Status (501c3)
- Increases cost-recovery and efficiency
- Reporting Capabilities: Fiscal / Maintenance



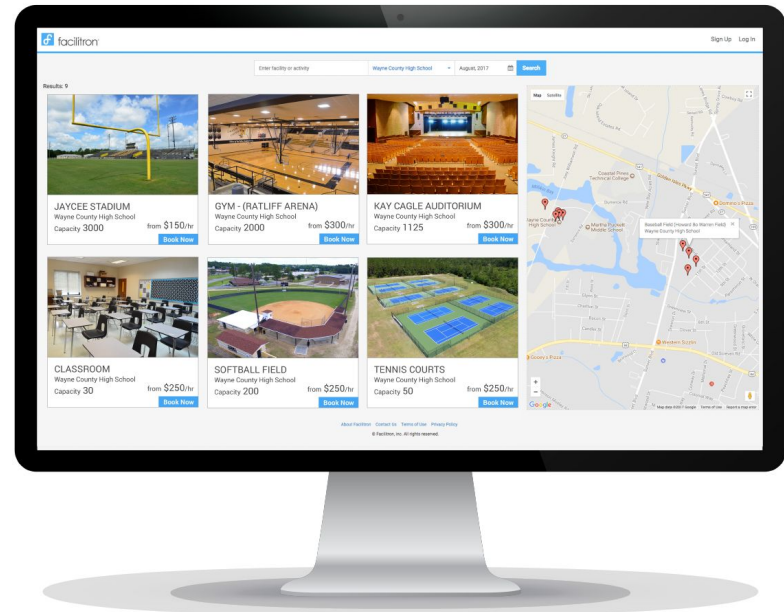
Renter (Public)

RENTERS' are the general public that register through the FACILITRON website to rent a facility for a fee. They are required to supply a COI certificate of Insurance and have the option to upload their 501c3 Status to qualify for a Non-Profit rate. The site fee and custodial charges will auto-populate and a deposit will be requested at the time of application.

- Fees generated on FACILITRON are charged to the applicant.

Community Request Portal

- Where the community comes to view available school facilities, photos, pricing and to make requests.

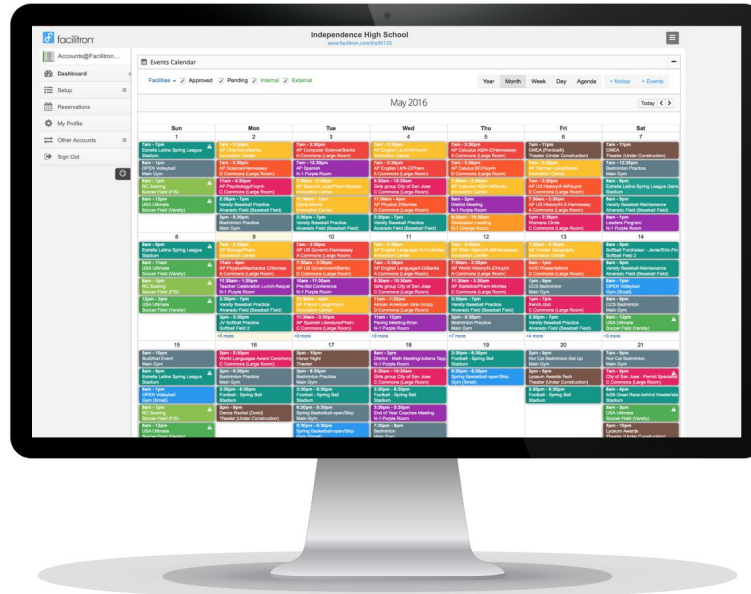


Administrators (School Site)

ADMINISTRATORS' are school district staff that are registered with certain levels of authority. These designated site staff have the ability to schedule school events throughout their campus.

District Control Center

- Where administrators manage calendars, requests and view detail of all requests
- Where internal users make internal use requests



Individual facility details page for all facilities
real-time availability and cost breakdown

Football Stadium
at Wilmer Amina Carter High School

2630 North Linden Ave Rialto CA 92377

About This Listing
Football stadium is equipped with lights, scoreboard, home and visitor grandstands, and easy access to locker rooms. The stadium also features a state-of-the-art eight lane track. The outfield grass is available for other sports as well.

Possible Uses: Class, Exercise Class, Fitness, Other (meeting, class, etc.), Cheerleading, Field Hockey, Football, Lacrosse, Soccer, Track & Field

Amenities:

General	• Field Lights
Parking	• Parking
Technology	• Sound System

Rates: From \$250.00 per hour. Additional fees may apply for services, utilities, etc.

Select Your Date Below

April 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4
5	6	7	8	9	10	11

Availability in hours

1+	2	4	6	8	9+
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Open availability through 06/30/2024

Map Satellite

Center High School

Wilmer Amina Carter High School

Google

Keyboard shortcuts Map Data Terms Report a map error

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RENTERS (PUBLIC)



GROUP 1	GROUP 2
Direct/Non Profit (Hourly Rate)	Fair Rental (Hourly Rate)

Staff Service Rates

These **hourly** rates are charged for by the District for salary reimbursement of District personnel that is required to be present at certain facilities, based on event type, facility type & use, and/or organization history.

Audio Visual/Lighting Technician	\$55
Custodian	\$55
Grounds Personnel	\$55
Safety/Security Officer	\$55
Scoreboard Technician	\$55
Lifeguard	Current rate

Fee Categories

GROUP 1 (Direct Cost / Non-Profit Rental)

This reduced rate shall apply to non-profit organizations (proof of 501(c)3 status required) that charge admission fees or solicit contributions and the net proceeds are not totally expended for the welfare of the students of the Rialto Unified School District. Staff Service Rates apply on weekends and holidays.

GROUP 2 (Fair Rental Value / Commercial Use)

Use of facilities for commercial purpose shall apply to all organizations which are not qualified for classification in Group 1. All monies received may be used for purposes other than the welfare of the students in the District. Staff Service Rates apply on weekends and holidays. Examples of organizations in Group 2:

- Sports teams (adult)
- Private educational agencies & institutions
- Local businesses or industrial organizations
- Private dance clubs, karate, baton, cheer, drama
- Churches or religious organizations with a suitable meeting place holding a special event (e.g. play or concert)

FREE USE (Fees will not be charged for:)

- Any District-sponsored event
- School-sponsored groups, clubs, or athletics
- PTA/PTO or Booster Clubs
- Use by the City of Rialto (via joint use agreement)

Staff Service Rates apply on weekends and holidays.

Energy Rates

These **hourly** rates are charged at the District's discretion in times when additional energy costs apply to accommodate a use (i.e. use of air conditioning in the summer or use of stadium lights).

Theater (High School)	\$60
Multi-Purpose Room	\$30
Meeting Room/ Library	\$10
Gymnasium (Middle or High School)	\$60
Pool	\$60
High School Stadium Lights (First hour \$120)	
Each additional hour (Group 1)	\$30
Each additional hour (Group 2)	\$60
Rialto Middle School Lights First hour	\$50
Each additional hour (Group 1)	\$25
Each additional hour (Group 2)	\$50

HIGH SCHOOLS		
Theater*	\$75	\$160
Multi-Purpose Room*	\$60	\$120
Meeting Room/Library	\$25	\$40
Gym* (EHS, CHS, RHS)	\$75	\$160
Pool* (Lifeguard Required)	\$75	\$120
Stadium*^ (Synthetic Track & Field)	\$250	\$300
Baseball/Soccer Fields	\$45	\$90
Additional Hours	\$25	\$25
Tennis Courts	\$15	\$25
Basketball Courts (Outdoor)	\$15	\$25
Parking Lots (w/o Facility Use)	\$15	\$25
Outdoor Stage (Carter)	\$15	\$25

MIDDLE SCHOOLS		
Multi-Purpose Room*	\$60	\$100
Meeting Room/Library	\$25	\$40
Gym* (Jehue/ Kucer/Rialto)	\$60	\$75
Fields	\$45	\$75
Additional Hours	\$25	\$25
Basketball Courts (Outdoor)	\$15	\$25
Parking Lots (w/o Facility Use)	\$15	\$25

ELEMENTARY SCHOOLS		
Multi-Purpose Room*	\$45	\$90
Meeting Room/Library	\$25	\$40
Fields	\$40	\$60
Additional Hours	\$10	\$10
Basketball Courts (Outdoor)	\$15	\$25
Outdoor Stage (Curtis)	\$15	\$25
Parking Lots (w/o Facility Use)	\$15	\$25

CTE CAMPUS		
Kitchen/Classroom	N/A	\$150



DISTRICT

ADMINISTRATIVE REGULATIONS (AR1330)

CIVIC CENTER

- Public, literary, scientific, recreational, educational or public agency meetings
- The discussion of matters of general or public interest
- The conduct of religious services for temporary periods, on a one-time or renewable basis, by any church or religious organization
- Child care programs to provide supervision and activities for children of preschool and elementary school age
- The administration of examinations for the selection of personnel or the instruction of precinct board members by public agencies
- Supervised recreational activities including, but not limited to, sports league activities that are arranged for and supervised by entities, including religious organizations or churches, and in which youth may participate regardless of religious beliefs or denomination
- A community youth center
- Mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare
- A ceremony, patriotic celebration, or related educational assembly conducted by a veterans' organization
A veterans' organization means the American Legion, Veterans of Foreign Wars, Disabled American Veterans, United Spanish Wars Veterans, Grand Army of the Republic, or other duly recognized organization of honorably discharged soldiers, sailors, or marines of the United States, or any other territories. (Military and Veterans Code 1800)
- Other purposes deemed appropriate by the Board of Education



District Board Policy (BP1330)

Board Policy Manual Rialto Unified School District

Policy 1330: Use Of School Facilities

Status: ADOPTED

Original Adopted Date: 05/26/1999 | Last Revised Date: 09/23/2015

The Board of Education believes that the use of school facilities should be used to foster community use by District residents and community use does not interfere with

(cf. 6145.5 - Student Organizations)

The Superintendent or designee shall determine the appropriate use of school grounds. Other uses authorized by the Board shall be subject to the same conditions.

For the effective management of school facilities, the Board shall maintain procedures and regulations for the use of school facilities.

1. Aid, encourage, and assist in the use of school facilities for community purposes.

2. Preserve order in school facilities and grounds. If necessary, the Superintendent or designee shall take appropriate action to maintain order.

(cf. 0450 - Comprehensive School Safety Plan)

(cf. 3516 - Emergencies and Safety)

Subject to prior approval by the Board, the Superintendent or designee shall determine the appropriate use of school grounds on those days on which District schools are closed.

(cf. 6115 - Ceremonies and Observances)

There shall be no advertising or promotional materials on school facilities or grounds. District policy specified in BP 1325 - Advertising and Promotion.

(cf. 1325 - Advertising and Promotion)

As necessary to ensure efficient use of school facilities, the Superintendent or designee may, with the Board's approval, enter into an agreement for the joint use of any school facilities or grounds. The Board shall approve any such agreement only if it determines that it is in the best interest of the District and the community.

(cf. 1330.1 - Joint Use Agreements)

Fees

The Board shall adopt a comprehensive schedule of fees to be charged for community use of school facilities and grounds, including, but not limited to, the multipurpose room(s), playing or athletic field(s), track and field venue(s), tennis court(s), and outdoor basketball court(s). The schedule of fees shall be prepared in accordance with 5 CCR 14037-14041. (5 CCR 14041)

(cf. 9320 - Meetings and Notices)

The Board believes that the use of school facilities or grounds should not result in costs to the District. The Superintendent or designee shall charge all groups granted the use of school facilities or grounds under the Civic Center Act an amount not exceeding direct costs determined in accordance with 5 CCR 14037-14041. (Education Code 38134)

The Legislature has amended the Civic Center Act to authorize a school district to charge an organization using school facilities or grounds an amount proportional to the organization's use of the school facilities or grounds to maintain, repair, restore, and refurbish the school facilities or grounds and to limit the proportional costs related to maintenance, repair, restoration, and refurbishment to only a school's nonclassroom space and grounds. (SB 1404, Section 1(6)(b))

Funds collected under this subparagraph shall be deposited into a special fund that shall only be used for purposes of this section. (SB 1404, Section 2 (II)(iii))

In determining direct costs to be charged for community use of each, or each type of, school facility or grounds, the Superintendent or designee shall calculate, in accordance with 5 CCR 14038, the community's proportionate share of the following costs: (Education Code 38134; 5 CCR 14038-14041)

1. Capital direct costs calculated in accordance with 5 CCR 14039, including the estimated costs of maintenance, repair, restoration, and refurbishment of non-classroom space, school facilities or grounds.

Fees

The Board shall adopt a comprehensive schedule of fees to be charged for community use of school facilities and grounds, including, but not limited to, the multipurpose room(s), playing or athletic field(s), track and field venue(s), tennis court(s), and outdoor basketball court(s). The schedule of fees shall be prepared in accordance with 5 CCR 14037-14041. (5 CCR 14041)

authorized in the adopted fee schedule. (5 CCR 14042)

Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the District's students. (Education Code 38134)

Expending Funds Collected as Capital Direct Costs

Any funds collected as capital direct costs shall be deposited into a special fund to be used only for capital maintenance, repair, restoration, and refurbishment of school facilities and grounds.

(5 CCR 14042)

Funds collected under this subparagraph shall be deposited into a special fund that shall only be used for purposes of this section. (SB 1404, Section 2 (II)(iii))



DISTRICT DASHBOARD (CALENDAR)

Easy to use calendars for internal uses and external permits

S&R

Rialto Unified School District

search reservation

🔍

🔔

?

🚩

Event Calendar

Availability Open Through 06/30/2024

☐ View Details

Monday

Organizations (2)

Facility Type (27)

Services (24)

Status (A, P)

Type (I, E, M)

★ Save

Year

Month

Calendar

+ Notice

+ Event

Text Filter

March 2024

today < >

Mon	Tue	Wed	Thu	Fri	Sat	Sun
26	27	28	29	1	2 9:30am - 12:00pm John Richmond Providing an opportunity for EHS students to rec... EHS Basketball Clinics Eisenhower High School Gym	3
4	5	6	7	8	9 9:30am - 12:00pm John Richmond Providing an opportunity for EHS students to rec... EHS Basketball Clinics Eisenhower High School Gym	10
11	12	13	14	15 3:30pm - 7:30pm Color Guard Rehearsal Lakeside Creek High School Eisenhower High School Gym	16	17
18	19	20	21	22 10:00am - 11:30am John Richmond EHS Basketball Clinics Eisenhower High School Gym	23	24
25	26	27	28	29 10:00am - 11:30am John Richmond EHS Basketball Clinics Eisenhower High School Gym	30	31

FACILITY USE RESERVATION

Administration can easily manage reservations for their individual school sites

[Reservations](#) / [Reservation](#)

03/20/2024 - SEDZ6KN2AFS3

PENDING

☐ Silent Mode

Church service

04/07/2024 - 04/28/2024 (4 days)

Religious Meeting

Max Capacity: 804

Number of Attendees: 70

Rialto Unified School District

Rialto Middle School [+ Contact](#)

Rate Category (Renter): [Group 1 - Non Profit](#)

Rate Category (Reservation): Group 1 - Non Profit

Cancellation Policy: A renter may request to cancel a permit directly through the Facilitron reservation details page. All cancellation requests must be submitted at least seven (7) days prior to the next date of use listed on the permit. Reservations cancelled within seven (7) days prior to use will be subject to all facility and personnel charges listed.

[Renter:](#)

Foundations Baptist Church [Change Renter](#)

all renter's reservations

Non-Profit (tax exempt) [EIN](#) [ID](#)

16186 San Jacinto Ave

Fontana CA 92336

9518057602

Activity Tag

None

Contact info

add info (names, phones, etc) to help facility admin contact you if needed

[Submit](#)

[Application: 2 Questions](#)

[Insurance:](#)

Facilitron [?](#) [Completed](#)

[Documents:](#)

0

Invoices: 0

[Cumulative Invoice](#)

[Monthly Statement](#)

[Pre-approvers:](#) [0](#) [1](#) [0](#) [5](#)

[Assistant Principal](#)

Jenise Bush

jbush@rialtousd.org

909-879-7308ext. 21114

[School Secretary](#)

Nancy Erickson

nerickso@rialto.k12.ca.us

909-879-7308ext. 21102

[Assistant Principal](#)

Margaret Simmons-Rivera

msimmons@rialtousd.org

909-879-7308ext. 21114

[Principal](#)

Ricardo Garcia-Felix

rgarciaf@rialtousd.org

909-879-7308ext. 21102

Calendar

[Add Offsite Event](#)

[Schedule](#)

Description/Link

Enter description/link here...

[Submit](#)

Reservation Timeslots

RIALTO UNIFIED SCHOOL DISTRICT

FACILITY USE PERMIT

Apr 02, 2024

Permit Number:

ZU8JAGERGKAW

Approved By:

George Palma

Approved Date:

02/21/2024



By using this permit you agree to the terms and conditions of [Rialto Middle School | Rialto Unified School District](#) (view at: <https://www.facilitron.com/terms/rms92376>) and [Facilitron, Inc.](#) (view at: <https://www.facilitron.com/terms>).

THIS PERMIT AUTHORIZES USE OF FACILITIES AS FOLLOWS

RIALTO UNIFIED SCHOOL DISTRICT

Permit Holder: J&J SOCCER
Contact Name: JOHN DOE
Contact Email: JOHN.DOE@EMAIL.COM
Contact Phone: 909-555-5555
Event Name: Soccer
Maximum Daily Attendance: 30
Location: [View Map](#) Rialto Middle School
1262 West Rialto Ave Rialto CA 92376
Activity: Soccer

Reservation Detail

Thursday 02/22/2024
6:00PM - 8:00PM Field - Practice (Field)
Services/Equipment:
Field Use Fee Hrs: 24 Qty: 1

Tuesday 02/27/2024
6:00PM - 8:00PM Field - Practice (Field)
Services/Equipment:
Field Use Fee Hrs: 24 Qty: 1

Thursday 02/29/2024
6:00PM - 8:00PM Field - Practice (Field)
Services/Equipment:
Field Use Fee Hrs: 24 Qty: 1

Tuesday 03/05/2024
6:00PM - 8:00PM Field - Practice (Field)
Services/Equipment:
Field Use Fee Hrs: 24 Qty: 1

Thursday 03/07/2024
6:00PM - 8:00PM Field - Practice (Field)
Services/Equipment:
Field Use Fee Hrs: 24 Qty: 1



QUESTIONS?

PLEASE CONTACT FACILITIES PLANNING SERVICES