

PTCO Meeting Minutes

Tuesday January 6, 2026

In attendance: Wendy Bartlett, Sarah Sweetnam, Mairead Rosette, Debbie Hogan, Kelley VanDyke, Brittani Bland

- I. Welcome (Brittani)
- II. Principal Report (Debbie per Jill)
 - A. Staff meeting, Jan 28 8:45 Apple award winner, gift cards have been purchased by Wendy, Kelley has them, Lisa get flowers
 - B. Wish Week Feb 2-6, information comes from district to raise money for child from our district
 - C. Conference Feb 10 and 12, Conference Days, Book Fair same week
 - D. Spelling Bee - Jan 9, volunteers can be made available if needed
- III. Treasurer Report (Lisa)
 - A. Ledger currently at \$16,547.66, that does not include the money from fall catalog
 - B. Carnival payout - a reminder email went out Sunday. Currently outstanding 21. Have paid out \$2720 so far. all are due by Feb 2nd
 - 1. Debbie also volunteered to send out a targeted email to teachers who haven't sent their requests in the next week
- IV. Upcoming Events
 - A. Apple Award Winners need flowers 1/28
 - B. Fall dates Virtual assembly 9/24 Friday, Fun Run Oct 9, Oct 30 Prize Day
 - C. Fall catalog, potentially end of Aug or early Sept to allow for more time in between fun run and fall catalog fundraisers
 - D. Potential next year for a Readathon where students receive pledges and read a certain number of pages. Could potentially do it over the summer. Wendy will follow up
- V. Upcoming Events
 - A. Teacher Appreciation - Sweet Street candy related theme
 - 1. May 4-8, National Teacher Day May 5
 - 2. \$3500 budget which builds in inflation from last year
 - a) \$350 went to Coffee Truck - Wendy will book
 - B. Stock the Teachers' Lounge (Lisa)
 - 1. Jan 22 - 3rd grade
 - 2. Feb 19 - 2nd grade

- C. Spirit Days (Sarah)
 - 1. Combining November and December spirit months
 - a) 1st- Clark
 - b) 2nd - King
 - c) 3rd - Michelson
- VI. Volunteer Request
 - A. Book Fair Feb 9-13 will support Anna during parent teacher conferences
- VII. Other Items
 - A. Grant Review (Brittani) - none
 - B. Additional questions and/or comments
 - 1. Alex Pacheco will email about South Goes Out nights
 - C. Next Meeting: Tuesday, February 3, 2026 at 9:30 am